

AGENDA MANAGEMENT SHEET

Name of Committee Cabinet

Date of Committee 20th October 2005

Report Title Minerals and Waste Development Framework: Statement of Community Involvement

Summary Cabinet is requested to approve the revised Statement of Community Involvement for a 6 week consultation period and submission to the Secretary of State and to refer the amended document to full Council for approval.

For further information please contact Suzanne Osborn
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Would the recommended decision be contrary to the Budget and Policy Framework? Yes/No

Background Papers None

CONSULTATION ALREADY UNDERTAKEN:- *Details to be specified*

- Other Committees Minerals and Waste Development Frameworks Policy Panel
- Local Member(s)
(With brief comments, if appropriate)
- Other Elected Members Councillor F Barnes
Councillor M Jones } for information
Councillor R Morris - Jones }
- Cabinet Member Councillor C Saint – The Portfolio holder’s
(Reports to The Cabinet, to be cleared with comments incorporated in the report
appropriate Cabinet Member)
- Chief Executive
- Legal I Marriott – Comments incorporated

- Finance
- Other Chief Officers
- District Councils
- Health Authority
- Police
- Other Bodies/Individuals

FINAL DECISION **YES/NO** (*If 'No' complete Suggested Next Steps*)

SUGGESTED NEXT STEPS :

Details to be specified

- Further consideration by this Committee
- To Council For approval – 1st November 2005
- To Cabinet
- To an O & S Committee
- To an Area Committee
- Further Consultation

Cabinet – 20th October 2005

**Minerals and Waste Development Framework: Statement of
Community Involvement**

**Report of the Director of Planning, Transport and
Economic Strategy**

Recommendations

That Cabinet approves the proposed amendments to the draft Statement of Community Involvement and recommends that Council:-

1. Approves that Statement as amended (**Appendix 1***) and the accompanying statements (**Appendix 2***) for the purpose of their submission to the Secretary of State and further consultation in accordance with section 20 of The Planning and Compulsory Purchase Act 2004 and Regulation 28 of The Town and Country Planning (Local Development) (England) Regulations 2004; and
2. Authorises Cabinet to instruct officers as to their response to further amendments proposed by other parties for consideration at the Independent Examination.

1. Introduction

- 1.1 The Planning & Compulsory Purchase Act (2004) requires all Local Planning Authorities to produce a Statement of Community Involvement to set out how they will consult with their stakeholders and members of the general public. This document will prescribe how, when and with whom we consult as we progress the Minerals and Waste Development Frameworks.
- 1.2 We carried out a preliminary consultation between March and April 2005 and then produced our Draft Statement of Community Involvement. This document was reported to Cabinet on 30th June 2005 before commencing the first statutory 6 week period of consultation (30th July to 9th September).
- 1.3 Following this consultation the draft Statement of Community Involvement was amended in response to the feedback from the consultation exercise (see **Appendix 1*** for the revised draft Statement of Community Involvement).

* Please note that due to the size of the documents Appendices 1, 2 and 2A-2G have not been included with this report but are available in the Group Rooms and on the Committee Administration System/Warwickshire Web. Copies are also available on request.

- 1.4 Before submitting the revised draft Statement of Community Involvement to the Secretary of State the Council is required to prepare a Pre-Submission Consultation Statement which includes details of how and where to view the document, whom we consulted and how they responded (see **Appendix 2***).
- 1.5 Section 2 below sets out the main issues raised through the consultation and summarizes the proposed responses to these issues.
- 1.6 The Council is bound by regulations to secure full Council endorsement before proceeding to the second statutory 6 week period of consultation (see Section 3).

2. Main Issues Raised and Proposed Responses

- 2.1 **Table 1** summarizes only the main issues raised. A detailed listing of all the issues together with the County Council’s proposed responses is attached at **Appendix 2G***.

Table 1: Summary of Main Issues Raised and Proposed Responses

Issue	Proposed Response
Several voluntary organizations and private individuals objected to the deadline of 21 days for submitting an objection to an application. Some felt that 12 weeks would be more appropriate.	The deadline of 21 days has been approved by the Secretary of State in Circular 15/92 as a reasonable length of time for consultation. However, the County Planning Authority will accept and consider comments and representations received after the end of the consultation period, provided the application has not already been determined. See amendment Paragraph 7.6
The Highways Agency was concerned that it was not involved in pre-application discussions.	The amendment now states that we refer developers to the Highways Agency for pre-application consultation, when appropriate. See amendments Paragraphs 6.2 and 7.11
There was some confusion around terminology.	Appendix 1.3 has been moved to the main body of the document and the Glossary has been expanded to help clarify this. See amendment Figure 1 and Table 1

<p>There was some confusion about what constitutes a material consideration when submitting an objection or approval of an application.</p>	<p>An extract from one of our guidance notes has been included in the draft Statement of Community Involvement to help clarify the situation.</p> <p>See amendment Paragraph 7.13</p>
<p>The stages involved in producing a Supplementary Planning Document (SPD) were considered unclear.</p>	<p>A diagram summarizing the process for preparing a Supplementary Planning Document has been included.</p> <p>See amendment Figure 3</p>
<p>The paragraph relating to 'hard to reach' groups was considered to be rather vague and needed to include a reference to rural youth.</p>	<p>The paragraph on 'hard to reach' groups has been made more explicit with an added reference to both urban and rural youth.</p> <p>See amendment Paragraph 4.4</p>
<p>It was felt that the role of the Local Strategic Partnership should be clarified.</p>	<p>At a County-level we have contacted all members of the Strategic Local Strategic Plan LSP with limited success. Advice received from our officers responsible for the Strategic Plan (Community Strategy) was to concentrate on organisations with particular expertise in the area of minerals and waste. We explored this avenue with much greater success. We also made use of our Citizens Panel for a broader perspective. The LSPs for each of our District Councils are understandably concerned with their local issues, as identified in their Community Strategies. We have not received a great deal of interest in our specialist plans, but we continue to include members of local LSPs on our mailing list.</p> <p>No amendment has been made</p>
<p>The Statement of Community Involvement and all other Development Plan Documents have to be approved by full Council before being submitted to the Secretary of State and before their adoption.</p>	<p>Table 5 has been amended to reflect this.</p> <p>See amendment Table 5</p>

<p>The role of the Annual Monitoring Report (AMR) needs to be clarified in relation to monitoring and review of the Statement of Community Involvement.</p>	<p>As part of our consultation we will invite respondents to comment on how satisfied they are with the methods of consultation. All feedback together with the County Council's response will be publicized in our Annual Monitoring Report (AMR). This will be included in all AMRs from December 2006 onwards.</p> <p>See amendment Paragraph 5.4</p>
<p>It needs to include a summary of the process for preparing a Statement of Community Involvement.</p>	<p>A summary of the process for preparing a Statement of Community Involvement has been included in the appendices.</p> <p>See amendment Appendix 1.1</p>
<p>The document must include a section that sets out the vision and standards of the County Council for the Statement of Community Involvement.</p>	<p>A key aim of these reforms to the planning system is to encourage the public to get involved in the planning system at as early a stage as possible. The SCI highlights the early stages of public involvement where we would welcome constructive involvement so as to avoid unnecessary delay later on. This "front loading" should help resolve conflicts, thereby avoiding lengthy public inquiries and revisions in the later stages. We are committed to involving our stakeholders and the local community in decisions that will affect their quality of life as encapsulated in Warwickshire County Council's Social Inclusion Statement of Intent (November 2000) "We will involve and consult with all sectors of the community, to make sure that all people have an equal chance of having their voice and views heard and of influencing their future."</p> <p>See amendment Paragraph 1.7</p>
<p>Warwickshire Museum Field Services and the Forestry Commission want to be included as statutory consultees.</p>	<p>Warwickshire Museum Field Services and the Forestry Commission have been included as statutory consultees.</p> <p>See amendment Table 7</p>
<p>Sport England wants to be consulted on emerging conditions and Section 106 Agreements attached to planning permissions and all planning applications where restoration provides opportunity for leisure and recreation.</p>	<p>The County Council welcomes Sport England's interest in being consulted on applications. The County Council will ensure that in future Sport England is consulted on all applications affecting playing fields as well as planning</p>

	<p>applications relating to restoration of mineral sites.</p> <p>Sport England makes a contribution to conditions and legal agreements as part of the normal procedures for consultation on a planning application. Conditions will be added in accordance with Sport England's advice if this is considered appropriate and they will be a party to the legal agreements if the authority considers it necessary. All information relating to planning application consultations, decision notices, conditions and agreements are published on our website and updated regularly.</p> <p>See amendment Table 7</p>
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3. Process

- 3.1 The process for adopting the Statement of Community Involvement is set out in the Minerals and Waste Development Scheme. **Table 2** is a record of actual progress towards final adoption of the Statement of Community Involvement. The timetable set out in **Table 2** is about 2 months behind the schedule in the Minerals and Waste Development Scheme – this is partly due to the requirement to refer the Statement of Community Involvement to full Council for approval before submitting it to the Secretary of State.

Table 2: Stages of preparing the Statement of Community Involvement

Early stakeholder and community engagement	March-April 2005	Completed
Cabinet approval	June 2005	Completed
Consultation on draft Statement of Community Involvement (SCI)	July-September 2005	Completed
Policy Panel	October 2005	In progress
Cabinet approval	October 2005	In progress
Full Council approval	November 2005	~
Submission of SCI to Secretary of State and stakeholder and community engagement	November 2005	~

Pre-examination meeting (if required)	January 2006	~
Cabinet approval	February 2006	~
Examination	March 2006	~
Cabinet approval	April 2006	~
Full Council approval	May 2006	~
Estimated date of adoption	June 2006	~

3.2 We are currently seeking Cabinet and finally full Council approval to submit the draft Statement of Community Involvement to the Secretary of State. By virtue of section 20 of the Planning and Compulsory Purchase Act 1990, the Council should not submit the Statement of Community Involvement to the Secretary of State unless satisfied that it is ready for independent examination.

4. Conclusion

4.1 The main issues raised during the consultation on the Draft Statement of Community Involvement can largely be accommodated as set out in the County Council's proposed responses.

JOHN DEEGAN
 Director of Planning, Transport and Economic Strategy
 Shire Hall
 Warwick

7th October 2005

Submission Draft Statement of Community Involvement

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Appendix 1.3: Stakeholders & Consultees

Appendix 1.4: Methods of Engagement Matrix

Appendix 1.5: Appraisal of Methods of Engagement in the Local Development Framework

Appendix 1.6: Appraisal of Methods of Engagement on Planning Applications

Appendix 1.7: Hierarchy of Plans

Appendix 1.8: Guide to Public Speaking at Regulatory Committee

Glossary of Terms

1. Introduction

1.1 The purpose of the Statement of Community Involvement (SCI) is to specify how and when we will involve you in the development plan-making process and in making decisions on planning applications. We are keen to involve interested parties in the process at as early a stage as possible. To encourage early involvement we have highlighted in this document the particular stages at which involvement is sought. We also recognize that there are various levels of engagement ranging from merely informing you to involving you or even collaborating with you from the outset as we devise certain plans. Different levels of engagement are appropriate at different stages of the process and we have attempted to identify the range of methods we will use at different times.

1.2 We endeavour to engage interested parties in the plan-making and decision-making process and for such engagement to inform and shape our decisions as far as possible. However, those involved should be aware that due to the nature of community engagement, consensus and agreement cannot always be achieved.

Warwickshire – A General Profile

1.3 Warwickshire is a predominately rural county situated at the heart of the country adjacent to the West Midlands conurbation and Coventry. The main urban areas are Nuneaton, Bedworth, Kenilworth, Leamington and Warwick, Rugby and Stratford upon Avon.

- The County has a well-developed highway network due to its location, being a focal point for the national road network. The M40, M6, M42, M45 and M69 motorways and A5 and A46 trunk roads all pass through the county.
- There are five local authorities within Warwickshire – North Warwickshire Borough, Nuneaton & Bedworth Borough, Rugby Borough, Stratford-on-Avon District and Warwick District.
- Warwickshire's population has been growing for the last three decades – particularly in recent years with a growth rate that is higher than both the regional and national average. Warwickshire's population is also ageing; the biggest percentage increases have been in the older age groups.
- Across the County as a whole, minority ethnic groups account for a larger share of the population in 2001 (4.4%) than in 1991 (3.4%). The Indian ethnic group is the next largest group after 'White', accounting for 2.4% of Warwickshire's population.
- The typical gross annual wage for a full-time worker living in Warwickshire in 2004 was higher than the equivalent figure for England & Wales and more than the typical wage for West Midlands' residents.
- In 2003, the proportion of Warwickshire residents, of working age in employment was 79%. This compares favourably with the West Midlands region and the national averages, 73% and 74% respectively. Unemployment

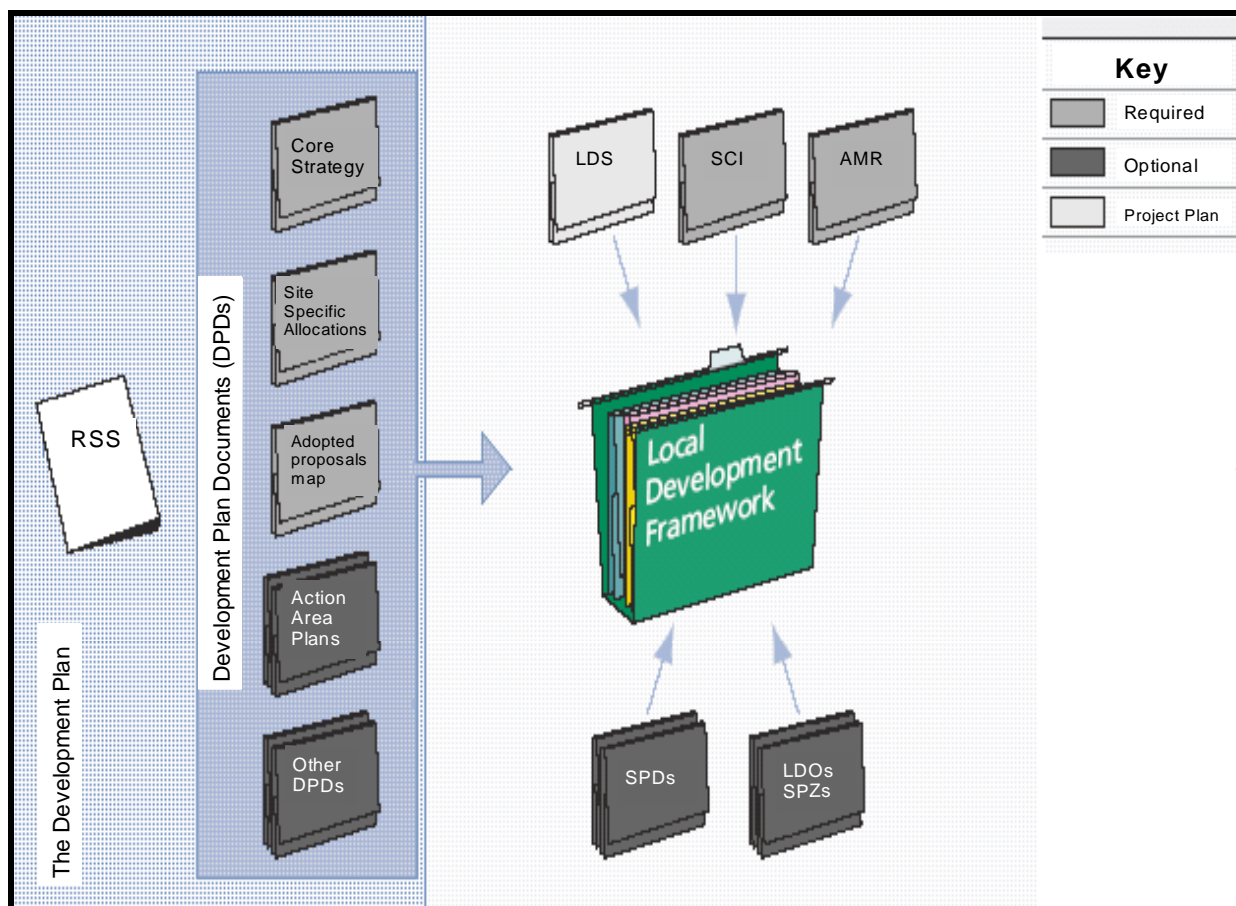
levels within Warwickshire have fallen consistently throughout the mid and late nineties as they have nationally. Since 2001, the claimant count rate has been below the average for England and Wales in all five Warwickshire districts.

Overview of the planning process

1.4 Following the commencement of the Planning and Compulsory Purchase Act (2004) Local Authorities are now required to prepare Local Development Frameworks (LDF) to replace Local Plans and Structure Plans. LDFs will consist of several Local Development Documents (LDDs) e.g. the Core Strategy, Site Specific Allocations, Area Action Plans and Local Development Schemes.

1.5 Each LDD is one part of what is known as the Local Development Framework (LDF). For example, instead of the old Waste Local Plan it will now be called a Waste Development Framework. The aim of creating separate LDDs is so that each LDD can be reviewed independently without having to review the entire plan. This will hopefully make the planning system more responsive to changing requirements. The make-up of the new LDF is set out in the diagram below.

Figure 1: The Local Development Framework



Source: Planning Policy Statement 12 (ODPM, 2004)

Table 1: Glossary of Abbreviated Terms

		Description	Is it a DPD ?
Adopted Proposals Map		This illustrates all site specific policies and identifies areas of protection in map form.	✓
Annual Monitoring Report	AMR	This is produced each December and shows how policies performed in the previous financial year.	It's <i>not</i> a DPD but it <i>is</i> an LDD
Area Action Plans	AAP	This focuses on a specific area subject to conservation or significant change.	✓
Core Strategy		This sets out the long-term spatial vision for the local planning authority area and the strategic policies and proposals to deliver that vision. In the case of Warwickshire there will be a core strategy for waste and a separate one for minerals.	✓
Development Plan Documents	DPDs	LDDs Local Development Documents that are considered to be part of the development plan.	-
Local Development Documents	LDDs	They are all of the documents that make up the Local Development Framework. They include all Development Plan Documents as well as Supplementary Planning Documents, Local Development Orders, Simplified Planning Zones the Local Development Scheme, the Statement of Community Involvement and the Annual Monitoring Report.	-
Local Development Framework	LDF	A collection of Local Development Documents. Each Local Development Framework has to be in conformity with the Regional Spatial Strategy.	-
Local Development Orders	LDOs	This is made by a planning authority in order to extend permitted development rights for certain forms of development, and relate to a relevant Local Development Document. The County Council's Local Development Framework is unlikely to contain these.	It's <i>not</i> a DPD but it <i>is</i> an LDD
Local Development Scheme	LDS	This a project plan for the Local Development Framework.	It's <i>not</i> a DPD but it <i>is</i> an LDD
Other Development Plan Documents		These can be additional thematic or generic development control policies	✓
Regional	RSS	This is a spatial strategy for the whole	It's part of The

Spatial Strategy		region, in the case of Warwickshire the region is the West Midlands. It guides the preparation of the Local Development Framework and Local Transport Plan towards sustainable regional development.	Development Plan but is <i>not</i> a DPD
Simplified Planning Zones	SPZs	These are areas in which the local authority wishes to stimulate development and encourage investment. Again the County Council's Local Development Framework is unlikely to contain these.	It's <i>not</i> a DPD but it <i>is</i> an LDD
Site Specific Allocation		This allocates sites for specific land uses.	✓
Statement of Community Involvement	SCI	This sets out how the authority will involve the public in the plan-making process and in making decisions on planning applications.	It's <i>not</i> a DPD but it <i>is</i> an LDD
Supplementary Planning Documents	SPDs	These deal with one particular planning matter and expand or add depth to policies set out in Development Plan Documents.	It's <i>not</i> a DPD but it <i>is</i> an LDD
The Development Plan		Consists of the Regional Spatial Strategy and Development Plan Documents.	-

1.6 To focus attention on the main elements of the new Development Frameworks, some LDDs have been given the status of Development Plan Documents (DPDs). As Table 1 illustrates this title only applies to LDDs that are considered to be part of the development plan, these being the Core Strategy, Site Specific Allocations, the Proposals Map and Area Action Plans. These documents are subject to greater public involvement than other LDDs. The other LDDs (e.g. SPDs, SCIs, LDOs etc) are still subject to consultation, but to a lesser extent than DPDs.

1.7 A key aim of these reforms to the planning system is to encourage the public to get involved in the planning system at as early a stage as possible. The SCI highlights the early stages of public involvement where we would welcome constructive involvement so as to avoid unnecessary delay later on. This "front loading" should help resolve conflicts, thereby avoiding lengthy public inquiries and revisions in the later stages. We are committed to involving our stakeholders and the local community in decisions that will affect their quality of life as encapsulated in Warwickshire County Council's Social Inclusion Statement of Intent (November 2000) "We will involve and consult with all sectors of the community, to make sure that all people have an equal chance of having their voice and views heard and of influencing their future."

Hierarchy of Plans

1.8 The existing plans (i.e. Warwickshire Structure Plan, Waste Local Plan and Minerals Local Plan) will all be 'saved' (i.e. policies that are in conformity with the Regional Spatial Strategy will be retained) until September 2007 (see **Appendix 1.7** for details).

1.9 District and Borough Councils will undertake separate engagement on their LDFs and these plans will cover all aspects of development within their area (i.e. residential, industrial, retail etc) but not for minerals and waste development. The County Council will be consulted as a statutory consultee, but will no longer have the power to issue notices of conformity against County Council policies. The District and Borough LDFs will now have to be in conformity with the Regional Spatial Strategy (RSS). It will be the role of the West Midlands Regional Assembly (WMRA) as Regional Planning Body to decide whether the District and Borough LDFs are broadly in general conformity with the RSS. The WMRA has selected a number of advisors throughout the region to assist in judging conformity of the LDFs. Each strategic authority has a nominated Regional Conformity Advisor (RCA) who advises the WMRA, but the final decision rests with the regional body.

Links with other Plans and Strategies

1.10 The SCI must adhere to principles laid down in Warwickshire County Council's Corporate Consultation Strategy by making use of best practice gained elsewhere in the authority and using existing networks outlined in the strategy. In identifying potential stakeholders for our initial scoping consultation we made use of a number of forums identified in the strategy e.g. Warwickshire Forum for Older People (Policy for Older People), Warwickshire Youth Panel, Black & Minority Ethnic groups (Race Equality Statement), Local Strategic Partnerships (Strategic Plan, commonly referred to in government guidance as the Community Strategy), Planning Liaison groups as well as our own contacts. We have used the responses from the initial scoping survey to form the basis of our mailing list. We also used the Citizens Panel to find out how people would like to be consulted. For further results from the preliminary consultation on the SCI please see **Appendix 1.2**.

1.11 Unfortunately the timetable for the review of the Strategic Plan and the DPDs does not allow for full integration, but the policies in the Strategic Plan that relate to our DPDs will certainly inform policies in our Waste and Minerals DPDs and share relevant indicators and targets wherever appropriate.

**Community Involvement in
Minerals & Waste
Development Frameworks**

2. When will we consult?

2.1 The opportunities for public involvement in the plan-making process are as set out in **Figure 2** below. Dates and timescale for this involvement will vary depending on the DPD in question, specific details for each DPD are supplied in the Local Development Scheme (LDS). This is available on our website and from the planning office. In contrast to the old system representations made during the first 6 week period of engagement will no longer automatically be carried forward to the Public Examination. These representations will have to be re-submitted if you want your representations to be heard by the Inspector. In addition, there will be no restrictions placed on representations made during the second 6 week period of consultation. Instead there is now an opportunity to make representations on any aspect of the DPD during the second 6 week consultation period.

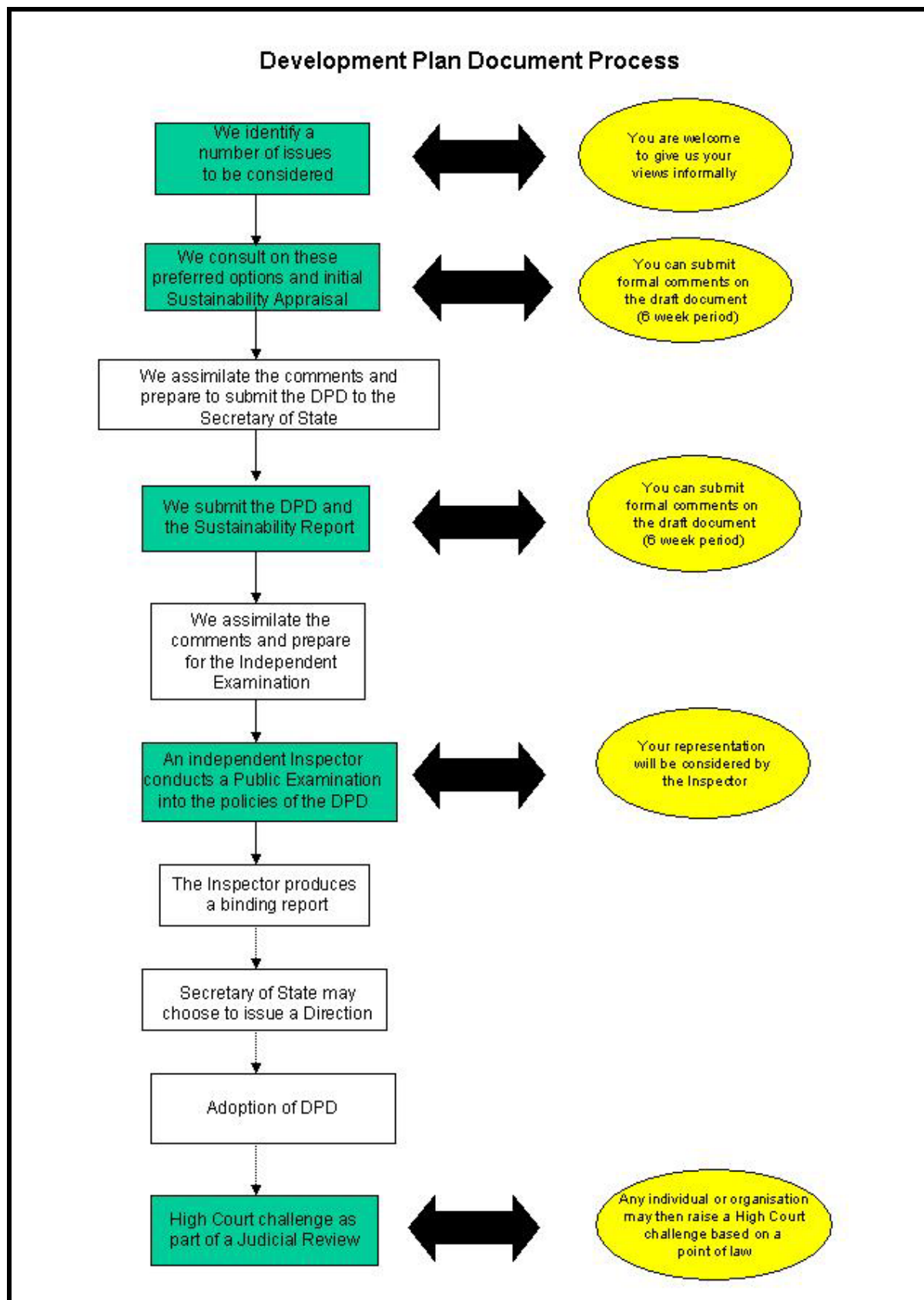
2.2 Once the two 6 week statutory periods of consultation are over you may still have a further opportunity to express your views to the Inspector. This can either be done in writing (written representations) or in person by appearing at the Public Examination.

2.3 After the Public Examination the Inspector produces a report, summarising his/her recommendations having heard all the evidence. This report will now be binding upon the authority. This means that the Local Authority will have to accept all of the Inspector's recommendations. Normally the plan is then adopted once the recommendations have been incorporated into the plan.

2.4 However, on occasions the Secretary of State may decide to intervene in respect of the recommendations of the Inspector. In such instances the Secretary of State may choose to direct a Local Authority to adopt alternative recommendations from those in the Inspector's report.

2.5 An individual or organisation may also decide to challenge the plan in the High Court. This is known as a Judicial Review. It can only be based on a point of law i.e. a demonstration that any requirement of the Town & Country Planning Act 2004 or any regulation made under it has not been complied with in relation to the adoption of proposals. There is a period of 6 weeks post-adoption whereby a person could make an application to the High Court under section 287 of the 1990 Act. At this point there is no further opportunity to challenge the actual policies of the plan directly.

Figure 2: Community Involvement in the DPD Process



3. How will we consult?

3.1 As a County Council we will consult on our Minerals and Waste Development Framework (MWDF), which will cover the whole county of Warwickshire. District and Borough Councils will eventually adopt the MWDF into their Local Development Frameworks (LDFs) for each respective area.

3.2 We intend to use a range of methods to maximise involvement in the plan-making process (see **Appendix 1.4** for details). We have considered all the advantages and disadvantages of each approach in **Appendices 1.5** and **1.6**.

3.3 It is important to distinguish between how we will consult on the formulation of a DPD and how we will consult on other LDDs. As mentioned earlier, DPDs form part of the Development Plan but the other LDDs do not. DPDs include a Core Strategy, a Site Specific Allocation, the Proposals Map and/or an Area Action Plan. These plans are subject to more extensive consultation than LDDs because they have a greater bearing on potential development. Other LDDs such as a Supplementary Planning Document (SPD) will consist of less intensive consultation and some LDDs will not be consulted on at all. For reasons of clarity the process for consulting on DPDs and SPDs has been set out separately.

First Stage of Development Plan Document (DPD) Engagement: Issues & Options and Initial Sustainability Appraisal

3.4 Referring to **Figure 2** there are 4 opportunities for your views to be considered. The first of these is as we formulate what the issues are and suggest possible policy options to deal with these issues. We also assess these options against a set of sustainability objectives. These sustainability objectives are produced by a Sustainability Appraisal Scoping Report which is carried out before drafting the Issues & Options paper. In order to involve stakeholders from as early on in the process as possible, we will welcome feedback on relevant issues from the outset. We plan to involve a wide range of stakeholders and will use a number of means to do so. The specific nature of our plans however (i.e. Minerals and Waste) will probably limit the contribution certain sectors may want to make, but we welcome views from all groups.

3.5 At this point in the process we would want to attract as many stakeholders as possible to get a feel for the range of issues that you would like to see addressed in the proposals. We suggest using a range of techniques in order to reach a large number of people as well targeting hard to reach groups. **Table 2** sets out a selection of methods we will use to communicate with you at this early stage, partly to inform you of the process of engagement and partly to gauge the range of issues. Throughout the consultation process we encourage consultees, and particularly developers, to give as much relevant information as possible at the earliest possible stage so that it can be considered thoroughly in the process. Consultees should however be aware that as this is a public consultation any information put forward will be made public.

Table 2: Early Stakeholder Engagement

Type of Consultee	Local Media	Roadshows	Web-site	Forum meetings
Statutory bodies	✓	✓	✓	
Operators / Landowners	✓	✓	✓	
Central / Regional / Local government	✓	✓	✓	
Voluntary organisations	✓	✓	✓	✓
General public	✓	✓	✓	✓

3.6 As we are dealing with limited resources it is important that we target engagement exercises to areas/groups of people that are likely to be affected by the proposals. It is therefore necessary to target the location of roadshows to areas that are likely to be the focus of waste and mineral sites. Quarries are likely to be limited to where minerals occur geographically, but some waste management facilities are less constrained. The engagement process needs to take account of these differences.

3.7 **Table 3** sets out the techniques of engagement used to build on the initial consultation and start to find common agreement on a way forward, resulting in draft proposals, which will be consulted on further.

Table 3: Issues and Options Consultation

Type of Consultee	Stakeholder Workshop	Resident Liaison Group meetings
Statutory bodies	✓	
Operators / Landowners	✓	
Central / Regional / Local government	✓	
Voluntary organisations	✓	✓
General public	✓	✓

3.8 Both tables may not be relevant to all DPDs, but may well be a helpful way of developing our Core Strategies.

Second Stage of Development Plan Document (DPD) Engagement: Preferred Options and Draft Sustainability Appraisal

3.9 Once these draft proposals have been produced in consultation with stakeholders the County Council will publicise them through a variety of media. There will be a 6 week consultation period for you to submit any formal representations. We will make the proposals document and the proposals matters available in the following ways:

- Copies of the proposals document and proposals matters will be publicized in Warwickshire's **libraries, Shire Hall reception** and at the **County and District/Borough Council offices** during normal office hours.
- Those who have already specified how they would like to be consulted (see **Appendix 1.2**) will receive notification of the proposals and the proposals matters by letter or e-mail.
- We will write to all of the statutory and non-statutory organizations and individuals held on our **mailing list** (see **Appendix 1.3** for details), giving them notification of the proposals document and proposals matters and the exact location and time when the documents will be available to view.
- The pre-submission proposals documents and the proposals matters will also be available for view on our **website** at:

www.warwickshire.gov.uk/planning

Any comments can be made directly to us via the website. The website will also include details of the exact location and time when the documents will be available to view.

- Notice will be given through the **local media** of the proposals document and proposals matters as well as details of the exact location and time when the documents will be available to view.
- The information will also be available in **alternative formats** upon request e.g. large print, other languages, Minicom or in audio format.
- There will be a **single point of contact** through the Planning Strategy e-mail address or postal address.

3.10 The Council will then consider all comments received as it prepares its Submission DPD and final Sustainability Report. Officers will publish all comments received and how these have affected the policies and proposals in the DPD.

Third Stage of Development Plan Document (DPD) Engagement: Submission DPD and Sustainability Appraisal Report

3.11 Having produced its Submission DPD and final Sustainability Report, the Council will repeat the public notification procedure outlined in paragraph 3.9.

Fourth Stage of Development Plan Document (DPD) Engagement: Public Examination

3.12 All representations received during the third stage will be submitted to an independent Inspector. The Inspector will consider all objections (whether submitted in writing or orally) and make recommendations to the Council, which the Council will

have to accept before it can move to the final stage of the planning process i.e. to adopt the DPD.

Fifth Stage of Development Plan Document (DPD) Engagement: Judicial Review

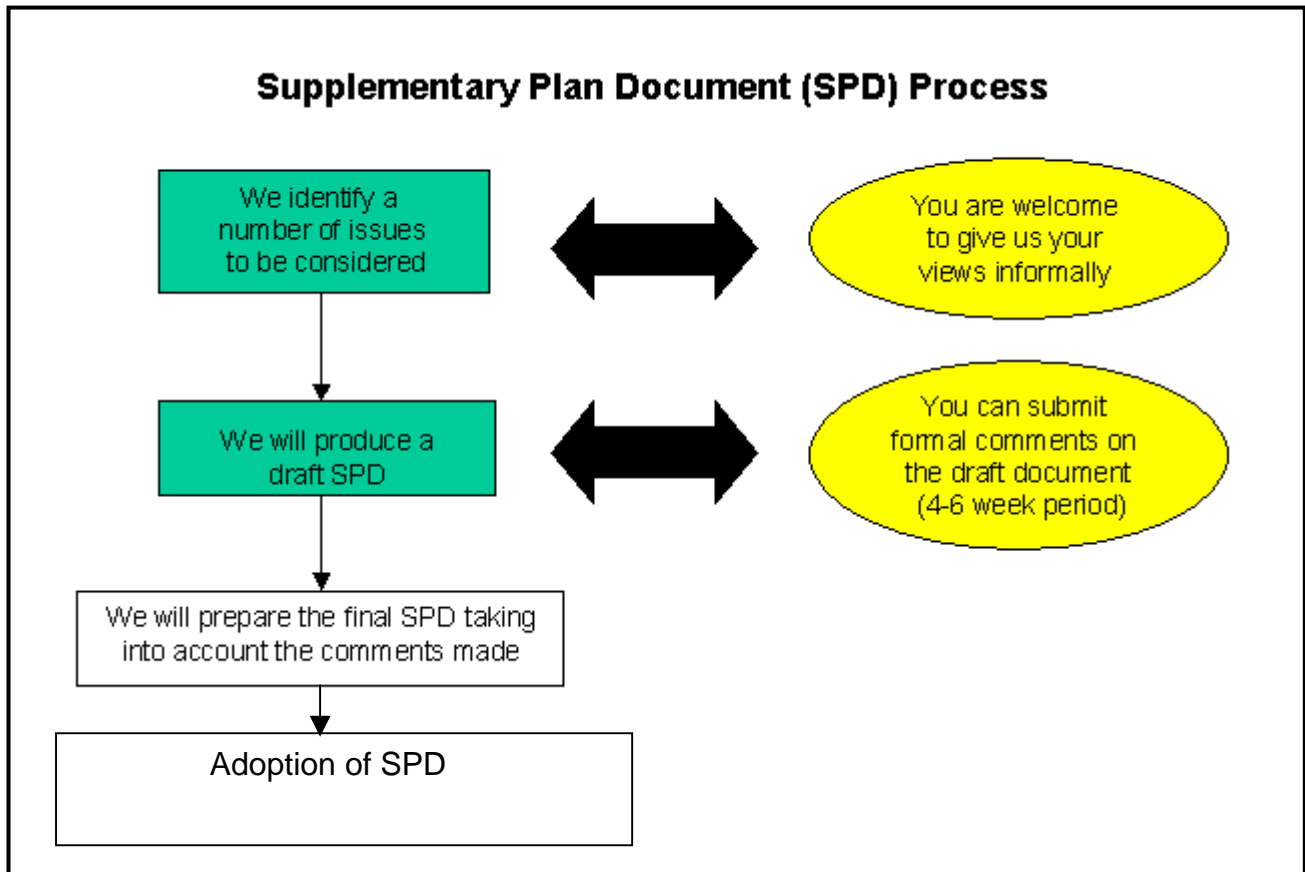
3.13 This stage will only be invoked if an individual or organisation chooses to challenge the plan on a point of law.

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First Stage of Supplementary Planning Document (SPD) Engagement: Issues & Options

3.14 Public engagement with SPDs is usually more limited than on DPDs because SPDs are usually written to give greater clarification on policies already consulted on in the DPD. During the first stage (see **Figure 3**) the County Council will be gathering information on the issues that need to be dealt with in the SPD. We will also involve other specific organisations who may offer us a broader understanding of the issues.

Figure 3: Community Involvement in the SPD Process



Second Stage of Supplementary Planning Document (SPD) Engagement: Preferred Options and Draft Sustainability Appraisal

3.15 The County Council will then produce a draft SPD based on its understanding of the issues. The draft SPD will be published for a formal 4-6 week consultation period. We will make the proposals document and the proposals matters available in the following ways:

- Copies of the proposals document and proposals matters will be publicized in Warwickshire's **libraries, Shire Hall reception** and at the **County and District/Borough Council offices** during normal office hours.
- Those who have already specified how they would like to be consulted (see **Appendix 1.2**) will receive notification of the proposals and the proposals matters by letter or e-mail.
- We will write to all of the statutory and non-statutory organizations and individuals held on our **mailing list** (see **Appendix 1.3** for details), giving them notification of the proposals document and proposals matters and the exact location and time when the documents will be available to view.
- The pre-submission proposals documents and the proposals matters will also be available for view on our **website** at:

www.warwickshire.gov.uk/planning

- Any comments can be made directly to us via the website. The website will also include details of the exact location and time when the documents will be available to view.
- Notice will be given through the **local media** of the proposals document and proposals matters as well as details of the exact location and time when the documents will be available to view.
- The information will also be available in **alternative formats** upon request e.g. large print, other languages, Minicom or in audio format.
- There will be a **single point of contact** through the Planning Strategy e-mail address or postal address.

Third Stage of Supplementary Planning Document (SPD) Engagement: Adoption

3.16 The Council will then consider all comments received as it prepares its final SPD. The SPD will contain a statement, which lists all comments received, and how these have been taken into account in the final SPD. Where the comments have not been taken into account the statement will explain the reasons for not.

3.17 The requirements for Local Authorities to consult on Local Development Frameworks are set out in the Town and Country Planning (Local Development) (England) Regulations, 2004. These are our statutory requirements, which we consider to be a minimum standard. **Table 4** differentiates between our statutory requirements and shows how we exceed the statutory minimum. Where both the statutory and the non-statutory boxes have been ticked this means that we meet and exceed the requirements for this statutory method of engagement. For example by law, we are only required to consult with the Regional Planning Body, the Highways Agency and adjoining authorities on our Statement of Community Involvement, whereas we enter into much wider engagement.

Table 4: Methods of Engagement

Method of Involvement	Statutory	Non-Statutory
To view documents at offices	✓	
To view documents at libraries	✓	
Publish documents on the Local Authority's web-site	✓	
Direct letters to statutory bodies	✓	✓
Advertisement in local press	✓	
Leaflets		✓
Public Exhibition/Roadshows		✓
Formal written consultation	✓	
Citizen's Panel		✓
Forums		✓
Workshops		✓
Focus Groups		✓

4. Who will we consult?

4.1 The County Council holds a database of all consultees relating to its planning activities (see **Appendix 1.3** for further details). We will consult all the consultees presently on our **mailing list**.

4.2 The Council will also seek the views of those already contacted as part of the initial SCI scoping consultation. These include:

- Parish Councils
- Councillors
- Representatives from the Waste Industry sector
- Representatives from the Minerals Industry sector
- Black & Minority Ethnic groups
- Representatives from the Voluntary sector
- Youth Groups
- Civic Societies
- Environmental interest groups
- National Health Service

4.3 **Parish Councils** are a vital means of obtaining views from the local community, particularly those communities most directly affected by waste and minerals operations. The Council will seek to work with Parish Councils to find the best means of meeting the needs of all interested parties.

4.4 Certain groups of society are **harder to involve** than others. The preliminary SCI consultation has used established Council networks to include groups such as older people, young people and ethnic minorities with some success. The Warwickshire County Youth Panel consists of two elected young people from youth groups in each of Warwickshire's 5 districts and as such represent the views of a much larger group of young people from both the urban and rural areas of the county. We need to ensure that future engagement activities are held at convenient times and venues, thus facilitating the involvement of those with mobility constraints, physical impairments etc. All the plans and documents that we produce in preparing our DPDs will be available in different languages and different formats such as Braille, large print or audiotapes upon request. Members of the public with hearing difficulties are welcome to make use of our Minicom service – the Minicom number will be attached to the documents. All our committee meeting rooms are fitted with loops for those with hearing difficulties and are accessible to those in wheelchairs.

4.5 **Warwickshire District Councils** need to be involved with the progress of the Waste and Minerals Development Framework, as these policies will directly impact on all their plan-making. There is an established sub-regional planning officers group (CSWAPO) and Development Plans Forum for progress on DPDs to be discussed. They report to a sub-regional Members group (CSW Forum). These sub-regional groups will be an important arena for engagement on emerging Minerals and Waste DPDs.

4.6 **Warwickshire County Council Officers** and its **Members** will need to be informed about progress with the Minerals and Waste Development Framework, especially as it impacts on policies and targets in the Strategic Plan. A cross-party steering group will be set up to encourage cross-party support for the Minerals & Waste Development Frameworks.

4.7 The **Local Strategic Partnership** has been involved at both stages of consultation to date, thereby helping to ensure that emerging policies link with the County's Strategic Plan. We will continue to consult organisations from Local Strategic Partnerships but have also found it beneficial to concentrate on organisations with particular expertise in the area of minerals and waste.

4.8 **Operators** and **Landowners** will play an important role in providing expertise that will be particularly relevant to the delivery of the Minerals and Waste Development Framework. A number of existing sites have a Resident Liaison Committee which we have made use of during our consultation exercises. These committees vary from site to site, but generally consist of operators, local residents (who are invited to attend), Local Authority officers and the Environment Agency.

5. Resources & Management

5.1 The work of involving the public in progressing the Minerals & Waste Development Frameworks will mainly be the responsibility of the Strategy Unit within the department of Planning, Transport and Economic Development.

5.2 Additional support will be required as and when from other groups within the department of Planning, Transport and Economic Development, such as Development Group, Libraries and Heritage, Research Unit, Transport Planning, Environmental Design, Sustainability Unit and Chief Executive department. A Minerals & Waste officer group has already been set up with inputs from Strategy Unit, Development Group, Research Unit and Sustainability Unit. At this stage, we do not intend to employ external consultants to assist with any part of the LDF, with the exception of the Sustainability Appraisal.

5.3 Member approval of the final DPDs and LDDs will rest with our County Councillors. For a consistent steer on preparation of the Minerals and Waste Development Plan Documents we intend to set up a cross-party steering group, which will consist of members from our Economic Development Overview and Scrutiny Committee as well as the Portfolio holder for Economic Development. At appropriate stages the Overview and Scrutiny Committee will be consulted on the plans. All DPDs as well as the SCI will then be referred to Cabinet and Full Council for further consultation. The adoption of the SCI and DPDs will have to be approved by Full Council as well. **Table 5** sets out the process in more detail.

Table 5: Member approval for plans

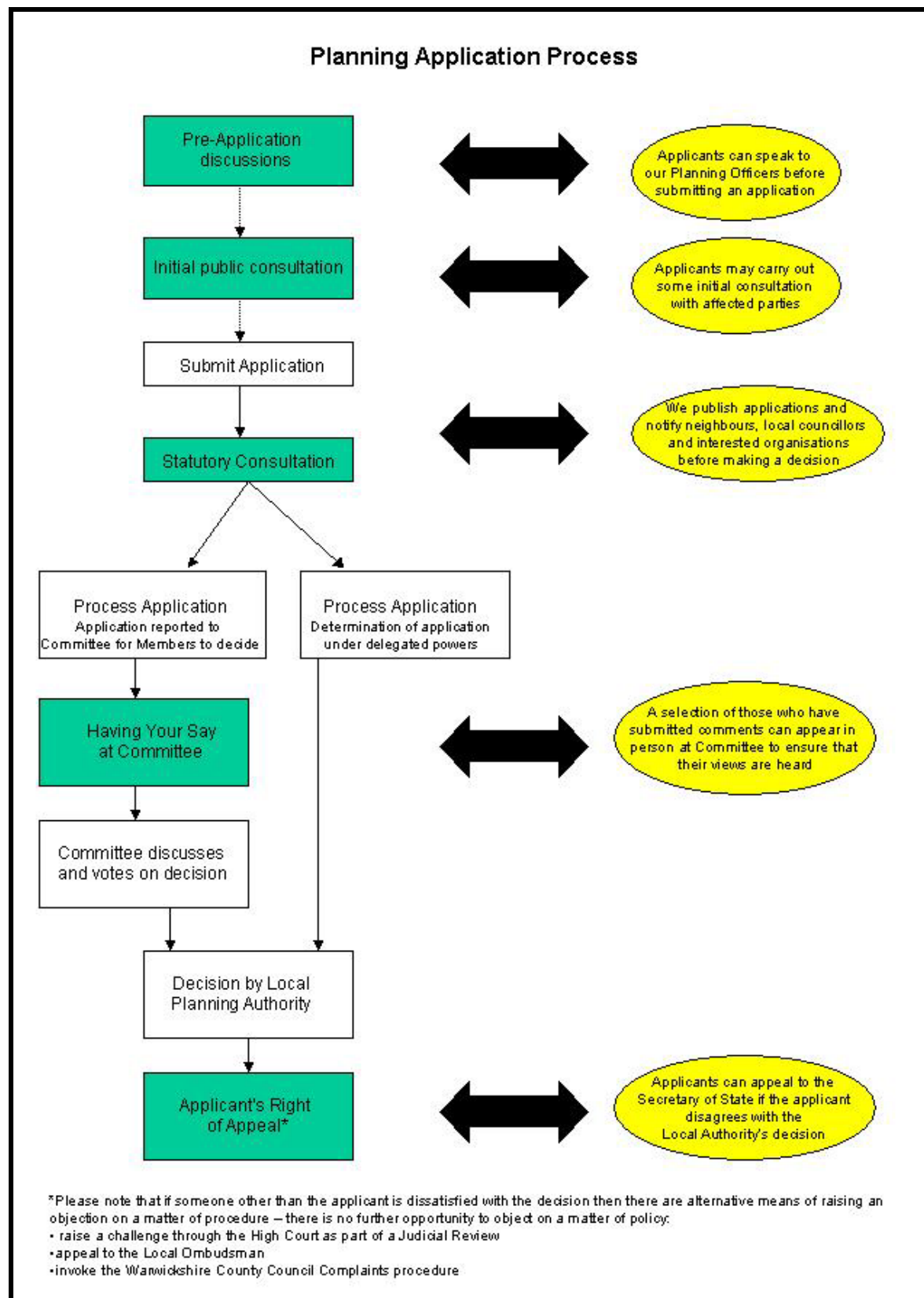
	First Consultation	Second Consultation	Submission	Adoption
Core Strategy DPD	Cabinet	Cabinet	Full Council	Full Council
Site Specific Allocations DPD	Cabinet	Cabinet	Full Council	Full Council
SCI	Cabinet	-	Full Council	Full Council
SPD	Cabinet	-	-	Cabinet

5.4 As part of our consultation we will invite respondents to comment on how satisfied they are with the methods of consultation. The methodologies proposed in the SCI will be reviewed in the Annual Monitoring Report (AMR) in the light of this feedback. This will be included in all AMRs from December 2006 onwards.

Community Involvement in Planning Applications

6. When will we consult?

Figure 4: Community Involvement in the Planning Application Process



6.1 The County Council deals with two specific types of planning applications - County Matter applications, which deal with all waste and mineral applications and County Council applications. The latter relate to County Council-owned property such as schools, depots etc.

6.2 Our planning officers encourage potential applicants to engage in pre-application discussions before submitting any planning application. If the proposed application is of a controversial nature i.e. will have a significant impact on the environment then developers would be advised to carry out some initial consultation of their own with the affected community/parties prior to submitting the planning application. Where development is expected to affect trunk roads and motorways, developers are encouraged to consult with the Highways Agency at this stage.

6.3 For certain major applications there may, for example, be a requirement for an Environmental Impact Assessment (EIA) to be carried out. The County Council has 3 weeks in which to carry out screening to determine whether an application would fall into this category. If an EIA is required then the Council has a further 5 weeks in which to consult with certain bodies to determine what issues the EIA will have to cover. All the documentation associated with an EIA is available to the general public for inspection. All information relating to an EIA (including the summary report) will be available for the general public to view along with the planning application at the time of its submission. The EIA may provide very useful information for those intending to make representations on an application.

6.4 Legal agreements that may be proposed as part of a planning application are also available to view by members of the public. The County Council may choose to enter into either Section 106 or Section 278 agreements with the developer. The aim of these agreements is to secure some community benefits from the development – this may consist of infrastructure, landscaping or community facilities, which the developer will agree to provide as part of the proposal. Unfortunately these agreements are often only finalised once an application has been approved in principle.

6.5 Pre-application discussions can also highlight any additional requirements over and above the standard application form, especially if the application is likely to meet the criteria of a regionally significant application (see par.7.19). Such an application will be considered by the West Midlands Regional Assembly (WMRA) as Regional Planning Body.

6.6 Once the application has been received, the County Council has an obligation to publicize the proposed development for a period of 21 days. The County Council applies the statutory minimum of 21 days, but will endeavour to take into account any representations made prior to the date of determination.

6.7 If you made comments on the application during the statutory consultation period, then you will be permitted to address the Committee and make your views known in person. The number of people permitted to address Committee is limited to three objectors and three supporters and each speaker will only have 3 minutes in which to state their arguments. For further guidance on Public Speaking at Regulatory Committee see **Appendix 1.8**.

7. How will we consult?

7.1 Notification and consultation regarding applications are carried out in accordance with the requirements of Circular 15/92 “Publicity for Planning Applications”. All major developments and, those which are likely to have a wider than purely local impact, are publicized through **newspaper advertisements, site notices and neighbour notifications**. For minor developments we will always use site notices and neighbour notifications except when there are no neighbours nearby. Site notices are as clear, noticeable and prominent as possible, and located near the site. In addition, individual properties are informed of the receipt of the application, by means of the planning officer distributing a **Neighbour Notification Notice** through the door of the relevant properties. The Neighbour Notification Notice is also accompanied by a **leaflet**, which explains the planning system and how it is operated by Warwickshire County Council.

7.2 As many of the development proposals dealt with by the County Council have a wider impact than merely adjacent properties, the authority does consider the advice in Circular 15/92 to be very much a minimum standard.¹ Properties adjoining the application site will normally be notified by letter if, in the opinion of the Case Officer, that property may be materially affected by the application proposals. Whether buildings that do not adjoin the application site should be notified, is a matter of judgement for the Case Officer. In relevant cases the County Council endeavours to engage adjoining Parish, District and County Councils. The Case Officer’s decision takes into account likely traffic generation and the likely impact on amenity (e.g. noise or odour - where residents within a certain distance should be consulted). If traffic routes are likely to be affected by the development then the Case Officer should consider consulting residents along the access route to the site.

7.3 A major development includes all waste and minerals applications, (i.e. County Matter applications) and also residential and industrial development above a floorspace threshold of 1,000 square metres or site area threshold of 1 hectare and the erection of 10 or more dwellings. As a County Council we are primarily responsible for waste and minerals applications – the District and Borough Councils are responsible for publicising applications for residential and industrial development.

7.4 A minor application would be a County Council application (i.e. relating to applications on County Council-owned land) beneath this threshold. For these applications we would consult with a limited number of interested parties such as neighbours, Parish Councils, Members and other statutory consultees by writing to them directly.

7.5 In all such cases individual property notifications are tailored to the nature of the development. A minor proposal in an isolated location with no nearby properties may be advertised by a site notice alone, whereas a major proposal in an urban or

¹ As a minimum Warwickshire County Council consultation on planning applications meet the requirements of the Town and Country Planning (General Development Procedure) Order and Circular 15/92 “Publicity for Planning Applications”.

semi-urban context may be advertised by a site notice, newspaper advertisement and a large number of property notifications distributed across a wide area.

7.6 Consultees are then given 21 days to respond to the submission. The government is fully committed to the provision of a speedy, efficient and effective planning system, in which planning authorities meet rigorous speed and efficiency targets. Warwickshire County Council are fully committed to meeting these targets and thus must strike a balance between the need to consult and involve stakeholders in the planning process and the need to determine planning applications quickly and efficiently. It is therefore important that consultees adhere to the 21 day timetable. The County Council will however accept and consider comments and representations received after the end of the consultation period provided the application has not already been determined. If the site in question involves a Site of Special Scientific Interest (SSSI) the consultation period is extended to 28 days.

7.7 If an application is a **departure** from the development plan (i.e. granting permission for the application would go against policies in the development plan) then the application has to be advertised as such. If the Committee decides to approve such an application then it would have to be referred to the Government Office for the West Midlands.

7.8 Planning applications are publicized in a number of ways:

- Site notices, decision notices and conditions attached to permissions are all available to view on our **website**: www.warwickshire.gov.uk/planning
- Copies of the site notices are publicized in Warwickshire's **libraries, Shire Hall reception** and at the **County** and **District/Borough Council offices** during normal office hours.
- Local **Members** are also informed, as are the relevant **Parish Councils**.
- The County Council also keeps an up-to-date list of all applications received each week and publicizes this weekly list on its **website**. A hard copy is available to view in person upon request. The Council also issues a monthly bulletin on its website summarising which applications have been to Committee or gone to appeal or details of enforcement action etc.

7.9 All committee reports that we produce will be available in different languages and different formats such as large print or audiotapes upon request. All our Committee meeting rooms are accessible to those with mobility impairments and are fitted with loops for those with hearing difficulties.

7.10 Warwickshire County Council encourages applicants to involve residents in the proposed development (e.g. new quarries or waste sites or major extensions to either) by holding public meetings or exhibitions and inviting residents to take part in discussions. This will increasingly be required if the proposed application is of a controversial nature i.e. will have a significant impact on the environment. There are currently about a dozen **Resident Liaison Committees** covering a substantial number of our larger minerals and waste sites. Membership can include quite an

extensive range of participants such as operators, local residents (who are invited to attend), Local Authority officers and the Environment Agency.

7.11 Officers are also actively involved in **pre-application discussions** with potential applicants. This may involve discussions about the feasibility of an application or advising about any additional requirements such as a development brief or an Environmental Impact Assessment (EIA). These documents (e.g. EIAs, Section 106, Section 278 and any background papers²) will all be made available for the public to view alongside the planning application. At this point, potential applicants may also be advised to carry out their own initial public engagement if the proposed development is likely to be controversial. Applicants are also advised to consult with the Highways Agency if the development is likely to impact upon motorways or relevant trunk roads.

7.12 All major applications and any minor applications that contain objections are reported to Regulatory Committee. This Committee determines whether to grant or refuse applications and meets every 6 weeks. Committee reports are available for the public to view 5 full working days³ before the meeting of Regulatory Committee. Members of the public are welcome to view the committee report and any other background papers before the meeting. Decisions from Regulatory Committee are published on our website through a decision notice. All those who submitted comments on an application will be notified of the decision directly by mail.

7.13 Section 38(6) of The Planning and Compulsory Purchase Act 2004 sets out the basis for planning decisions. They “must be made in accordance with the plan unless material considerations state otherwise”. Any objections or support for planning applications should be made on this basis. Material considerations are many and varied in nature but must specifically relate to the regulation of land in the public interest. They may include:

- Whether the proposals comply with the Development Plans for the area;
- Whether the proposed development will create noise, dust, odour or disturbance to local residents through vehicle movement or activities on site;
- The visual impact on the rural landscape or any other setting.

They do NOT include:

- The impact of a proposal on property values;
- Boundary or other legal disputes;
- Loss of view;
- Restrictive covenants affecting a property or area of land.

The County Council or the West Midlands Planning Aid Service can provide clarification on such considerations on a case-by-case basis.

7.14 The County Council publicizes the West Midlands Planning Aid Service by making details available in reception areas of County Council offices and by sending out details with all neighbour consultation letters. Planning Aid is a free and independent source of advice, helping people to understand, use and be involved in the planning system. Further details of this service are available at our planning office and on www.rtpi.org.uk

² As detailed in Warwickshire County Council's *Planning Code of Practice* (par. 19.3, March 2005)

³ As detailed in Warwickshire County Council's *Constitution* (Standing Orders par. 27.4, April 2005)

7.15 The County Council also provides **general advice** on planning matters. There are guides on how to make a representation (“Making Your Views Known”) and how to speak at committee meetings (“Having Your Say at Regulatory Committee”). Planning officers are available to offer advice either by phone, e-mail or in person. General planning advice is also available on the Planning Portal website (www.planningportal.gov.uk).

7.16 Warwickshire County Council’s planning case officers are always willing to attend public meetings or to meet local community groups to discuss a planning application before it is determined. Such meetings provide a useful opportunity to exchange information and certainly influence the decision-making process.

7.17 The requirements for Local Authorities to consult on planning applications are set out in the Town and Country Planning (General Development Procedure) Order 1995 and Circular 15/92. These are our statutory requirements, which we consider to be a minimum standard. **Table 6** differentiates between our statutory requirements and shows how we exceed the statutory minimum. Where both the statutory and the non-statutory boxes have been ticked this means that we meet and exceed the requirements for this statutory method of consultation. For example, the statutory requirement for neighbour notification is only for adjoining properties, whereas the County Council will consult with a larger area if it considers that the impact of the proposed development warrants more extensive consultation.

Table 6: Methods of Engagement

Method of Involvement	Statutory	Non-Statutory
View applications at council offices	✓	
View current applications at local libraries		✓
View applications on website		✓
Letters to statutory bodies	✓	
Advertise on site notice	✓	✓
Advertise in local press	✓	
Neighbour notification	✓	✓
Meeting with officers		✓
Pre-application discussions		✓
Guidance notes on how to get involved		✓
Resident Liaison meetings		✓

How will we be consulted?

7.18 The County Council is consulted on all applications where the application will have an impact on the highway. If the District or Borough Councils receive an application which impacts on the highway then they would have to consult with the County Council in its capacity as Highways Authority⁴. The County Council will have 21 days to respond to the consultation.

7.19 All strategic authorities in the region have been requested to offer strategic advice to the Regional Planning Body in relation to regionally significant applications and their conformity with the Regional Spatial Strategy. If an application meets the criteria for a regionally significant application, the Regional Conformity Advisor (RCA) will advise the Regional Planning Body (RPB) of the application (see par. 1.9) The RPB will then alert Policy Leads across the region of the application. All comments will have to be assimilated by the responsible RCA who then has to advise the RPB as to whether the application is in general conformity with the Regional Spatial Strategy (RSS).

⁴ As detailed in Warwickshire County Council's *Planning Code of Practice* (par. 20.1, March 2005)

8. Who will we consult?

8.1 In the event of minor applications we consult adjoining neighbours, Parish Councils, County and District councillors and other statutory consultees e.g. Natural England, Environment Agency, Department for Environment, Food and Rural Affairs (DEFRA) as and when appropriate.

8.2 Major applications involve considerably more engagement. The Town and Country Planning (General Development Procedure) Order 1995 sets out a list of statutory consultees (see **Table 7**) of which an amended version is presented below. The Case Officer will consult any number of these statutory consultees depending on their relevance to the application submitted.

Table 7: Statutory Consultees

Description of Development	Consultee
Development likely to affect land in a non-metropolitan county.	The district planning authority concerned
Development within an area which has been notified to the local planning authority by the Health and Safety Executive because of the presence of toxic, highly reactive, explosive or inflammable substances.	The Health and Safety Executive
Development likely to result in a material increase in the volume or a material change in the character of traffic entering or leaving a trunk road or using a level crossing over a railway.	Highways Agency and/or the operator of the railway network
Development likely to result in a material increase in the volume or a material change in the character of traffic entering or leaving a classified road or proposed highway.	The local highway authority concerned
Development likely to prejudice the improvement or construction of a classified road or proposed highway.	The local highway authority concerned
Development which consists of or includes the laying out or construction of a new street.	The local highway authority concerned
Development which involves the provision of a building or pipe-line in an area of coal working.	The Coal Authority
Development involving or including mining operations.	Environment Agency
Development within 800 metres of any other royal palace or park, which might affect the amenities of that palace or park.	The Secretary of State for National Heritage
Development likely to affect the site of a scheduled monument.	English Heritage
Development likely to affect any garden or park of special historic interest which is registered and classified as Grade I or Grade II.	English Heritage
Development involving the carrying out of works or operations in the bed of or on the banks of a river or stream.	Environment Agency

Development for the purpose of refining or storing mineral oils and their derivatives.	Environment Agency
Development involving the use of land for the deposit of refuse or waste.	Environment Agency
Development relating to the retention, treatment or disposal of sewage, trade-waste, slurry or sludge.	Environment Agency
Development in or likely to affect a site of special scientific interest.	The Council which was notified of the land's special status and Natural England
Development involving any land on which there is a theatre.	The Theatres Trust
Development of good quality agricultural land which is not for agricultural purposes and in not in accordance with the provisions of a development plan.	Department for Environment, Food and Rural Affairs (DEFRA)
Development which is near land which has been used for the deposit of refuse or waste or has been made provision for this purpose.	Environment Agency
Development likely to affect a playing field or any minerals application where there is a potential for leisure and recreation as part of its restoration.	Sport England
Development likely to affect any inland waterway or reservoir owned by British Waterways Board.	British Waterways
Development which involves the provision of a proposed or existing infrastructure project, which is likely to have a significant impact upon a policy in the Regional Development Agency's Strategy or is within an area which is likely to affect the implementation of a strategic regional investment or employment policy in the Regional Development Agency's Strategy.	Advantage West Midlands
Development involving a departure from the Development Plan.	Government Office for the West Midlands
Regionally significant planning applications.	Regional Planning Body
Proposals that may affect non-statutory nature conservation sites (Sites of Importance for Nature Conservation)	Warwickshire Museum Field Services
Proposals that may affect the activities or interests of the Forestry Commission.	Forestry Commission

9. Resources & Management

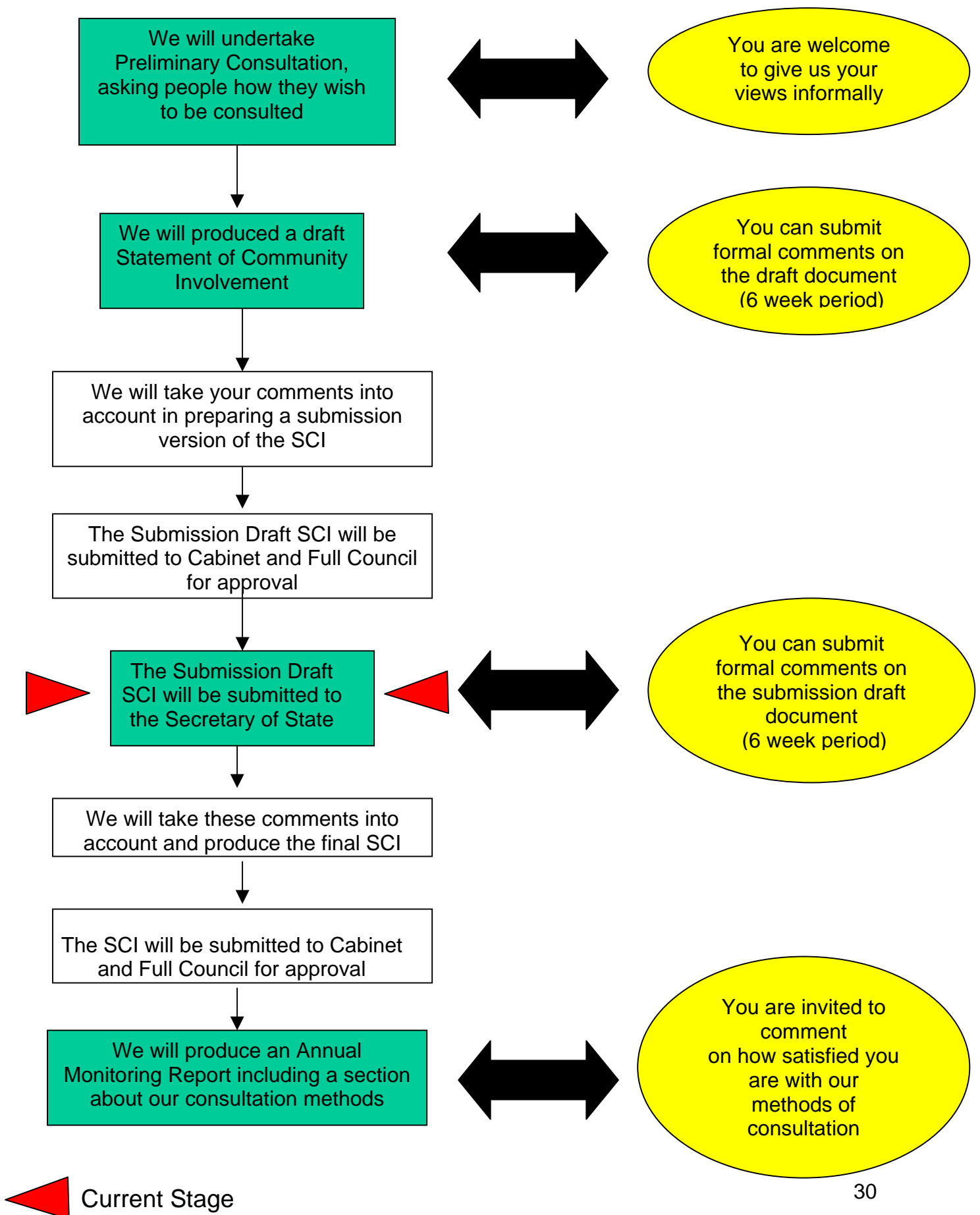
9.1 The work of determining planning applications is the responsibility of Development Group within the Department of Planning, Transport and Economic Strategy.

9.2 As part of the engagement process Development Group may also require assistance from other teams within the Department such as Strategy Unit, Libraries and Heritage, Transport Planning, Environmental Design, Sustainability Unit and the Research Unit.

9.3 Although officers may determine applications under the powers of delegation, most applications are determined by our County Councillors at Regulatory Committee. This Committee meets every 6 weeks and decision notices are published on our website. Members of the public who make representations on an application will be informed of the decision directly.

Appendix 1.1

Statement of Community Involvement (SCI) Process



Appendix 1.2

Summary of preliminary consultation on SCI

We carried out an initial leaflet survey between March and April 2005 asking respondents to indicate how they would like to be involved in Minerals and Waste consultations by collaborating on the SCI. The leaflet was sent to all Warwickshire libraries, district and borough council offices, directly mailed to a large number of organizations and made available on-line on the Warwickshire website.

Distribution was allocated in the following way:

Centres of Distribution	Numbers
Band A (8 libraries) 8 Main Warwickshire Libraries	50 @ each = 400 leaflets
Band B (8 libraries)	30 @ each = 240 leaflets
Bands C & D (16 libraries)	10 @ each = 160 leaflets
222 Parish Councils	1 @ each = 222 leaflets
County Councillors	62 leaflets
District & Borough Councils	20 @ each = 140 leaflets
Direct Mail:	
Waste/Mineral operators	103 leaflets
BME	79 leaflets
Older People	62 leaflets
Developers/Consultants	37 leaflets
Voluntary sector/Agencies	115 leaflets
E-mail:	
Link to on-line survey	83 e-mails
Advertised on Minerals Policy website	
Advertised on Waste Policy website	
Advertised on corporate consultation website	
TOTAL	1,703 leaflets/e-mails

We received 126 leaflets in response to our consultation, (7% response rate) which is quite positive, as minerals and waste is not as wide-ranging in its appeal as other Local Development Frameworks. We were also invited to present our issues to the County Youth Panel who was keen to be further involved in the process.

Of the responses 26 (21%) were from Warwickshire's Parish Councils, 4 (3%) from Black & Minority Ethnic groups, 11 (9%) were from operators and those involved in the minerals/waste industry, 2 (2%) from young people's organizations and 11 (9%) from other authorities.

Of the 102 who offered a response on their age the highest proportion were in the 45-59 age range (34%) closely followed by the over 60 age range (30%) and the 30-44 age group (29%). Five respondents were between 18 and 29 and only 1 was under 18.

Of the 103 who offered a response on their ethnicity the vast majority were white (88%) and 11% were Asian/Asian British with only 1 Black/Black British responding.

A number of questions were asked about whether respondents wanted to be involved in drawing up the SCI or simply being involved in the planning or planning application process – the response was as follows:

	Number	Percentage
Those who wanted to be involved in drawing up the SCI	111	89%
Those who wanted to be particularly involved in drawing up the Minerals & Waste Development Framework	87	70%
Those who wanted to be particularly involved in commenting on how we consult them on planning applications	78	62%
Those particularly interested in Minerals issues	72	58%
Those particularly interested in Waste issues	114	91%

Respondents were also asked how they would like to be consulted – the results were as follows:

	Number	Percentage
Letter (direct mail)	89	71%
Newsletter (available at public venues)	6	5%
Warwickshire website	10	8%
E-mail	66	53%
Roadshow	8	6%
Workshop	17	14%
Community Forum	14	11%

Summary of consultation on Draft SCI

After developing a draft SCI we consulted on it in much the same way as the preliminary consultation. The consultation took place between 29th July and 9th September 2005.

In addition to those consulted in the preliminary consultation we extended our mailing list, to include those who requested to be involved, those who were recommended for involvement by others and Parish Councils in parishes which adjoin the county boundary. It was thought appropriate to include these Parish Councils in the consultation as the planning matters dealt with by the SCI and indeed the County Council are not constrained by administrative boundaries.

Some consultees requested removal from the mailing list and where this was the case this consultation was not sent to them or their organisation.

Direct Mail:	
Parish Councils	219
Local Authorities	29
Health Authorities and Organisations	12
Other Bodies	50
Community and Voluntary Groups and Organisations	135
Environmental and Conservation Groups	20
Businesses and Business Groups	91
Housing Groups	8
Consultants	31
Individuals	112
Contacted via Email:	46

We received 39 responses to this consultation (5% response rate). The issues raised and, our response to these, are recorded in the Pre-submission Consultation Statement.

Issues Raised

- The time allowed for consultation was considered by a number of respondents as insufficient to allow for an adequate response.
- A number of organizations wished to be included in our consultations.
- There was some confusion concerning the planning process and terminology involved.
- There was no indication of what process was in place to monitor and review the Statement of Community Involvement.

Appendix 1.3

Stakeholders & Consultees

National Government & Agencies

Office of the Deputy Prime Minister
Department for Environment, Food and Rural Affairs (Via Government Office for the West Midlands)
Department for Transport
Department for Trade and Industry
Ministry of Defence
Department for Education and Skills
Department of Health
Home Office
Environment Agency
Highways Agency
Natural England
English Heritage
National Trust
Strategic Rail Authority
Network Rail
Passenger Transport Authorities
Passenger Transport Executives
British Waterways
Health and Safety Executive
Housing Corporation
Strategic Health Authority
Electronic Communications
Coal Authority
Commission for Architecture and the Built Environment
English Partnerships
Crown Estate Office
Learning & Skills Council
The Forestry Commission

National Interest Groups

House Builders Federation
Electricity, Gas and Telecommunications Undertakers and National Grid Company
Council for the Protection of Rural England
Friends of the Earth
Royal Society for the Protection of Birds
Wildlife Trusts
Age Concern
Help the Aged
Commission for Racial Equality
Equal Opportunities Commission
Women's National Commission
Disability Rights Commission

Disabled Persons Transport Advisory Committee
British Chemical Distributors and Traders Association
British Geological Survey (RIGS)
Centre for Ecology and Hydrology
National Playing Fields Association
Post Office Property Holdings

Regional Government & Agencies

West Midlands Regional Assembly
Government Office for the West Midlands
Regional Planning Body
Regional Aggregates Working Party
Regional Technical Advisory Body
Advantage West Midlands
Severn Trent Water
Regional Housing Board
Sport England
Civil Aviation Authority

Regional Interest Groups

Airport Operators (Birmingham International Airport; Coventry Airport)
Road Haulage Association
Freight Transport Association (Rail Companies/Rail Freight Group)
Church Commissioners
Quarry Aggregates (Construction & Demolition)
Quarry Products Association
Museum, Libraries & Archives West Midlands
Culture West Midlands
Tourism West Midlands
Arts Council West Midlands
MADE (Midlands Architecture and the Designed Environment)
WMPAS (West Midlands Planning Aid Service)

Local Government & Agencies

Local Transport Authority
Warwickshire County Councillors
County Museums (Ecologist)
North Warwickshire Borough Council – Planning & Waste Collection
Nuneaton & Bedworth Borough Council – Planning & Waste Collection
Rugby Borough Council – Planning & Waste Collection
Stratford District Council – Planning & Waste Collection
Warwick District Council – Planning & Waste Collection
Parish Councils
Cross-boundary Local Authorities (Counties and Districts e.g. Leicestershire CC;
Northamptonshire CC; Worcestershire CC; Gloucestershire CC; Oxfordshire CC;
Solihull MBC; Coventry CC; Birmingham CC; Staffordshire CC)
Fire and Rescue Services

Local Interest Groups

Chambers of Commerce, Local CBI
Warwickshire Wildlife Trust
LA21 groups
Gypsy Council (Traveller Law Reform Coalition)
Civic Societies
Community Groups
Local Transport Operators
Local Race Equality Councils
Representatives from Minerals & Waste Industry

Appendix 1.4

Methods of Consultation Matrix

	Core Strategy	SPDs	Site Specific Allocations
General Public	<ul style="list-style-type: none"> • Website • Libraries • Local media • Mailing list • Roadshows / Displays 	<ul style="list-style-type: none"> • Website • Libraries • Local media • Mailing list 	<ul style="list-style-type: none"> • Website • Libraries • Local media • Mailing list • Roadshows / Displays
County Council Officers / Members	<ul style="list-style-type: none"> • Cabinet • Internal briefings • Steering Group 	<ul style="list-style-type: none"> • Cabinet • Steering Group 	<ul style="list-style-type: none"> • Cabinet • Internal briefings • Steering Group
Sub-regional Officers / Members	<ul style="list-style-type: none"> • Sub-regional officer working groups • CSW Forum 	<ul style="list-style-type: none"> • Sub-regional officer working groups 	<ul style="list-style-type: none"> • Sub-regional working groups • CSW Forum
Parish and Town Councils	<ul style="list-style-type: none"> • Website • Libraries • Local media • Mailing list 	<ul style="list-style-type: none"> • Website • Libraries • Local media • Mailing list 	<ul style="list-style-type: none"> • Website • Libraries • Local media • Mailing list
Businesses	<ul style="list-style-type: none"> • Mailing list • Website • Stakeholder Workshop 	<ul style="list-style-type: none"> • Mailing list • Website 	<ul style="list-style-type: none"> • Mailing list • Website • Stakeholder Workshop
Operators / Landowners	<ul style="list-style-type: none"> • Mailing list • Website • Resident Liaison Groups • Stakeholder Workshop 	<ul style="list-style-type: none"> • Mailing list • Website 	<ul style="list-style-type: none"> • Mailing list • Website • Resident Liaison Groups • Stakeholder Workshop
Central / Regional / Local government	<ul style="list-style-type: none"> • Mailing list • Website • Stakeholder Workshop 	<ul style="list-style-type: none"> • Mailing list • Website 	<ul style="list-style-type: none"> • Mailing list • Website • Stakeholder Workshop
Statutory bodies	<ul style="list-style-type: none"> • Mailing list • Website 	<ul style="list-style-type: none"> • Mailing list • Website 	<ul style="list-style-type: none"> • Mailing list • Website
Voluntary organisations (e.g. environmental groups, sector-specific groups, Residents Associations etc)	<ul style="list-style-type: none"> • Mailing list • Website • Stakeholder Workshop • Forum meetings 	<ul style="list-style-type: none"> • Mailing list • Website 	<ul style="list-style-type: none"> • Mailing list • Website • Stakeholder Workshop • Forum meetings

Appendix 1.5

Appraisal of Methods of Engagement in the Local Development Framework

Method	Advantages	Disadvantages
Documents available for inspection at local planning offices during consultation period	A known point of access and planning officers available to answer any queries.	Not easily accessible to all due to their central locations.
View current consultations at local libraries	Gives wider access than just being available at council officers. Encourages public engagement as they can view applications in a more familiar setting. Can raise the profile of the consultation among library users.	Less interaction between the authority and consultee and less scope for clarification of issues than with face-to-face consultation.
View consultation documents on website	Gives wider access than just being available at council officers. Encourages public engagement as they can view applications in a more familiar setting and out of office/library hours.	Less interaction between the authority and consultee and less scope for clarification of issues than with face-to-face consultation.
Meeting with officers	Developers can provide more detailed information to aid plan preparation.	Resource intensive.
Local media	Provides coverage to a wide audience and can raise the profile of the LDF. It should engage those who may have not been previously involved in the planning system. In the case of public notices it is also informative.	Coverage from a press release is not guaranteed and the message may be distorted in the article.
Roadshows/ Displays/ Exhibitions	Allow the community to express their views and gain clarification about some matters.	This is resource intensive and attendees are self-selecting. It also relies on publicity and a high profile. Success depends on the accessibility of the location

		and the relevance of this issue to the community in that area.
Written consultation	Efficient use of resources. Good introduction of main issues and can help focus further consultation.	Only accesses those who are immediately involved in the application or have previously been involved in the planning system.
Letters to Statutory bodies	Ensures that all statutory bodies are informed and consulted at the relevant points in the plan making process.	Less interaction between the authority and consultee and less scope for clarification of issues than with face-to-face consultation.
Stakeholder workshops	Involves all interested parties, allowing discussion of issues from a variety of viewpoints. Ensures that the most relevant people are present is it is by invitation only.	Resource intensive and could miss key stakeholders if by invitation only.
Steering/Advisory group	Quick means of obtaining advice on issues as they emerge from an elected councillor's perspective.	Rather narrow as it only considers views of a small number of people.

Appendix 1.6

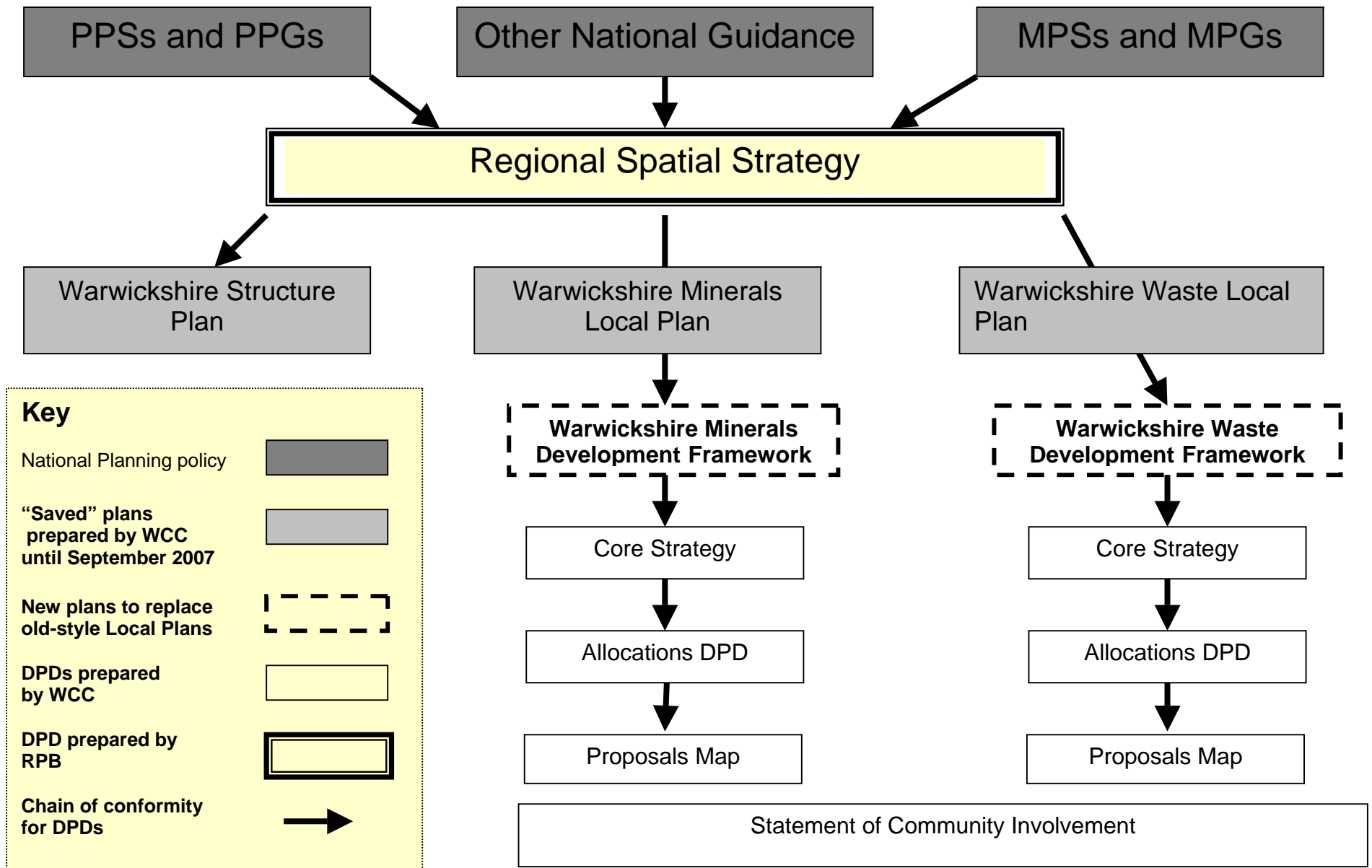
Appraisal of Methods of Engagement on Planning Applications

Method	Advantages	Disadvantages
Documents available for inspection at local planning offices during consultation period	A known point of access and planning officers available to answer any queries.	Not easily accessible to all due to their central locations.
View current applications at local libraries	Gives wider access than just being available at council offices. Encourages public engagement as they can view applications in a more familiar setting.	Less interaction between the authority and consultee and less scope for clarification of issues than with face-to-face consultation.
View applications on websites	Gives wider access than just being available at council officers. Encourages public engagement as they can view applications in a more familiar setting and out of office/library hours.	Less interaction between the authority and consultee and less scope for clarification of issues than with face-to-face consultation.
Meeting with officers	Detailed matters can be discussed with officers.	Can be resource intensive.
Pre-application discussions	Detailed matters can be discussed with officers and both officers and applicants can be made aware of issues from as early a stage as possible.	Can be resource intensive.
Guidance notes on how to get involved	Explains the process simply and is able to reach a wide audience.	The simplistic approach can be misinterpreted and would require additional correspondence with a planning officer in some cases.
Local media	This raises the profile of applications and informs the wide community.	Coverage from a press release is not guaranteed and the message may be distorted in the article.
Written consultation	Can target and inform those directly affected by applications.	Only accesses those who are immediately involved in the application or have previously been involved in the planning system.

Letters to Statutory bodies	Directly informs the relevant bodies of applications	Only involves statutory bodies and not other bodies who may be concerned.
Residents Liason Groups	Can be an excellent forum for discussing issues arising from a particular site and concluding the best way of dealing with the issues.	Representation from residents is limited because it is by invitation only.
Public meetings	This reaches a wide audience of all those affected by a proposed development.	Does not necessarily resolve issues in a satisfactory manner.

Appendix 1.7

Plan Hierarchy under the Planning & Compulsory Purchase Act (2004)



How do I prepare to speak?

Speaking gives you the chance to say why you think the application should be approved or refused and to stress the issues you consider most important.

The comments you raise should already have been identified in your letter to us and will be summarised in our report. It is not helpful to introduce new issues when speaking to the Committee.

Please note that the following issues are not usually considered relevant in reaching planning decisions:

- Matters covered by other laws, e.g. alcohol license
- Private property rights e.g. boundary or access disputes or covenants
- The developer's morals or motives
- Possible future development
- Loss of view over other people's land
- Effect on value of the property

The Council recognise that making a public address can be a daunting task. It will help if you plan what you want to say, and practice it, ensuring everything you wish to say can be communicated in your allocated 3 minutes.

Do not forget that the laws of slander are very strict. If you say something in public about a person which is not true, even if you believe it to be true, you may be at risk of legal action

Speakers cannot circulate new documents other than photographs and no presentation aids such as overhead projectors or PowerPoint may be used.

Where will the meeting be held?

Planning Committee meetings are held at Shire Hall, Market Place, Warwick CV34 4SX. They start at 10am and usually last 2 or 3 hours.

When you arrive at the meeting, please report to the personnel at Shire Hall reception who will note that you have arrived and help you with any queries you may have.

What happens next?

Once a decision has been made we send signed copies of the decision notice to the agent or applicant within a few days. If the application is approved, the decision will usually be subject to conditions that will be clearly stated on the notice. If permission is refused, the decision notice will state why. We also send decision notices to anyone who made written comments about the application. Please telephone us after 11.00 a.m. on the day following the Committee meeting if you wish to be informed of the decision made.

If an applicant is unhappy about a decision, they can appeal to the Planning Inspectorate, an independent Government agency. Details of how to do this are on the reverse of all decision notices. Only the applicant can appeal. We will notify anyone who submitted written comments on the application if an appeal is lodged and we will forward their original comments to the Planning Inspectorate.

Registering to speak

If you do wish to speak at the Regulatory Committee please contact Mrs. Bee Choo Yew- Booth at least three working days before the Committee is due to meet.

This leaflet explains how public participation at Regulatory Committee works. For a translation, or to obtain a copy of this leaflet in large print, please telephone (01926) 412906.

Warwickshire County Council
Department of Planning, Transport and Economic Strategy
PO Box 43
Shire Hall
Warwick
CV34 4SX

APPENDIX 1.8

Having Your Say about a Planning Application at the Regulatory Committee

Information and Advice



John Deegan
Director of Planning, Transport & Economic Strategy

Having your say at Regulatory Committee

If you have commented on a planning application you can, as a member of the public speak at meetings of the

Regulatory Committee during the consideration of the planning application that you feel affects you.

This leaflet explains how members of the public can communicate your views on a planning application to the people who will make the decision and should give you an idea of what to expect from the meeting itself.

What is the Regulatory Committee?

The committee is made up of 12 elected Councillors. In addition, planning officers and other council staff will attend to present applications, answer Councillors' queries and take minutes. Representatives of the local press may also be present.

Who can speak?

Other than the relevant Councillor, only applicants, their agents or people who have made written comments about an application will be invited to speak at Committee.

No more than three objectors and three supporters (excluding local Councillors) may speak on any one application. In controversial cases, it is possible that a number of people will wish to speak either for or against an application. When you contact us to register we will advise you if more than three people have already requested to speak in either category. If this is the case, you may wish to contact them and agree a smaller number of representatives. If you find that you cannot agree, preference will be given to those whose views appear to be most representative of local feeling and to those most affected by the application.

During the week before each Committee meeting we write to every person who is entitled to contribute. The letter will give a date and time by which you must contact us if you would like to speak. Only people who register in this way will be included in the list of speakers. If you would rather not speak yourself, you may nominate a representative to speak on your behalf.

How does it work?

Committee Members get a detailed report about each application that is on the agenda. Copies of these are available 5 days before the meeting from our address at the end of this leaflet or online at www.warwickshire.gov.uk. The report summarises comments raising relevant planning issues that were received at the time the report was written. Any comments received after the report is written are given to the Committee at the meeting.

There may be a lot of debate over some applications; others may be decided very quickly. Because of this please be aware that it is not always possible to predict the time when a particular application is likely to be discussed.

How is each application considered?

After the planning officer has introduced the application, those who are permitted to speak will do so in the following order:

1. The County Councillor Other Councillors
2. Objectors
3. Supporters
4. The Applicant

Each speaker will have a maximum of 3 minutes to express their views after which time they may be questioned by officers and members of the Committee. Please note that if a person speaks against an application, the applicant has a right to reply.

You will not be able to interrupt or question other speakers or Committee Members at the Regulatory Committee and will not be allowed to speak more than once. If it is necessary to make a factual correction after speaking, the information should be supplied to an officer. The Chair may stop a speaker if what they are saying is irrelevant or offensive or if they attempt to introduce substantial new issues or evidence. Please note that

speakers who do not conduct themselves in an orderly manner may be asked to leave the meeting.

After hearing contributions from all speakers, the Committee will discuss the application and respond to any matters raised.

The Committee will decide most applications at the meeting. They do not always follow the recommendation in the report. Some decisions may be postponed, for example to allow a panel of Councillors to visit the site or to get further information. In some cases, after considering the application, the Committee will pass it to staff to decide. In these cases, the committee would not normally reconsider the application.

If the Committee defers an application to obtain further information or to visit the site, speakers will be allowed to speak when the application is next considered only:

- a) if they spoke at the first meeting
- b) to address any new information which has emerged in the meantime.

Speakers will be sent written notification of the decision of the Committee.

Please note: The Chair may in his sole discretion allow a departure from the rules of this scheme if there are exceptional circumstances.

How do I register to speak?

Anyone who has made written comments about a planning application and wishes to speak to the Committee must make a request to the Development Group either by letter, fax, e-mail or telephone at least three working days before the Committee meets.

Please see our contact details at the end of this leaflet.

Glossary of Terms

Annual Monitoring Report	AMR	Produced each December and relating to the previous financial year. It shows how the policies are performing.
Adopted Proposals Map		This illustrates all site specific policies and identifies areas of protection
Community Strategy		It sets out the broad vision for the future of the local authority area and proposals for delivering that vision. In Warwickshire it is known as the Strategic Plan.
Core Strategy		Sets out the long-term spatial vision for the local planning authority area and the strategic policies and proposals to deliver that vision.
Inspector's Report		This will be produced by the Inspector following the Public Examination and will be binding on the County Council.
Local Development Document	LDD	All of the documents that make up the local development framework.
Local Development Framework	LDF	A collection of LDDs e.g. Core Strategy, Local Development Scheme, Statement of Community Involvement etc. See Fig 1 pg 3
Local Development Orders	LDOs	This is made by a planning authority in order to extend permitted development rights for certain forms of development, and relate a relevant LDD. The County Council's LDF is unlikely to contain these.
Local Development Scheme	LDS	It sets out the timetable for LDD production.
Local Strategic Partnership	LSP	This group consists of representatives from the private, public and voluntary sector. The LSP is responsible for producing the Community Strategy.
Minerals & Waste Development Framework	MWDF	A collection of LDDs relating to minerals and waste issues e.g. Core Strategy, Local Development Scheme, Statement of Community Involvement etc.
Minerals & Waste Development Plan Document	MWDPD	LDDs that are considered to be part of the development plan e.g. the Core Strategy, Site Specific Allocations and Area Action Plans.

Minerals & Waste Development Scheme	MWDS	It sets out the timetable for LDD production specifically in relation to minerals and waste plans.
Proposals Map		Illustrates the policies and proposals in the DPDs spatially on a map.
Regional Spatial Strategy	RSS	A spatial strategy for the whole region, in the case of Warwickshire this is the West Midlands. It guides the preparation of the LDF and Local Transport Plan for coherent regional development.
Simplified Planning Zones	SPZs	These are areas in which the local authority wishes to stimulate development and encourage investment. Again the County Council's LDF is unlikely to contain these.
Site Specific Allocations		Allocations of sites for specific land uses.
Statement of Community Involvement	SCI	It sets out how the authority will involve the public in the development plan-making process and in making decisions on planning applications.
Supplementary Planning Document	SPD	This document deals with one particular planning matter in more depth e.g. a design guide or affordable housing.
Sustainability Appraisal	SA	This assesses policies against sustainability objectives. These objectives are based on social, economic and environmental factors. A Sustainability Appraisal must be undertaken on all LDFs.
The Development Plan		Consists of the RSS and DPDs.

Appendix 2

PRE – SUBMISSION CONSULTATION STATEMENT

STATEMENT OF COMMUNITY INVOLVEMENT WARWICKSHIRE COUNTY COUNCIL DEVELOPMENT FRAMEWORK

PRELIMINARY CONSULTATION

(Consultation under Regulation 25)

Following the commencement of the Planning and Compulsory Purchase Act 2004 all Local Planning Authorities are required to prepare a Statement of Community Involvement (SCI). This sets out how the community will be involved during the production of the Minerals Development Framework (MDF) and Waste Development Framework (WDF), and in making decisions on Minerals and Waste planning applications.

Before preparing the Statement of Community Involvement, we consulted with the bodies listed in **Appendix 2A**, in order to gather their views on consultation in their area. We sent a questionnaire with a covering letter to these bodies and also provided copies in County Libraries and posted our on-line questionnaire on Warwickshire County Council's Website www.warwickshire.gov.uk/sci

Responses

We received 126 responses to our consultation. The consultees were asked whether they wanted to be involved in the SCI process or with planning policy or planning application processes and how they would like to be involved. These responses have been taken into account in all further engagement.

DRAFT STATEMENT OF COMMUNITY INVOLVEMENT CONSULTATION

(Consultation under Regulation 26)

We then prepared a draft SCI, and carried out consultation on this draft for a six week period from 29th July to 9th September 2005.

Copies of the document were made available for inspection at the following council offices during normal office hours:

- Warwickshire County Council Offices; Shire Hall, Warwick and Barrack Street, Warwick.
- North Warwickshire Borough Council; The Council House, South Street, Atherstone
- Nuneaton and Bedworth Borough Council; Town Hall, Coton Road, Nuneaton
- Stratford-on-Avon District Council; Elizabeth House, Church Street, Stratford-upon-Avon

Appendix 2

- Rugby Borough Council; Town Hall, Evreux Way, Rugby
- Warwick District Council; Riverside House, Milverton Hill, Royal Leamington Spa

Copies were also available at the following libraries:

- | | | |
|----------------------|-----------------------|----------------|
| ▪ Baddesley
Ensor | ▪ Henley-in-
Arden | ▪ Rugby |
| ▪ Bedworth | ▪ Kenilworth | ▪ Shipston |
| ▪ Bedworth
Heath | ▪ Keresley | ▪ Southam |
| ▪ Bidford | ▪ Newland | ▪ Stockingford |
| ▪ Binley Woods | ▪ Kineton | ▪ Stratford |
| ▪ Bulkington | ▪ Kingsbury | ▪ Studley |
| ▪ Coleshill | ▪ Leamington
Spa | ▪ Warwick |
| ▪ Dordon | ▪ Lillington | ▪ Water Orton |
| ▪ Dunchurch | ▪ Nuneaton | ▪ Wellesbourne |
| ▪ Harbury | ▪ Polesworth | ▪ Whitnash |
| | | ▪ Wolston |

Addresses and opening times can be found in **Appendix 2B**.

The document and a response questionnaire was available on the County Council's website at www.warwickshire.gov.uk/SCI2

Eighty e-mails were sent out with details of this link. It was also included in all press releases.

We sent press releases to the following papers, magazines and radio stations:

- | | | |
|---------------------------------------|------------------------------------|--------------------------------------|
| ▪ Alcester
Chronicle | ▪ Coleshill Echo | ▪ Kenilworth
Citizen |
| ▪ Alcester
Standard | ▪ Coleshill
Gazette | ▪ Kenilworth
Weekly News |
| ▪ Atherstone
Herald | ▪ Coleshill
Herald | ▪ Kerrang!
(105.2 Fm) |
| ▪ Banbury
Guardian | ▪ Coventry
Citizen | ▪ Kix 96 (96.2
Fm) |
| ▪ BBC Coventry
and
Warwickshire | ▪ Coventry
Evening
Telegraph | ▪ Leamington
Courier |
| ▪ Bedworth
Echo | ▪ Coventry
Observer | ▪ Leamington
Observer |
| ▪ Birmingham
Evening Mail | ▪ Evesham
Journal | ▪ Local
Government
Association |
| ▪ Birmingham
Post | ▪ Fosseyway | ▪ Local
Government
Chronicle |
| ▪ Carlton
Television | ▪ Heart Fm
(100.7 Fm) | |
| | ▪ Heartland
Evening News | |

Appendix 2

- Local Government First
- Local Transport Today
- Local Government News
- Materials Recycling Week
- Mercia Fm/Classic Gold 98.0Fm
- Municipal Journal
- Nuneaton Evening Telegraph
- Nuneaton Weekly tribune
- Radio wm
- Recycling World
- Redditch Advertiser
- Redditch Standard
- Regeneration and renewal
- Regional Star (wmlga)
- Resource Management
- Rugby advertiser
- Rugby Fm
- Rugby Observer
- Saga Fm
- Solihull and Warwickshire Guardian
- Solihull News
- Society Guardian
- Solihull Times
- Stratford Herald
- Stratford observer
- Tamworth Herald
- Tamworth Times
- The Bear Fm 102
- Warwick Courier
- Warwick Gazette
- Warwick Observer
- Warwickshire Evening Telegraph
- Warwickshire Evening Telegraph
- Warwickshire La Vie Magazine
- Warwickshire Life

Articles were carried in:

Leamington Courier	29/07/05
Atherston Herald	25/08/05
Heartland Evening News	26/08/05
Bedworth Echo	26/08/05

We enclose a copy of the proposals matters (**Appendix 2C**), The Press Notice (**Appendix 2D**) and copies of the articles themselves (**Appendix 2E**).

We sent copies of the document, along with the proposals matters and details of where the documents were available for inspection, to the bodies and individuals listed in **Appendix 2F**.

We further publicised the draft SCI consultation at the Warwickshire Town and Country Festival.

Appendix 2

Representations

We received 45 representations on our draft SCI. Forty-four of these were received before the consultation deadline and 1 after. We are providing a summary of the main issues raised and the way they were addressed in the SCI in ***Appendix 2G***.

Some representations asked for additional bodies and persons to be included on our database. All of these bodies, as well as those who have themselves requested to be included have been added. This will provide a broader consultation base and assist in our endeavours to maximise involvement at as early a stage in the plan-making process, as possible.

Appendix 2A

Bodies Consulted in Preliminary Consultation

All County Councillors

Parish Councils within Warwickshire

- Admington Parish Council
- Alcester Town Council
- Alderminster Parish Council
- Ansley Parish Council
- Ansty Parish Council
- Arley Parish Council
- Arrow with Weethley Parish Council
- Astley Parish Council
- Aston Cantlow Parish Council
- Atherstone on Stour Parish Meeting
- Atherstone Town Council
- Austrey Parish Council
- Avon Dasset Parish Council
- Baddesley Clinton Parish Council
- Baddesley Ensor Parish Council
- Baginton Parish Council
- Barcheston & Willington Parish Meeting
- Barford, Sherbourne & Wasperton Joint Parish Council
- Barton on the Heath Parish Council
- Baxterley Parish Council
- Bearley Parish Council
- Beausdesert & Henley in Arden Joint Parish Council
- Bentley & Merevale Joint Parish Council
- Bidford on Avon Parish Council
- Billesley Parish Meeting
- Binley Woods Parish Council
- Binton Parish Council
- Birdingbury Parish Council
- Bishops Itchington Parish Council
- Bishops Tachbrook Parish Council
- Bourton & Draycote Parish Council
- Brailes Parish Council
- Brinklow Parish Council
- Bubbenhall Parish Council
- Budbrooke Parish Council
- Burmington Parish Meeting
- Burton Dasset Parish Council
- Burton Hastings & Stretton
- Baskerville Parish Meeting
- Butlers Marston Parish Council
- Caldecote Parish Council
- Chadshunt Parish Meeting
- Chapel Ascot Parish Meeting
- Charlecote Parish Meeting
- Cherington & Stourton Joint Parish Council
- Church Lawford Parish Council
- Churchover Parish Council
- Claverdon Parish Council
- Clifford Chambers & Milcote Parish Council
- Clifton upon Dunsmore Parish Council
- Coleshill Town Council
- Combe Fields Parish Council
- Combroke Parish Council
- Compton Verney Parish Meeting
- Compton Wynyates Parish Meeting
- Copston Magna Parish Meetings
- Corley Parish Council
- Cosford Parish Meetings
- Coughton Parish Council
- Cubbington Parish Council
- Curdworth Parish Council
- Dordon Parish Council
- Dorsington Parish Council
- Dunchurch Parish Council
- Easenhall Parish Council
- Eathorpe, Hunningham, Offchurch, Waspsenbury & Weston Joint Parish Council
- Ettington Parish Council
- Exhall Parish Council
- Farnborough Parish Council
- Fenny Compton Parish Council
- Fillongley Parish Council
- Frankton Parish Council
- Fulbrook Parish Meeting
- Gaydon Parish Council
- Grandborough Parish Council
- Great & Little Packington Parish Meeting
- Great Alne Parish Council
- Great Wolford Parish Council
- Grendon Parish Council
- Halford Parish Council
- Hampton Lucy Parish Council
- Harborough Magna Parish Council
- Harbury Parish Council
- Hartshill Parish Council
- Haselor Parish Council
- Hatton Parish Council
- Hodnell Parish Meeting
- Honington Parish Meeting
- Idlicote Parish Meeting
- Ilmington Parish Council
- Kenilworth Town Council
- Kineton Parish Council
- King's Newnham Parish Meeting
- Kingsbury Parish Council
- Kinwarton Parish Council
- Ladbroke Parish Council
- Langley Parish Council
- Lapworth Parish Council
- Lea Marston Parish Council
- Leamington Hastings Parish Council
- Leek Wootton & Guys Cliffe Parish Council
- Lighthorne Heath Parish Council
- Lighthorne Parish Council
- Little Compton Parish Council
- Little Wolford Parish Meeting
- Long Compton Parish Council
- Long Itchington Parish Council
- Long Lawford Parish Council
- Loxley Parish Council
- Mancetter Parish Council
- Mappleborough Green Parish Council
- Marston Sicca Parish Council

Appendix 2A

- Marton Parish Council
- Maxstoke Parish Council Meeting
- Middleton Parish Council
- Monks Kirby Parish Council
- Moreton Morrell Parish Council
- Napton on Hill Parish Council
- Nether Whitacre Parish Council
- Newbold Pacey & Ashorne Parish Council
- Newton & Biggin Parish Council
- Newton Regis & Seckington Parish Council
- Norton Lindsey Parish Council
- Old Milverton & Blackdown Joint Parish Council
- Old Stratford & Drayton Parish Council
- Oldberrow, Morton Bagot & Spennall Parish Council
- Over Whitacre Parish Council
- Oxhill Parish Council
- Pailton Parish Council
- Parish Council
- Pillerton Hersy Parish Council
- Pillerton Priors Parish Council
- Polesworth Parish Council
- Preston Bagot Parish Meeting
- Preston on Stour Parish Council
- Princethorpe Parish Council
- Priors Hardwick Parish Council
- Priors Marston Parish Council
- Quinton Parish Council
- Radbourne Parish Meeting
- Radford Semele Parish Council
- Radway Parish Council
- Ratley & Upton Parish Council
- Rowington Parish Council
- Ryton on Dunsmore Parish Council
- Salford Prior Parish Council
- Sambourne Parish Council
- Shilton Parish Council
- Shipston on Stour Town Council
- Shotteswell Parish Council
- Shrewley Parish Council
- Shustoke Parish Council
- Shuttington Parish Council
- Snitterfield Parish Council
- Southam Town Council
- Stockton Parish Council
- Stoneleigh & Ashow Joint Parish Council
- Stratford upon Avon Town Council
- Stretton – on – Dunsmore Parish Council
- Stretton – under – Fosse Parish Council
- Stretton on Fosse Parish Council
- Studley Parish Council
- Sutton – under – Brailes Parish Meeting
- Tanworth in Arden Parish Council
- Temple Grafton Parish Council
- Thurlaston Parish Council
- Tidmington Parish Meeting
- Town Council of Royal Leamington Spa
- Tredington Parish Council
- Tysoe Parish Council
- Ufton Parish Council
- Ullenhall Parish Council
- Upper & Lower Shuckburgh Parish Meeting
- Warmington & Arlescote Parish Council

- Warwick Town Council
- Water Orton Parish Council
- Watergall Parish Meeting
- Welford on Avon Parish Council
- Wellesbourne Parish Council
- Whatcote Parish Meeting
- Whichford Parish Council
- Whitchurch Parish Meeting
- Whitnash Town Council
- Wibtoft Parish Meeting
- Willey Parish Meeting
- Willoughby Parish Council
- Wilmcote Parish Council
- Wishaw & Moxhull Parish Council
- Withybrook Parish Council
- Wixford Parish Council
- Wolfhampcote Parish Council
- Wolston Parish Council
- Wolverton Parish Council
- Wolvey Parish Council
- Wootton Wawen Parish Council
- Wormleighton & Stoneton Parish Meeting

District Councils within Warwickshire

- North Warwickshire Borough Council
- Rugby Borough Council
- Warwick District Council
- Nuneaton and Bedworth Borough Council
- Stratford on Avon District Council

Other Local Authorities

- Birmingham City Council
- Borough of Telford & Wrekin Council
- Bromsgrove District Council
- Cherwell District Council
- City of Stoke-on-Trent
- Cotswold District Council
- Daventry District Council
- Dudley MBC
- Gloucestershire County Council
- Harborough District Council
- Herefordshire Council
- Hinckley & Bosworth BC
- Leicestershire County Council
- North West Leicestershire District Council
- Northamptonshire County Council
- Oxfordshire County Council
- Redditch Borough Council
- Sandwell MBC
- Shropshire County Council
- Staffordshire County Council
- Tamworth Borough Council
- Walsall MBC
- Warwick County Council
- Warwick District Council
- Wolverhampton City Council
- Worcestershire County Council

Health Authorities and Organisations

- George Eliot Hospital NHS Trust
- North Warwickshire Primary Care Trust

Appendix 2A

- Public and Patient Involvement Forum Support Organisation
- Rugby Primary Care Trust
- South Warwickshire General Hospitals NHS Trust
- South Warwickshire Primary Care Trust
- University Hospitals Coventry and Warwickshire
- Warwickshire Specialist Health Promotion Service
- West Midlands South Strategic Health Authority

Other bodies

- Advantage West Midlands
- British Gas Transco
- British Geological Survey
- British Pipeline Agency Ltd
- British Telecom
- Centre for Ecology and Hydrology
- CENTRO
- Chiltern Rail
- Church Commissioners
- Civil Aviation Authority
- Commission for Architecture and the Built Environment
- Commission for Racial Equality
- Council for Disabled People
- Countryside Agency
- Coventry Cathedral and diocesan office
- Crown Estate Office
- DEFRA
- Department for Culture, Media and Sport
- Department for Education and Skills
- Department for Transport, Road Freight
- Department for Transport, Multilateral aviation
- Department for Transport, Roads Policy
- Department of Constitutional Affairs
- Department of Trade and Industry
- Department of Work and Pensions
- Diocesan Board of Finance
- Disability Rights Commission
- Disabled Persons Transport Advisory Committee
- English Heritage
- English Partnerships
- Equal Opportunities Commission
- Freight Transport Association
- GOWM
- Gypsy & Traveller Law Reform Coalition
- Gypsy Council
- Health & Safety Executive
- Highways Agency
- Home Office
- Institute of Waste Management
- Ministry of Defence
- National Grid
- Network Rail
- Office of Government Commerce
- PD2 Divisional Manager, ODPM
- Police Station Nuneaton

- Probation Service Head Office
- Rail Passengers' Organisation
- Regional Assembly
- Regional Sports Board
- Road Haulage Association
- Sport England
- Strategic Rail Authority
- Stratford-upon-Avon Police Station
- The Historic Buildings & Monuments Commission for England
- Travel West Midlands
- Virgin Rail
- Warwick Police Station
- Warwickshire Police Authority
- West Midlands Regional Assembly

Community and Voluntary Groups and Organisations

- Activ-Age Unit
- Activites Club – Warwick 50+
- Activities Group – Senior Citizens', leamington spa
- African Carribean Project
- Age Concern Warwickshire
- Ahmadiyya Muslim Association
- Ahmadiyya Muslim Association
- AMANI
- Ansty Pensioners' Group – Thursday Afternoon Club
- Arab Community
- Art Club Rugby
- Asian Carer's Support Group
- Asian Carer's Support Group
- Asian Community Equality Centre
- Asian Community Equality Centre
- Asian Girls Group
- Asian Women -Active In Leisure
- Atherstone Over 60's Club
- Atherstone Pensioners Convention
- Babe-ke Temple
- Baptist Friendly Group
- Benn Partnership Centre
- Bilton Social Friendship Club for Senior Citizens
- BME network
- BME network
- Brunswick Asian Men's Group
- Buccaneers, Bilton
- Care & Repair – Warwick District
- Caribbean Association Women's Group
- Caribbean Friendly Association
- Chamber of Commerce
- Chinese Society
- Citizens' Advice Bureau, Bedworth
- Civil Service Pensioners' Alliance
- Civil Service Retirement Fellowship – Nuneaton
- Civil Service Retirement Fellowship – Wellesbourne
- Coleshill & District Ladies Probus Club
- Coleshill Senior Citizens Club
- CORE Rugby Forum
- Council of Disabled People
- Coventry and Warwickshire Learning Partnership
- Crescent Youth Club
- CSW Partnership Ltd
- CVS, Warwick District

Appendix 2A

- CVS, Kenilworth
- CVS, Leamington Spa
- CVS, Nuneaton
- CVS, Rugby
- CVS, Tamworth
- CVS, North Warwickshire
- CVS, Stratford upon avon
- Darby & Joan Club, Alcester
- Darby & Joan Club, Bidford
- Darby & Joan Club, Dordon
- Darby & Joan Club, Kineton
- Darby & Joan Club, Mancetter
- Darby & Joan Club, Nuneaton
- Darby & Joan Club, Southam
- Darby & Joan Club, Stratford
- Darby & Joan Club, Water Orton
- Darby & Joan Club, Bilton
- Dickins Club, Rugby
- Dunchurch & Thurlaston Over 60's Club
- Extend, Shipston-on-Stour
- Friday Dance Club
- Gujarati Cultural Association
- Gurdwara - Leamington and Warwick
- Gurdwara, Nuneaton
- Guru Nanak Gurdwara
- Help The Aged
- Henley – in – Arden Evergreen Club
- Henna Muslim Womens Group
- Hill Street Youth and Community Centre
- Hindu Sevika Samiti
- Hindu Swayamsevak Sangh
- Indian Association
- Indoor Bowls, Coleshill
- Inter Community Organisation
- IWA, Nuneaton
- IWA, Warwick
- Job Centre Plus
- Kenilworth SCAC
- Kenilworth Senior Citizens Club
- Khalifa Cricket Club
- Khalsa Sports Club
- Leamington Hastings Over 60's
- Learning and Skills Council
- Luncheon Club, Nuneaton
- Masjid & Muslim Community Ctr.
- Mela
- MENCAP
- MILAAP
- Milan Multicultural Group
- Milan Project – Men
- Monday OAP's Club, Rugby
- Mulberry Street Club
- Muslim Community Association
- Muslim Women's Group
- Nachda Punjab
- National Child Minders Agency
- National Farmers Union
- North Warwickshire Forum
- Nuneaton & Bedworth Khalifa Muslim Society
- Nuneaton & Bedworth Muslim Society
- Nuneaton & Bedworth Older Peoples Forum
- Nuneaton & Bedworth Women's Multicultural Resource Ctr
- Nuneaton All Stars
- Nuneaton and Bedworth Forum
- Over 50's Keep Fit
- Over 60's Club – St. Nicholas Park Jubilee
- Pakistani Welfare Association
- Probus Club of Coleshill
- Rajput Council
- Rokeby Over 60's Club
- Roots and Culture Club
- Rowan Organisation
- Royal Agricultural Society of England
- Rugby Centre For Indian Classical Music
- Rugby Friends of the Earth
- Rugby Mosque Society
- Rugby Race Equality Council
- Rugby West Indian Association
- Ryton Evergreen 50+ Club
- Sachhi (Asian Women's Support Group)
- Salvation Army Over 60's Club
- SATKAAR Asian Elders Day Care Services
- Savitri Samiti
- Senior Citizen's Club Emscote
- Shree Hindu Gujarati Samaj
- Shree Krishna Community Centre
- Sikh Community Association
- Sikh Community Centre
- Sikh Community Elderly Men's Club
- Sikh Mission Centre, Nuneaton
- Sikh Social & Welfare Association
- Sikh Women's Association, Nuneaton
- Silver Surfers Project
- Sri Guru Tegh Bahadur Gurdwara, Nuneaton
- St. John Fellowship
- Stratford District SCAN
- Stretton on Dunsmore Over 60's
- Sustainable Rugby Management Committee
- Sustainable Rugby Working Group
- Sydenham Neighbourhood Initiative
- The Prince's Trust
- Thursday Club
- University of the Third Age, Alcester
- University of the Third Age, Rugby
- University of the Third Age, Stratford
- UWSPCo.
- Warwick District Senior Peoples' Forum
- Warwick Racing Club – SC Club
- Warwickshire Association for the Blind
- Warwickshire Association of Youth Clubs
- Warwickshire Clubs for Young People
- Warwickshire College
- Warwickshire CPRE
- Warwickshire Federation of Women's Institutes
- Warwickshire Rings
- Warwickshire Rural Action
- Warwickshire Rural Community Council
- Warwickshire Wildlife Trust
- WCVYS
- WEMC Forum
- West Indian Ladies Association

Appendix 2A

- Whitestone Luncheon & Over 60's Club
- Women's National Commission
- Wood Street Opportunities Centre
- WRVS, Brinklow Friendship Club
- WRVS, Stratford
- Young At Heart, Coleshill

Environmental and Conservation Groups

- British Trust for Conservation Volunteers
- Building Sustainable Neighbourhoods
- Coventry Friends of the Earth
- Forestry Commission
- Groundwork Trust
- HDRA – The Organic Organisation
- National Playing Fields Association
- National Trust
- Nuneaton and District Friends of the Earth
- Royal Society for the Protection of Birds
- Stratford-on-Avon Friends of the Earth

Businesses and Business Groups

- A M Skips
- ABS Skip Hire Ltd

- ALP Ambrose
- Amey Roadstone Corporation
- Avon Auto Spares Ltd
- Baggeridge Brick Plc
- Beaver Metals
- Biffa Waste Services Ltd
- Brinklow Quarry
- British Aggregates Association
- British Asian Business and Professional Association
- British Chemical Distributors and Traders Association
- British Stone
- British Waterways
- Bundy Waste Management
- Burton Farm Recycling Centre
- Clews Recycling
- Coal Authority
- Confederation of British Industry
- Cope's of Earlswood
- Coventry & Solihull Waste Disposal Company Ltd
- Crestwood environmental
- Cross Hands Landfill Site
- Crown Waste Services
- DeMulder & Sons Ltd
- Doherty Skip Hire Ltd
- EASCO (Midlands) Ltd
- ECT Recycling
- English Nature
- Environment Agency
- Environmental Services Association
- European Metal Recycling Ltd
- Evans Logistics
- Federation of Small Businesses
- Former Brick & Tile Works
- Hammond Recycling
- Hanson Aggregates
- Harbury Lane Autobreakers

- JEWSON Depot
 - Lafarge Redland Aggregates
 - Land Rover
 - Lunn Poly Ltd
 - Mercia Metals
 - Midland Quarry Products
 - Midland Waste Services
 - Midland Waste Services Ltd
 - Midlands Environmental & Recycling Services
 - Monitoring & Control Services Ltd
 - National Grid
 - ONYX Landfill Ltd
 - Onyx UK Ltd
 - Powergen UK PLC
 - Quarry Products Association
 - RMC (UK) Ltd
 - RMC Aggregates
 - ROBA Metals Ltd
 - Rugby Cement
 - Severn Trent Water
 - Simpro Ltd
 - Sims Group
 - SITA UK
 - Smiths Concrete Ltd
 - Southam Plant (Hire Services Ltd)
 - Stagecoach
 - Stratford Car Breakers
 - T J Composting Services Ltd
 - Tailby Brack Ltd
 - Tarmac Central Ltd
 - The House Builders Federation
 - The Stone Federation
 - The Techno Centre
 - TNT
 - Trinder Auto Spares
 - Truckbusters (Rugby) Ltd
 - Unison
- Verdant
 - Virgin Rail
 - Warwickshire Waste Reclamation
 - Waste Recycling Group
 - Waste Recycling Group
 - Watts Rugby Ltd
 - Waystone Ltd
 - Whites Metals (Coventry) Ltd
 - Wilson Motor Spares and Services

Housing Groups

- Brooke Court Residents Association
- George Wimpey West Midlands Ltd
- GVA Grimley
- Housing Corporation
- Mercian Housing Association
- Regional Housing Board
- South Warwickshire Housing Association
- Warwickshire Rural Housing Association

Consultants

- Alliance Environment & Planning Ltd
- Arup
- ATIS REAL Weatheralls Ltd
- Barton Willmore
- Barton Willmore Partnership
- Brian Hall Planning Services
- Brooke-Smith Associates Ltd
- Centac

Appendix 2A

- Drivers Jonas
- DTZ Piedad Consulting
- ECOTEC Research & Consulting
- Entec UK Ltd
- FPD Savills
- Halcrow Group Ltd
- Harris Lamb Planning Consultancy
- HLL Humberts Leisure
- Howkins & Harrison
- Hyder Consulting (UK) Ltd
- King Sturge
- Martyn Bramich Associates
- Mason Richards Planning
- Mono Consultants Ltd
- NAI Fuller Peiser
- Peter Storrie Consultants Ltd
- Portland Planning Consultants Ltd
- Reid Architecture
- Smith Stuart Reynolds
- Stansgate Planning Consultants
- Stoneleigh Planning Partnership
- The Tyler-Parkes Partnership
- Turley Associates
- Wilbraham Associates Ltd
- Wood Frampton Ltd
- WS Atkins Planning Consultants

75 Individuals

Contacted via Email

- ABS Skip Hire
- Atherstone Civic Society
- Beaver Metals
- Biffa
- Birmingham International Airport
- Brinklow Quarry
- Christian Alliance Church Association
- ContinYou
- Countryside Agency
- Coventry Airport
- Coventry City Council
- CVS, North Warwickshire
- CVS, Nuneaton & Bedworth
- De Mulder & Sons
- Department of Health
- Disability
- Doherty Waste Ltd
- EASCO (Midlands) Ltd
- ECT Recycling
- Guide for the Blind
- Hanson Aggregates
- Household Waste Sites
- Leamington Society
- National Grid TRANSCO
- North Warwickshire Borough Council
- Nuneaton & Bedworth Borough Council
- ONYX UK Ltd
- Pride in Camp Hill
- ROBA Metals
- Rugby Borough Council
- Rugby CVS
- Simpro
- SITA UK
- Smiths Concrete Ltd

- Solihull Metropolitan Borough Council
- Stratford CVS
- Stratford District Council
- Sustainable Rugby
- Tailby Brack Ltd
- Warwick CVS
- Warwick District Council
- Warwick Society
- Warwickshire County Council
- Warwickshire Museum
- Warwickshire Police
- Waste Recycling Group
- Young People's Participation Group

Appendix 2B

Libraries

Atherstone Library & Information Centre	Long Street Atherstone CV9 1AX	Monday 09.00 - 18.00 Tuesday 09.00 - 18.00 Wednesday 10.00 - 19.00 Thursday 09.00 - 18.00 Friday 09.00 - 18.00 Saturday 09.00 - 16.00 Sunday closed
	Tel: 01827 712 395 Fax: 01827 718 373	
	atherstonelibrary@warwickshire.gov.uk	
Baddesley Ensor Library & Information Centre	Little Brum Grendon Atherstone CV9 2ET	Monday 13.00 – 18.00 Tuesday Closed Wednesday 13.00 – 18.00 Thursday Closed Friday 13.00 – 19.00 Saturday Closed Sunday Closed
	Tel: 01827 713 765 Fax: 01827 713 765	
Bedworth Library & Information Centre	18 High Street Bedworth Nuneaton CV12 8NF	Monday 09.00 – 17.00 Tuesday 09.00 – 17.00 Wednesday 09.00 – 17.00 Thursday 10.00 – 19.00 Friday 09.00 – 17.00 Saturday 09.30 – 16.00 Sunday Closed
	Tel: 024 7631 2267 Fax: 024 7675 8006	
	bedworthlibrary@warwickshire.gov.uk	
Bedworth Heath Library & Information Centre	Heath Road Bedworth Nuneaton CV12 0BN	Monday 10.00 - 13.00 14.00 - 17.00 Tuesday closed Wednesday 14.00 - 17.00 Thursday closed Friday 14.00 - 17.00 Saturday closed Sunday closed
	Tel: 024 7636 2627 Fax: 024 7636 2627	
Bidford Library & Information Centre	Bramley Way Bidford on Avon B50 4QG	Monday 09.00 - 13.00 & 14.00 - 17.00 Tuesday 09.00 - 13.00 & 14.00 - 19.00 Wednesday closed
	Tel: 01789 773 239	

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	Fax 01789 778 289	Thursday	closed
		Friday	09.00 - 13.00 & 14.00 - 19.00
		Saturday	09.30 - 13.00
		Sunday	closed
Binley Woods Library & Information Centre	Monks Road Binley Woods Coventry CV3 2BQ	Monday	10.00 - 13.00 & 14.00 - 19.30
		Tuesday	closed
		Wednesday	closed
		Thursday	10.00 - 13.00 & 14.00 - 17.30
	Tel: 02476 542908	Friday	closed
	Fax: 02476 542908	Saturday	closed
		Sunday	closed
Bulkington Library & Information Centre	School Road Bulkington Nuneaton CV12 9JB	Monday	closed
		Tuesday	09.00 - 18.00
		Wednesday	closed
		Thursday	09.00 - 18.00
		Friday	09.00 - 19.00
		Saturday	09.30 - 13.00
		Sunday	closed
	Tel: 024 7631 4189		
	Fax: 024 7631 1257		
Coleshill Library & Information Centre	19a Parkfield Road Coleshill Birmingham B46 3LD	Monday	Closed
		Tuesday	09.00 - 19.00
		Wednesday	Closed
		Thursday	09.00 - 18.00
		Friday	09.00 - 18.00
		Saturday	09.30 - 14.00
		Sunday	Closed
	Tel: 01675 463 307		
	Fax: 01675 463 986		
Dordon Library & Information Centre	Roman Way Dordon Tamworth B78 1RD	Monday	13.00 - 18.00
		Tuesday	closed
		Wednesday	13.00 - 18.00
		Thursday	closed
		Friday	13.00 - 18.00
		Saturday	closed
		Sunday	closed
	Tel: 01827 892 519		
	Fax: 01827 892 519		

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Dunchurch Library & Information Centre	The Green Dunchurch Rugby CV22 6PA Tel: 01788 811 355 Fax: 01788 811 355	Monday	closed
		Tuesday	10.00 - 13.00 & 14.00 - 19.00
		Wednesday	closed
		Thursday	10.00 - 13.00 & 14.00 - 17.00
		Friday	10.00 - 13.00 & 14.00 - 19.00
		Saturday	09.30 - 12.30
		Sunday	closed
		Monday	14.00 - 17.00 & 17.30 - 19.00
		Tuesday	closed
		Wednesday	closed
Harbury Library & Information Centre	High Street Harbury Leamington Spa CV33 9HW Tel: 01926 613 297 Fax: 01926 613 297	Thursday	10.00 - 13.00 & 14.00 - 17.00 & 17.30 - 19.00
		Friday	closed
		Saturday	closed
		Sunday	closed
		Monday	closed
		Tuesday	10.00 - 13.00 & 14.00 - 17.00 & 17.30 - 19.00
		Wednesday	closed
		Thursday	closed
		Friday	10.00 - 13.00 & 14.00 - 17.00 & 17.30 - 19.00
		Saturday	09.30 - 12.30
Henley – in – Arden Library & Information Centre	Guild Hall High Street Henley in Arden B95 5AU Tel: 01564 792 Fax: 01564 792 965	Sunday	closed
		Monday	closed
		Tuesday	10.00 - 13.00 & 14.00 - 17.00 & 17.30 - 19.00
		Wednesday	closed
		Thursday	closed
		Friday	10.00 - 13.00 & 14.00 - 17.00 & 17.30 - 19.00
		Saturday	09.30 - 12.30
		Sunday	closed
		Monday	09.30 – 19.00
		Tuesday	09.30 – 17.30
Kenilworth Library & Information Centre	Smalley Place Kenilworth CV8 1QG Tel: 01926 748 900 Fax: 01926 748 901	Wednesday	09.30 – 14.00
		Thursday	09.30 – 19.00
		Friday	10.00 – 17.30
		Saturday	09.30 – 16.00
		Sunday	Closed
		Monday	14.00 - 17.00
		Tuesday	14.00 - 17.00
		Wednesday	closed
		Thursday	closed
		Friday	10.00 - 13.00 & 14.00 - 19.00
Keresley Newland Library & Information Centre	Bennetts Road Keresley End Coventry CV7 8HX Tel: 024 7633 3140 Fax: 024 7633 3140	Saturday	closed
		Sunday	closed

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Kineton Library & Information Centre	The Court House	Monday	14.00 – 19.00
	Bridge Street	Tuesday	Closed
	Kineton	Wednesday	Closed
	CV35 0JR	Thursday	10.00 – 13.00 & 14.00 – 17.30
	Tel: 01926 640 285	Friday	Closed
	Fax: 01926 640 285	Saturday	10.00 – 12.00
		Sunday	Closed

Kingsbury Library & Information Centre	Bromage Avenue	Monday	10.00 - 13.00 & 14.00 - 18.00
	Kingsbury	Tuesday	closed
	Tamworth	Wednesday	10.00 - 13.00 & 14.00 - 17.00
	B78 2HN	Thursday	closed
	Tel: 01827 872 333	Friday	10.00 - 13.00 & 14.00 - 17.00
	Fax: 01827 872 333	Saturday	10.00 - 13.00
		Sunday	closed

Leamington Spa Library & Information Centre	Royal Pump Rooms	Monday	09.30 – 20.00
	The Parade	Tuesday	10.00 – 20.00
	Leamington Spa	Wednesday	09.30 – 17.00
	CV32 4AA	Thursday	09.30 – 20.00
	Tel: 01926 742 721 and 01926 742 722	Friday	09.30 – 17.00
	Fax: 01926 742 743	Saturday	09.30 – 16.00
		Sunday	10.00 – 14.00

leamingtonlibrary@warwickshire.gov.uk

Lillington Library & Information Centre	Valley Road	Monday	09.30 - 13.00 & 14.00 - 17.30
	Lillington	Tuesday	09.30 - 13.00 & 14.00 - 19.00
	Leamington	Wednesday	closed
	CV32 7SJ	Thursday	09.30 - 13.00 & 14.00 - 19.00
	Tel: 01926 422 875	Friday	09.30 - 13.00 & 14.00 - 17.30
	Fax: 01926 338 074	Saturday	09.30 - 16.00
		Sunday	closed

Nuneaton Library & Information Centre	Church Street	Monday	08.30 – 19.00
	Nuneaton	Tuesday	10.00 – 18.00
	CV11 4DR	Wednesday	08.30 – 18.00
	Tel: 024 7638 4027 or 024 7634	Thursday	08.30 – 18.00

Appendix 2B

	7006 Fax: 024 7635 0125 nuneatonlibrary@warwickshire.gov.uk	Friday 08.30 – 18.00 Saturday 09.00 – 16.00 Sunday 10.00 – 14.00
Polesworth Library & Information Centre	Bridge Street Polesworth Tamworth B78 1DT Tel: 01827 892 587 Fax: 01827 896 301	Monday closed Tuesday 09.30 - 13.00 & 14.00 - 19.00 Wednesday closed Thursday 09.30 - 13.00 & 14.00 - 18.00 Friday 09.30 - 13.00 & 14.00 - 18.00 Saturday 09.30 - 13.00 Sunday closed
Rugby Library & Information Centre	Little Elborow Street Rugby CV21 3BZ Tel: 01788 533 250 Fax: 01788 533 252 rugbylibrary@warwickshire.gov.uk	Monday 10.00 – 17.00 Tuesday 09.30 – 20.00 Wednesday 09.30 – 17.00 Thursday 09.30 – 20.00 Friday 09.30 – 17.00 Saturday 09.30 – 16.00 Sunday 13.00 – 17.00
Shipston Library & Information Centre	12 Church Street Shipston – on – Stour CV36 4AP Tel: 01608 661255 Fax: 01608 664309	Monday 09.30 - 13.00 & 14.00 - 17.00 Tuesday 09.30 - 13.00 & 14.00 - 19.00 Wednesday closed Thursday 09.30 - 13.00 & 14.00 - 19.00 Friday 09.30 - 13.00 Saturday 09.30 - 12.30 Sunday closed
Southam Library & Information Centre	High Street Southam Leamington Spa CV47 0HB Tel: 01926 812523 Fax: 01926 811 668	Monday 10.00 - 17.00 Tuesday 09.30 - 19.00 Wednesday closed Thursday 09.30 - 19.00 Friday 09.30 - 17.00 Saturday 09.30 - 13.00 Sunday closed

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Stratford-upon-Avon Library & Information Centre	Henley Street	Monday	09.00 – 17.30
	Stratford-on-Avon	Tuesday	10.00 – 17.30
	CV37 6PZ	Wednesday	09.00 – 17.30
		Thursday	09.00 – 17.30
	Tel: 01789 292 209 or 01789 296 904	Friday	09.00 – 17.30
	Fax: 01789 268 554	Saturday	09.30 – 17.00
		Sunday	12.00 – 16.00

stratfordlibrary@warwickshire.gov.uk

Stockingford Library & Information Centre	Stockington Early Years Centre and Library	Monday	14.00 - 18.00
	St Paul's Road	Tuesday	closed
	Stockingford	Wednesday	09.00 - 14.00
	Nuneaton	Thursday	closed
	CV10 8HW	Friday	09.00 - 13.00 & 14.00 - 18.00
	Tel: 02476 345 608	Saturday	10.00 - 13.00
	Fax: 02476 385 126	Sunday	closed

Warwick Library & Information Centre	Barrack Street	Monday	09.30 – 20.00
	Warwick	Tuesday	09.30 – 17.00
	CV34 4TH	Wednesday	09.30 – 17.00
		Thursday	10.00 – 20.00
	Tel: 01926 412 189 or 01926 412 488	Friday	09.30 – 17.00
	Fax: 01926 412 784	Saturday	09.30 – 16.00
		Sunday	Closed

warwicklibrary@warwickshire.gov.uk

Water Orton Library Information Centre	Mickle Meadow	Monday	closed
	Coleshill Road	Tuesday	10.00 - 13.00 & 14.00 - 18.00
	Water Orton	Wednesday	14.00 - 19.00
	Birmingham	Thursday	closed
	B46 1SN	Friday	10.00 - 13.00 & 14.00 - 18.00
	Tel: 0121 747 7460	Saturday	10.00 - 13.00
	Fax: 0121 748 6735	Sunday	closed

Wellesbourne Library & Information Centre	Kineton Road	Monday	09.30 - 13.00
	Warwick	Tuesday	09.30 - 13.00 & 14.00 - 17.30
	CV35 9NF	Wednesday	09.30 - 13.00 & 14.00 - 19.00

Appendix 2B

	Tel:01789 840528	Thursday	closed
	Fax: 01789 840528	Friday	09.30 - 13.00 & 14.00 - 17.30
		Saturday	09.30 - 12.30
		Sunday	closed
Whitnash Library & Information Centre	Franklin Road Whitnash Leamington Spa CV31 2JH	Monday	closed
		Tuesday	09.30 - 19.00
		Wednesday	closed
		Thursday	14.00 - 19.00
		Friday	09.30 - 17.30
		Saturday	09.30 - 12.30
		Sunday	closed
	Tel: 01926 421 464	Monday	closed
	Fax: 01926 429 468	Tuesday	9.30 - 13.00 & 14.00 - 19.00
Wolston Library & Information Centre	Warwick Road Wolston Coventry CV8 3GX	Wednesday	closed
		Thursday	closed
		Friday	9.30 - 13.00 & 14.00 - 17.00
		Saturday	closed
		Sunday	closed

Appendix 2C

direct line (01926) 412538
fax (01926) 491665
minicom (01926) 476817
email suzanneosborn@warwickshire.gov.uk
your ref
my ref SO/sw
your letter rec'd
date as postmark

**Department of Planning, Transport
and Economic Strategy**

PO Box 43
Shire Hall
Warwick
CV34 4SX

DX 723360 WARWICK 5

www.warwickshire.gov.uk

Dear Consultee

STATEMENT OF COMMUNITY INVOLVEMENT – SUBMISSION CONSULTATION

As part of the new planning system introduced last year by Government, councils are required to produce a Statement of Community Involvement (SCI). The purpose of this document is to specify how we will involve you in the development plan-making process and in making decisions on planning applications. We are keen to involve interested parties in the process at as early a stage as possible. To encourage early involvement we highlighted in this document the particular stages at which involvement is sought.

As part of drawing up this consultation document Warwickshire County Council carried out an informal consultation on how members of the public would like to be consulted in March 2005. The results of this consultation are included in the Appendices and the respondents to this consultation have been included on our mailing list.

If you would like to participate further in developing the draft SCI please return the questionnaire attached at the end of this document in the stamped addressed envelope provided. The 6 week consultation period will be advertised in the local press and will last from 29th July to 9th September 2005. The County Council will not be obliged to consider any responses after this date, but will endeavour to do so if possible.

If you have access to the Internet you may also submit responses to this consultation using our on-line questionnaire at www.warwickshire.gov.uk/sci2 Copies will also be available to inspect in libraries across the county and at our Council office reception areas in Barrack Street and Shire Hall.

Warwickshire County Council will consider all representations made during this 6 week consultation period and then submit the amended SCI to the Secretary of State. There will then be a further 6 week consultation period in which final representation can be made.

Yours sincerely



Suzanne Osborn
Planning Officer



Appendix 2D



27/7/2005

Have your say on the future of minerals and waste in Warwickshire

A call is going out for people to express their views over the next six weeks on the scale and location of mineral and waste sites across Warwickshire.

Friday (29th July) sees the beginning of a consultation by Warwickshire County Council on the Statement of Community Involvement (SCI). The aim is for local people to make their voices heard on planning policy.

Cllr Chris Saint, Portfolio Holder for Economic Development, said: "It is vital that Warwickshire residents have a say in where local mineral quarries and waste disposal sites are located. These are often controversial issues and the County Council is keen to involve residents at an early stage to ensure that all views can be taken into account. The SCI also explains how people can influence decisions on planning applications for minerals and waste sites. The County Council needs to know whether we engage the public sufficiently in this process. I urge members of the public to take this opportunity to express their views and help shape the future of Warwickshire."

The consultation gets underway on Friday, 29th July and ends on Friday, 9th September.

To get involved in the process please log on to www.warwickshire.gov.uk/sci2 and complete a brief on-line questionnaire, or contact the council directly and ask for a copy of the Draft SCI and attached questionnaire at:

Strategy Unit,
Department of Planning, Transport and Economic Strategy
Warwickshire County Council
PO Box 43
Shire Hall
Warwick
CV34 4SX
Tel: 01926 412061

Fax: 0870 2438330

Alternatively members of the public can obtain copies of the SCI from reception desks at the following Council offices:

Warwickshire County Council – Warwick

North Warwickshire Borough Council – Atherstone

Nuneaton & Bedworth Borough Council – Nuneaton

Rugby Borough Council – Rugby

Stratford-on-Avon District Council – Stratford-upon-Avon

Warwick District Council – Leamington Spa

Ends

For further information contact Suzanne Osborn on 01926 412538.

Appendix 2D



27/7/2005

Have your say on the future of minerals and waste in Warwickshire

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Rugby Borough Council – Rugby

Stratford-on-Avon District Council – Stratford-upon-Avon

Warwick District Council – Leamington Spa

Ends

For further information contact Suzanne Osborn on 01926 412538.

Appendix 2E

Have your say on position of waste sites

RESIDENTS across North Warwickshire are being asked for their views on the scale and location of mineral and waste sites across the county

The six-week consultation process runs until September 9, and is being undertaken by Warwickshire County Council as part of its 'Statement of Community Involvement'.

County Cllr Chris Saint said: "It is vital that residents have a say in where local mineral quarries and waste disposal sites are located.

"These are often controversial issues and the county council is keen to involve residents at an early stage to ensure all views can be taken into account."

To get involved, log on to www.warwickshire.gov.uk/sci2, or pick up a copy of the Statement of Community Involvement from North Warwickshire Borough Council offices in Atherstone.

Atherston Herald

25/08/05

Quarry worries?

PEOPLE have until September 9 to give their views about the future of quarries and waste sites in Warwickshire. Chris Saint, the county councillor responsible for economic development, said: "These are often controversial issues and we want to involve residents at an early stage so all views can be considered."
warwickshire.gov.uk/sci2

Leamington Courier

29/07/05

Comment

RESIDENTS across North Warwickshire are being asked to give their views on their comments about the scale and location of mineral and waste sites on the doorsteps.

A six week consultation has kick-started to give local homeowners the chance to have their say on the controversial local issues. The survey is the brainchild of Warwickshire County Council as part of its 'Statement to Community Involvement'. Anyone who would like to get involved should either log on to www.warwickshire.gov.uk/sci2 or pick up a copy of the Statement of Community Involvement from North Warwickshire Borough Council offices in Atherstone. Deadline for comments is September 9.

Heartland Evening News

26/08/05

Have your say on waste sites

PEOPLE living in North Warwickshire are being asked to give their views on the scale and location of mineral and waste sites in the County.

Warwickshire County Council are currently holding consultations on the scale and location of these sites.

The consultation process is being held as part of the Council's Statement of Community Involvement (SCI) and the aim is for residents to make their voices heard on planning policy.

Councillor Chris Saint, Portfolio Holder for Economic Development, said: "It is vital that Warwickshire residents have a say in where local mineral quarries and waste disposal sites are located.

"These are often controversial issues and the County Council is keen to involve residents at an early stage to ensure that all views can be taken into account."

"I urge members of the public to take this opportunity to express their views and help shape the future of Warwickshire."

The consultation will continue until Friday 9th September.

For further information or to take part in the consultation log on to www.warwickshire.gov.uk/sci2 and complete a brief on-line questionnaire, or contact the Council directly and ask for a copy of the Draft SCI and attached questionnaire at: Strategy Unit, Department of Planning, Transport and Economic Strategy, Warwickshire County Council, PO Box 43, Shire Hall, Warwick, CV34 4SX. Telephone 01926 412061.

Bedworth Echo

26/08/05

Appendix 2F

Bodies Consulted on Draft Statement of Involvement

All County Councillors

Parish Councils within Warwickshire

- Admington Parish Council
- Alcester Town Council
- Alderminster Parish Council
- Ansley Parish Council
- Ansty Parish Council
- Arley Parish Council
- Arrow with Weethley Parish Council
- Astley Parish Council
- Aston Cantlow Parish Council
- Atherstone on Stour Parish Meeting
- Atherstone Town Council
- Austrey Parish Council
- Avon Dasset Parish Council
- Baddesley Clinton Parish Council
- Baddesley Ensor Parish Council
- Baginton Parish Council
- Barcheston & Willington Parish Meeting
- Barford, Sherbourne & Wasperton Joint Parish Council
- Barton on the Heath Parish Council
- Baxterley Parish Council
- Bearley Parish Council
- Beausdesert & Henley in Arden Joint Parish Council
- Bentley & Merevale Joint Parish Council
- Bidford on Avon Parish Council
- Billesley Parish Meeting
- Binley Woods Parish Council
- Binton Parish Council
- Birdingbury Parish Council
- Bishops Itchington Parish Council
- Bishops Tachbrook Parish Council
- Bourton & Draycote Parish Council
- Brailes Parish Council
- Brinklow Parish Council
- Bubbenhall Parish Council
- Budbrooke Parish Council
- Burmington Parish Meeting
- Burton Dasset Parish Council
- Burton Hastings & Stretton
- Baskerville Parish Meeting
- Butlers Marston Parish Council
- Caldecote Parish Council
- Chadshunt Parish Meeting
- Chapel Ascot Parish Meeting
- Charlecote Parish Meeting
- Cherington & Stourton Joint Parish Council
- Church Lawford Parish Council
- Churchover Parish Council
- Claverdon Parish Council
- Clifford Chambers & Milcote Parish Council
- Clifton upon Dunsmore Parish Council
- Coleshill Town Council
- Combe Fields Parish Council
- Combroke Parish Council
- Compton Verney Parish Meeting
- Compton Wynyates Parish Meeting
- Copston Magna Parish Meetings
- Corley Parish Council
- Cosford Parish Meetings
- Coughton Parish Council
- Cubbington Parish Council
- Curdworth Parish Council
- Dordon Parish Council
- Dorsington Parish Council
- Dunchurch Parish Council
- Easenhall Parish Council
- Eathorpe, Hunningham, Offchurch, Wasppenbury & Weston Joint Parish Council
- Ettington Parish Council
- Exhall Parish Council
- Farnborough Parish Council
- Fenny Compton Parish Council
- Fillongley Parish Council
- Frankton Parish Council
- Fulbrook Parish Meeting
- Gaydon Parish Council
- Grandborough Parish Council
- Great & Little Packington Parish Meeting
- Great Alne Parish Council
- Great Wolford Parish Council
- Grendon Parish Council
- Halford Parish Council
- Hampton Lucy Parish Council
- Harborough Magna Parish Council
- Harbury Parish Council
- Hartshill Parish Council
- Haselor Parish Council
- Hatton Parish Council
- Hodnell Parish Meeting
- Honington Parish Meeting
- Idlicote Parish Meeting
- Ilmington Parish Council
- Kenilworth Town Council
- Kineton Parish Council
- King's Newnham Parish Meeting
- Kingsbury Parish Council
- Kinwarton Parish Council
- Ladbroke Parish Council
- Langley Parish Council
- Lapworth Parish Council
- Lea Marston Parish Council
- Leamington Hastings Parish Council
- Leek Wootton & Guys Cliffe Parish Council
- Lighthorne Heath Parish Council
- Lighthorne Parish Council
- Little Compton Parish Council
- Little Wolford Parish Meeting
- Long Compton Parish Council

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- Long Itchington Parish Council
- Long Lawford Parish Council
- Loxley Parish Council
- Mancetter Parish Council
- Mappleborough Green Parish Council
- Marston Sicca Parish Council
- Marton Parish Council
- Maxstoke Parish Council Meeting
- Middleton Parish Council
- Monks Kirby Parish Council
- Moreton Morrell Parish Council
- Napton on Hill Parish Council
- Nether Whitacre Parish Council
- Newbold Pacey & Ashorne Parish Council
- Newton & Biggin Parish Council
- Newton Regis & Seckington Parish Council
- Norton Lindsey Parish Council
- Old Milverton & Blackdown Joint Parish Council
- Old Stratford & Drayton Parish Council
- Oldberrow, Morton Bagot & Spennall Parish Council
- Over Whitacre Parish Council
- Oxhill Parish Council
- Pailton Parish Council
- Pillerton Hersy Parish Council
- Pillerton Priors Parish Council
- Polesworth Parish Council
- Preston Bagot Parish Meeting
- Preston on Stour Parish Council
- Princethorpe Parish Council
- Priors Hardwick Parish Council
- Priors Marston Parish Council
- Quinton Parish Council
- Radbourne Parish Meeting
- Radford Semele Parish Council
- Radway Parish Council
- Ratley & Upton Parish Council
- Rowington Parish Council
- Ryton on Dunsmore Parish Council
- Salford Prior Parish Council
- Sambourne Parish Council
- Shilton Parish Council
- Shipston on Stour Town Council
- Shotteswell Parish Council
- Shrewley Parish Council
- Shustoke Parish Council
- Shuttington Parish Council
- Snitterfield Parish Council
- Southam Town Council
- Stockton Parish Council
- Stoneleigh & Ashow Joint Parish Council
- Stratford upon Avon Town Council
- Stretton – on – Dunsmore Parish Council
- Stretton – under – Fosse Parish Council
- Stretton on Fosse Parish Council
- Studley Parish Council
- Sutton – under – Brailes Parish Meeting
- Tanworth in Arden Parish Council
- Temple Grafton Parish Council
- Thurlaston Parish Council
- Tidmington Parish Meeting
- Town Council of Royal Leamington Spa
- Tredington Parish Council
- Tysoe Parish Council
- Ufton Parish Council
- Ullenhall Parish Council
- Upper & Lower Shuckburgh Parish Meeting
- Warmington & Arlescote Parish Council
- Warwick Town Council
- Water Orton Parish Council
- Watergall Parish Meeting
- Welford on Avon Parish Council
- Wellesbourne Parish Council
- Whatcote Parish Meeting
- Whichford Parish Council
- Whitchurch Parish Meeting
- Whitnash Town Council
- Wibtoft Parish Meeting
- Willey Parish Meeting
- Willoughby Parish Council
- Wilmcote Parish Council
- Wishaw & Moxhull Parish Council
- Witherbrook Parish Council
- Wixford Parish Council
- Wolfhampcote Parish Council
- Wolston Parish Council
- Wolverton Parish Council
- Wolvey Parish Council
- Wootton Wawen Parish Council
- Wormleighton & Stoneton Parish Meeting

Parish Councils Adjoining Warwickshire

- Barby Parish Council
- Boddington Parish Council
- Braunston Parish Council
- Byfield & Kilsby Parish Council
- Catesby Parish Meeting
- Charwelton Parish Meeting
- Clifton Campville with Thorpe Constantine Parish Council
- Crick Parish Council
- Cropredy Parish Council
- Drayton Bassett Parish Council
- Great Bournton Parish Council
- Hellidon Parish Council
- Hints & Camwell Parish Council
- Hook Norton Parish Council
- Hornton Parish Council
- Lilbourne Parish Council
- Mollington Parish Council
- Shennington Parish Council
- Sibford Gower Parish Council
- Staverton Parish Council
- Warmington Parish Council
- Yelvertoft Parish Council

Appendix 2F

District Planning Offices within Warwickshire

- North Warwickshire Borough Council
- Rugby Borough Council
- Warwick District Council
- Nuneaton and Bedworth Borough Council
- Stratford on Avon District Council

Other Local Authorities

- Birmingham City Council
- Bromsgrove District Council
- Cherwell District Council
- Cotswold District Council
- Coventry City Council
- Daventry District Council
- Dudley Metropolitan Borough Council
- Gloucestershire County Council
- Harborough District Council
- Hinckley & Bosworth Borough Council
- Herefordshire Council
- Leicestershire County Council
- Northamptonshire County Council
- Northwest Leicestershire District Council
- Oxfordshire County Council

- Redditch Borough Council
- Sandwell Metropolitan Borough Council
- Solihull Metropolitan Borough Council
- Staffordshire County Council
- Stoke City Council
- Tamworth Borough Council
- Borough of Telford & Wrekin Council
- Walsall Metropolitan Borough Council
- Wolverhampton City Council
- Worcester City Council
- Worcestershire County Council
- Wychavon District Council

Health Authorities and Organisations

- Coventry & Warwickshire NHS Trust
- George Eliot Hospital NHS Trust
- Health & Safety Executive
- North Warwickshire PCT
- Public and Patient Involvement Forum Support organisation, Leamington Spa
- Public and Patient Involvement Forum Support organisation, Coventry
- Redditch & Bromsgrove PCT
- Rugby PCT

- Solihull PCT
- South Warwickshire PCT
- Warwickshire Specialist Health Promotion Service
- West Midlands South Strategic Health Authority

Other bodies

- Archdeacon of Coventry
- AWM
- Building Sustainable Neighbourhoods
- British Gas Transco
- British Geological Survey
- British Telecom
- British Waterways
- Centre for Ecology and Hydrology
- Chiltern Rail
- Church Commissioners
- Commission for Architecture and the Built Environment
- Commission for Racial Equality
- Council for Disabled People
- Crown Estate Office
- CSW Partnership Ltd
- DEFRA
- Department of Constitutional affairs
- Department of Trade and Industry Vehicles, Minerals and Ship building Directorate
- Department for Transport, Multilateral Aviation
- Department for Transport, Railfreight
- Department for Transport, Roads Policy
- Disabled Persons Transport Advisory Committee
- Disability Rights Commission
- Diocesan Board of Finance
- English Partnerships
- Equal Opportunities Commission
- Freight Transport Association
- Government Office for the West Midlands
- Gypsy Council
- Gypsy & Traveller Law Reform Coalition
- Hazardous Installation Directorate
- Learning and Skills Council
- National Grid
- National Planning Aid Unit
- Network Rail
- Network Strategy
- Nuneaton Police Station
- Probation service
- Rail Passengers' Organisation
- Road Haulage Association
- Severn Trent Water
- Sport England
- Strategic Rail authority
- Stratford –upon-Avon Police
- The British Wind Energy Association
- The Princes Trust

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- Travel West Midlands
- Warwickshire College
- Warwickshire Police
- West Midlands Regional Assembly

Community and Voluntary Groups and Organisations

- Activities Club – Warwick 50+
- Activities Group – Senior Citizens, Leamington Spa
- African Caribbean Project
- Age Concern Warwickshire
- Ahmadiyya Muslim Association
- AMANI
- Ansty Pensioners' Group – Thursday Afternoon Club
- Arab Community
- Asian Community Equality Centre
- Asian Girls Group
- Asian Women – Active in Leisure
- Atherstone Civic Society
- Atherstone Over 60's Club
- Atherstone Pensioners Convention
- Babe-ke Temple
- Baptist Friendly Group
- Benn Partnership Centre
- BME Network
- British Trust for Conservation Volunteers
- Brunswick Asian Men's Group
- Buccaneers, Bilton
- Caribbean Association Women's Group
- Caribbean Friendly Association
- Chinese Society
- Citizens' Advice Bureau, Bedworth
- Civil Service Pensioner's Alliance
- Civil Service Retirement Fellowship, Nuneaton
- Civil Service Retirement Fellowship, Wellesbourne
- Coleshill Senior Citizen's Club
- Community Relations Building
- Countryside Agency
- CORE Rugby Forum
- Council of Disabled People
- Coventry and Warwickshire Learning Partnership
- Crescent Youth Group
- CVS, Leamington and Warwick
- CVS, Nuneaton
- CVS, Rugby
- CVS, Stratford
- CVS, Warwick District
- CVS, North Warwickshire
- Darby & Joan Club, Alcester
- Darby & Joan Club, Bidford
- Darby & Joan Club, Bilton
- Darby & Joan Club, Kineton
- Darby & Joan Club, Nuneaton
- Darby & Joan Club, Southam
- Darby & Joan Club Stratford
- Darby & Joan Club, Water Orton
- Dunchurch & Thurston Over 60's Club
- Gujarati Cultural Association
- Help The Aged
- Henna Muslim Women's Group
- Hill Street Youth and Community Centre
- Hindu Sevika Samti
- Indian Association
- Indian Workers Association
- Inter Community Organisation
- IWA
- Job Centre Plus
- Kenilworth Senior Citizens Club
- Kenilworth SCAC
- Khalifa Cricket Club
- Khalsa Sports Club
- Leamington Hastings Over 60's
- Leamington and Warwick Gurdwara
- Masjid & Muslim Community Centre
- MENCAP
- MILAAP
- Milan Multicultural Group
- Milan Project, Men
- Muslim Community Association
- Muslim Society
- Muslim Women's Group
- Nachda Punjab
- National Child Minders Agency
- North Warwickshire Forum
- Nuneaton and Bedworth Forum
- Nuneaton & Bedworth Khalifa
- Nuneaton Civic Society
- Nuneaton & Bedworth Muslim Society
- Nuneaton All Stars
- Nuneaton & Bedworth Older People's Forum
- Nuneaton Gurdwara
- Over 60's Club St Nicholas Park Jubilee
- Pakistani Welfare Association
- Pakistani Welfare Association
- Polesworth Society
- Rajput Council
- Rokeby Over 60's Club
- Roots and Culture Club
- Rowan Organisation
- Rugby Centre For Indian Classical Music
- Rugby Mosque Society
- Rugby Race Equality Council
- Rugby West Indian Association
- Ryton Evergreen 50+ Club

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- Sacchi (Asian Women's Support Group)
- Salvation Army over 60's Club
- SATKAAR Asian Elders Day Care Services
- SCAN, Stratford
- Shree Hindu Gujarati Samaj
- Shree Krishna Community Centre
- Senior Citizens Club, Emscote
- Sikh Women's Association
- Sikh Community Association
- Sikh Community Centre
- Sikh Community Elderly Men's Club
- Sikh Mission Centre
- Sikh Social & Welfare Association
- Silver Surfers Project
- South Warwickshire Carer's Support Service
- Stratford – on- Avon society
- Stretton – on – Dunsmore Over 60's
- St John Fellowship
- Sydenham Neighbourhood Initiative
- University of the Third Age, Alcester
- University of the Third Age, Rugby
- University of the Third Age, Stratford
- UWSP Co.

- Warwickshire Association for the Blind
- Warwickshire Association of Youth Clubs
- Warwickshire Clubs for Young People
- Warwickshire CPRE
- Warwick District Senior People's Forum
- Warwickshire Federation of Women's Institutes
- Warwickshire Rings
- WCVYS
- WEMC Forum
- West Indian Ladies Association
- Whitestone Luncheon & Over 60's Club
- Women's Multicultural Resource Centre
- Women's National Commission
- Wood Street Opportunities Centre
- WRVS Brinklow Friendship Club
- Young at Heart, Coleshill

Environmental and Conservation Groups

- English Nature
- Environment Agency
- English Heritage
- Environmental Services Association

- Friends of the Earth, Coventry
- Friends of the Earth, Nuneaton and District
- Friends of the Earth, Rugby
- Friends of the Earth, Stratford on Avon
- Forestry Commission, Worcestershire
- Groundwork Trust
- Historic Buildings & Monuments Commission for England
- National Playing Fields Association
- National Trust
- Royal Agricultural Society of England
- Royal Society for the Protection of Birds
- Sustainable Rugby Management Committee
- Sustainable Rugby Working Group
- Warwickshire Geological Conservation Group
- Warwickshire Rural Action
- Warwickshire Rural Community Council
- Warwickshire Wildlife Trust

Businesses and Business Groups

- ABS Skip Hire
- ALP Ambrose
- AM Skips

- ATIS REAL Wetheralls Ltd
- Avon Auto Spares Ltd
- Axis
- Baggeridge Brick Plc
- Barton Willmore
- Beaver Metals
- Biffa Waste Services Ltd
- Brinklow Quarry
- British Aggregates Association
- British Asian Business and Professional Association
- British Chemical Distributors and Traders Association
- British Pipeline Agency Ltd
- British Stone
- Brooke-Smith Associates Ltd
- Bundy Waste Management
- Cemex UK Materials Ltd
- Centac
- Chamber of Commerce, Coventry
- Civil Aviation Authority
- Cleanaway Ltd
- Clews Recycling
- Coal Authority
- Confederation of British Industry
- Cope's of Earlswood
- Coventry & Solihull Waste Disposal
- Crestwood Environmental
- Cross Hands Landfill Site
- Crown Waste Services
- DeMulder & Sons Ltd

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- Doherty Skip Hire Ltd
- EASCO (Midlands) Ltd
- ECT Recycling
- European Ltd metal Recycling
- Evans Logistics
- Federation of Small Businesses, Coventry
- Former Brick & Tile Works
- George Wimpey West Midlands Ltd
- Halcrow Group Ltd
- Hammond Recycling
- Hanson Aggregates
- Harbury Lane Autobreakers
- HDRA – The Organic Organisation
- HLL Humberts Leisure
- Institute of Waste Management
- JEWSON Depot
- Lafarge Aggregates Ltd
- Land Rover
- Lunn Poly Ltd
- Martyn Bramich Associates
- Mercia Metals
- Midland Ltd Waste Services
- Midland Quarry Products
- Midlands Environmental & Recycling Services
- MJCA
- Monitoring & Control Services Ltd
- National Farmers Union
- New Earth Solutions Ltd
- Onyx UK Ltd
- Powergen CHP
- Quarry Products Association
- Reid Architecture
- Resources Management UK Ltd
- RMC Aggregates (Western)
- ROBA Metals Ltd
- Rugby Cement
- Service Team Ltd
- Shanks
- Simpro Ltd
- Sims Group
- SITA UK
- Smith Concrete Ltd
- Stratford Car Breakers
- Tailby Brack Ltd
- TNT
- Trinder Auto Spares
- Truckbusters (Rugby) Ltd
- TJ Composting Services Ltd
- The Stone Federation
- Tyseley Waste Disposal Ltd
- Unison
- Verdant
- Warwickshire Waste Reclamation
- Waste Recycling Group
- Watts Rugby Ltd
- Waystone Ltd
- Weir Waste Services Ltd
- Whale Tankers Ltd
- Whites Metals (Coventry) Ltd
- Wilson Motor Spares and Services

Housing Groups

- Brooke Court Residents Association
- The House Builders Federation
- Housing Corporation, Leicestershire
- Mercian Housing Association
- Regional Housing Board
- Rugby Districts Trade Union Council
- South Warwickshire Housing Association
- Touchstone Housing
- Warwickshire Rural Housing Association

Consultants

- Alliance Environment & Planning Ltd
- Arup
- Brian Hall Planning Services
- CL Associates
- DPDS Consulting Group
- Drivers JOnas
- DTZ Piedad Consulting
- ECOTEC Research & Consulting
- Entec UK Ltd
- FPD Savills
- GVA Grimley
- Harris Lamb Planning Consultancy
- Howkins & Harrison

- Hyder Consulting (UK) Ltd
- Jones Day
- King Sturge
- Malcolm Judd & Partners
- Mason Richards Planning
- NAI Fuller Peiser
- Portland Planning Consultants Ltd
- Peter Storridge Consultants Ltd
- Smith Stuart Reynolds
- Stansgate Planning Consultants
- Stoneleigh Planning Partnership
- Strutt & Parker
- Turley Associates
- The Tyler-Parkes Partnership
- The Willets Partnership
- Wilbraham Associates Ltd
- Wood Frampton Ltd
- WS Atkins Planning Consultants

All County Libraries

112 Individuals

Contacted via Email

- ABS Skip Hire
- Atherstone Civic Society
- Beaver Metals
- Biffa
- Birmingham International Airport

Appendix 2F

- Brinklow Quarry
- Christian Alliance Church Association
- ContinYou
- Countryside Agency
- Coventry Airport
- Coventry City Council
- CVS, North Warwickshire
- CVS, Nuneaton & Bedworth
- De Mulder & Sons
- Department of Health
- Disability
- Doherty Waste Ltd
- EASCO (Midlands) Ltd
- ECT Recycling
- Guide for the Blind
- Hanson Aggregates
- Household Waste Sites
- Leamington Society
- National Grid TRANSCO
- North Warwickshire Borough Council
- Nuneaton & Bedworth Borough Council
- ONYX UK Ltd
- Pride in Camp Hill
- ROBA Metals
- Rugby Borough Council
- Rugby CVS
- Simpro
- SITA UK
- Smiths Concrete Ltd
- Solihull Metropolitan Borough Council
- Stratford CVS
- Stratford District Council
- Sustainable Rugby
- Tailby Brack Ltd
- Warwick CVS
- Warwick District Council
- Warwick Society
- Warwickshire County Council
- Warwickshire Museum
- Warwickshire Police
- Waste Recycling Group
- Young People's Participation Group

Appendix 2G

Ref no.	SCI comment	WCC action
11/82	<p>You have underestimated the ability of many of the consultees e.g. environmental interest groups to respond within the given timescales as they rely on unpaid volunteers, who are invariably under resourced and do not meet on a day to day basis. It is impractical for such groups to respond to ad hoc, though important, consultations without significant prior notification and information. A period of at least 12 weeks is felt to be suitable.</p>	<p>See amendment: Paragraph 7.6</p> <p>The Government is fully committed to the provision of a speedy, efficient and effective planning system in which planning authorities meet rigorous speed and efficiency targets. Warwickshire County Council is fully committed to meeting these targets and thus must strike a balance between the need to consult and involve stakeholders in the planning process and the need to determine planning applications quickly and efficiently. Circular 15/92 “Publicity for Planning Applications” approved by the Secretary of State gives 21 days as a reasonable time for consultees to respond to an application and it is important that consultees adhere to this timetable. The County Planning Authority will however accept and consider comments and representations received after the end of the consultation period, provided the application has not already been determined.</p>
	<p>You need to do some pre-application consultation with the community, not just the applicant. The number of consultees permitted in the later stages is too limited, as is the time for representations. The time period is too limited for consultees and should allow at least a twelve-week period.</p>	<p>Pre-application consultation with the community is normally carried out in conjunction with the applicants. (See Paragraph 7.11)</p> <p>No amendment has been made</p>
	<p>Notification of an application should be sent to ALL those who might be affected by an environmental, health or other impact and not just to those in the immediate vicinity. If such notifications are given via the local press they should be clear, noticeable and prominent.</p>	<p>Notifications and consultation regarding applications are carried out in accordance with the requirements of Circular 15/92 “Publicity for Planning Applications”. Applications which are likely to have a wider than purely local impact are advertised by site notices in the</p>

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Ref no.	SCI comment	WCC action
		<p>local press. Notices are clear, noticeable and prominent.</p> <p>(See Paragraphs 7.1 and 7.2)</p> <p>No amendment has been made</p>
13/164	I think 21 days for reply from a voluntary group is not enough time - ok for neighbours but what if they are away on holiday.	<p>See amendment: Paragraph 7.6</p> <p>Circular 15/92 “Publicity for Planning Applications” approved by the Secretary of State gives 21 days as a reasonable time for consultees to respond to an application and it is important that consultees adhere to this timetable. The County Planning Authority will however accept and consider comments and representations received after the end of the consultation period, provided the application has not already been determined.</p>
	Will somebody from planning attend voluntary group meetings to answer questions on any fears the public has - before the planning decision is made and will it make a difference to the proposed plans?	<p>Warwickshire County Council’s planning case officers are always willing to attend public meetings or to meet local community groups to discuss a planning application before it is determined. Such meetings provide a useful opportunity to exchange information and certainly influence the decision-making process.</p> <p>(See Paragraph 7.10)</p> <p>No amendment has been made</p>
18/189	Figure 1 gives the stages but no date indication as to when	See amendment: Paragraph 2.1

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	these are likely to take place. This would have been helpful.	As this depends on the DPD it is considered more appropriate to refer to the LDS.
19/83	The consultation timetable appears to be well laid out, but what we perceive to achieve at the end of the session depends on the engagement of the consultees and to what proportion the representations are from each of the sections being present.	Comment noted. No amendment has been made
	While the process is clear and fixed period allowance is given to the leverage of application filing, the rejected cases have an appeal system to follow which is evident by process through secretary of state and high court jurisdiction in this matter. More explicit views will come when much of the insight of the application is being determined and rejected cases weighed accordingly.	Comment noted, but would refer respondent to Figure 4 and its footnotes. No amendment has been made
20/1	Figure 2 and paragraph 6.1 onwards sets out how the County Council will consult. The Highways Agency is concerned that they are not mentioned as being involved at the pre-application stage. The Highways Agency is keen to become involved at the pre-application stage in order to resolve/deal with transport matters as expediently as possible.	See amendments: Paragraphs 6.2 and 7.11 Above paragraphs now state that we refer developers to the Highways Agency for pre-application consultation, when appropriate.
24/0	Where developments are proposed near to the county boundaries, nearby or contiguous parishes or districts of the neighbouring county should be included in consultation. Obviously, geography will suggest who should be consulted in any particular case.	See amendment: Paragraph 7.2 The County Council endeavours to do this in all relevant cases.
26/193	Confusion of terminology between SPDs and LDDs and how	See amendments: Figure 1 and Table 1

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	they relate to DPDs. Who will decide what is what?	The diagram of the Local Development Framework has been moved from Appendix 3 to Figure 1 and Table 1 has been expanded to clarify this.
	Also not clear how widely you will consult so as to involve us only in relevant but in all relevant, applications.	This is set out in paragraphs 7.1 to 7.5 No amendment has been made
30/0	I would like to know of all good "planning" reasons for opposing or supporting planning applications.	See amendment: Paragraph 7.13 Section 38(6) of The Planning and Compulsory Purchase Act (2004) sets out the basis for planning decisions stating that Local Planning Authorities must determine planning applications in accordance with the provisions of the statutory Development Plan unless material considerations indicate otherwise. Thus the development plans should be the starting point for the determination of a planning application and other material considerations. These come into play only when the Development Plan is either not up to date or does not give clear guidance on the matter under consideration. Examples of material considerations are included in paragraph 7.13
32/203	The overall layout and presentation of this document is encouraging. In making revisions consideration should be given to paragraph 7.4.2 (page 70) of <i>Creating Local</i>	Comment noted. No amendment has been made

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	<i>Development Frameworks</i> , which indicates that the SCI should be approximately 25 pages in length.	
	The purpose of the SCI is to identify how and <u>when</u> local communities can become involved, this should be reflected in paragraph 1.1	See amendment: Paragraph 1.1 An amendment to clarify the purpose of the SCI.
	Has the scope of having common community engagement practices with other LDDs or strategies such as the Community Strategy been identified as a way of reducing cost and also reducing the potential of consultation fatigue?	Opportunities have been explored with both the Waste Management Strategy and the Community Strategy to avoid consultation fatigue, but unfortunately there was no potential for joint-working. The Waste Management Strategy was working to a different timetable and the Community Strategy lacked the technical content required for our more specialist Minerals and Waste plans. Community Strategies at county-level do not share the same potential for overlap as Community Strategies at district-level or at unitary authorities. No amendment has been made
	The term “consultation” should be replaced with “engagement” to reflect the “step change” in Government planning objectives.	See amendment: throughout document This has been noted and incorporated into the document.
	Figure 1 clearly identifies the opportunities for local communities to become involved in the preparation of DPDs; this will aid community awareness.	Comment noted. No amendment has been made
	Paragraph 3.2 should be revised to reflect the fact that SCIs DPDs and SPDs are all classed as LDDs but it is only the DPDs that have development plan status.	See amendments: Table 1 and Figure 1 Table1 has been revised and moving the diagram from Appendix 3 to Figure 1 should help to clarify this.

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	Consideration should be given to incorporating a diagram, which clearly identifies the stages involved with SPD preparation.	<p>See amendment: Figure 3</p> <p>Diagram has been incorporated</p>
	The SCI should clearly identify the “hard to reach” groups which will be engaged during the community engagement practices of your authority. Such groups should include rural youth groups.	<p>See amendment: Paragraph 4.4</p> <p>Paragraph 4.4 has been amended to give greater clarity as to which groups we intend to make deliberate efforts to include. For a full listing of groups we targeted from our mailing list please see Appendix 2A.</p>
	Further details about the role and purpose of the LSP should be provided, including what community groups are represented and whether it will have an impact in the community engagement method preferences of the authority.	<p>At a County-level we have contacted all members of the Strategic LSP with limited success. Advice received from our officers responsible for the Strategic Plan (Community Strategy) was to concentrate on organisations with particular expertise in the area of minerals and waste. We explored this avenue with much greater success. We also made use of our Citizens Panel for a broader perspective. The LSPs for each of our District Councils are understandably concerned with their local issues, as identified in their Community Strategies. We have not received a great deal of interest in our specialist plans, but we continue to include members of local LSPs on our mailing list.</p> <p>No amendment has been made</p>
	Will there be any need to employ external consultants for any part of the LDF.	<p>See amendment: Paragraph 5.2</p> <p>Consultants will be used during the early stages of the Sustainability Appraisal process.</p>

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	The SCI should be treated as a DPD during preparation and will require <u>Full Council</u> approval for both the Submission stage and Adoption stage of the preparation process.	See amendments: Table 5 and Paragraph 5.3 Full council will now be consulted on DPDs during both the submission stage and adoption stage of the preparation process.
	It is encouraging to see that your authority promotes pre-application discussions between developers, local communities and your authority. However, this should be extended to the encouragement of pre-application discussions on minor planning applications as well as major applications.	See amendment: Paragraph 6.2 We encourage pre-application discussions on all planning applications.
	The following organisations should be included within the appendix as consultees: <ul style="list-style-type: none"> - Museums, Libraries & Archives West Midlands - Culture West Midlands - Tourism West Midlands - Arts Council West Midlands - MADE (Midlands Architecture and the Designed Environment) - West Midlands Planning Aid Service (WMPAS) 	See amendment: Appendix 3 These organisations have been added to our consultation mailing list and added to Appendix 2, under the sub section “Regional Interest Groups”
	Consideration should be given to incorporating a section that explains the purpose and potential benefits the WMPAS can bring to local communities.	See amendment: Paragraph 7.14 The purpose of West Midlands Planning Aid Service is explained in the revised SCI.
	It is pleasing to see many references to engagement with DEFRA. However it needs clarifying that engagement will be via GOWM.	See amendment: Appendix 3
	It is encouraging to see the diagram that identifies the plans and strategies hierarchy. However, consideration should be	See amendment: Appendix 7

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	given to adding a “national level” to indicate the national policies and strategies that help shape planning policies and strategies at the regional and local level.	
	The SCI should establish what mechanisms are in place to enable the SCI to be monitored and what mechanisms are in place to trigger a review. This should include the role of the AMR and timescales for review. Are there mechanisms in place to learn from experiences and adapt or establish any new community engagement techniques if required?	<p>See amendment: Paragraph 5.4</p> <p>As part of our consultation we will invite respondents to comment on how satisfied they are with the methods of consultation. All feedback and the County Council’s response will be publicized in our Annual Monitoring Report (AMR). This will be included in all AMRs from December 2006 onwards.</p>
	It should be highlighted that although community engagement is actively encouraged by your authority, it is likely that because of the nature of community engagement it will mean that a consensus on plan preparation will not always be achieved.	<p>See amendment: Paragraph 1.2</p> <p>It has been highlighted that consensus cannot always be achieved.</p>
	The SCI would be strengthened with the inclusion of a general profile of the local area. This would give the community a broad understanding of the make-up of the Warwickshire County areas in terms of land area and demography.	<p>See amendment: Paragraph 1.3</p> <p>A profile of Warwickshire has been included.</p>
	The SCI is required to include an audit of the proposed methods of community engagement that your authority will employ.	<p>See amendments: Paragraph 3.2 and Appendices 4, 5 and 6</p> <p>Community engagement methods have been appraised</p>
	A section detailing what the future stages will be in the preparation of the SCI should be included. This section would be strengthened with the inclusion of a diagram, which clearly	<p>See amendment: Appendix 1</p> <p>A summary of the SCI process has been summarized</p>

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	depicts the key stages of the preparation of the SCI as well as opportunities for local communities to become involved. The section should also identify how local communities will receive feedback on the comments that have been made.	in diagrammatic form.
	This SCI is required to contain a section that sets out the vision and standards of your authority for the SCI. This section should also indicate how the SCI would be used in relation to plan preparation and planning applications.	<p>See amendment: Paragraph 1.7</p> <p>A key aim of these reforms to the planning system is to encourage the public to get involved in the planning system at as early a stage as possible. The SCI highlights the early stages of public involvement where we would welcome constructive involvement so as to avoid unnecessary delay later on. This “front loading” should help resolve conflicts, thereby avoiding lengthy public inquiries and revisions in the later stages. We are committed to involving our stakeholders and the local community in decisions that will affect their quality of life as encapsulated in Warwickshire County Council’s Social Inclusion Statement of Intent (November 2000) “We will involve and consult with all sectors of the community, to make sure that all people have an equal chance of having their voice and views heard and of influencing their future.”</p>
33/204	English Nature would not find the methods of involvement suggested in the SCI the most effective means and would prefer to have the option to input via written consultation.	<p>We would ask the respondent to please note that Table 4: Methods of Engagement includes “Direct letters to statutory bodies”</p> <p>No amendment has been made</p>
	Paragraph 6.6 suggests that the consultation period for	See amendment: Paragraph 7.6

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	planning applications is 21 days. The SCI should be clear about consultation timescales and these should take into account statutory timescales, for example those within the Wildlife and Countryside Act 1981 (as amended) that apply for proposals that may affect a Site of Special Scientific Interest (SSSI)	
	Section 8 should include reference to consultation with the Warwickshire Museum Field services for proposals that may affect non-statutory nature conservation sites (Sites of Importance for Nature Conservation)	See amendment: Table 7
35/218	No comments. Having seen several SCIs they are all very similar	Comment noted. No amendment has been made
37/220	There is no reference to Sustainability Appraisal until the third stage of the DPD engagement when it should be an interactive activity influencing the development of policy.	See amendment: Title of Paragraph 3.4 We would ask the respondent to please note that Sustainability Appraisals are already consulted on at the second stage of the DPD engagement. The amendment brings this forward to the first stage.
	1.7 refers to the District and Borough LDFs being in conformity with the RSS but 1.2, 1.3 and 1.4 and particularly 1.6 do not refer to the County LDFs conforming to the RSS	See amendment: Table 1 All LDFs have to be in conformity with the RSS
40/223	Much of the Report requires a lot of concentration; this is predominantly due to the number of acronyms. New Sections "title pages" use acronyms but don't repeat what they stand for, this means lots of referring back to the beginning of the report.	See amendments: throughout document This has been noted and changed throughout.
	The flow diagrams are much clearer and easier to understand	See amendments: Tables 4 and 6

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	than reams of text. The use of charts is also good, however from table 4 onwards the marking changes from tick to cross creating some confusion	
	Section 6 is very clear, other sections may be made clearer by having flow chart along with text rather than in appendix at the back as it retains the flow of the document for the reader.	See amendment: Figure 1 The diagram has been moved from Appendix 3 to Figure 1.
42/225	Support for consultation on Minerals sites and concern that plans should take account of environmental considerations.	Due to a misleading press article the response made here is not relevant to the SCI. The comments have been noted and the respondent has been added to our mailing list for future consultation on minerals and waste plans. No amendment has been made
	Additional Contacts: Warwick museum, Warwickshire Wildlife Trust, Butterfly Conservation (Warwickshire Branch)	Warwickshire Wildlife Trust is already on our mailing list. Warwickshire Museum and Butterfly Conservation have been added.
43/226	Particular interest in finding out when operators need to promote “preferred areas”	Throughout the development of the LDF we encourage operators to give as much detail as possible at the earliest possible stages, so that issues such as “preferred areas” can be given informed consideration throughout the plan-making process. No amendment has been made
46/92	In Appendix 2 Sport England is mentioned as a consultee under both National Interest Groups and Regional Government & Agencies. I suggest we only need to be referred to in the latter.	See amendment: Appendix 3

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	Sport England would like to be consulted on applications affecting playing fields as well as on applications where restoration provides opportunities for leisure and recreation.	<p>See amendment: Table 7</p> <p>The County Council welcomes Sport England's interest in being consulted on applications. The County Council will ensure that in future Sport England is consulted on all applications affecting playing fields as well as planning applications relating to restoration of mineral sites.</p>
	Sport England would like to be consulted on the draft conditions/S106 agreements and would like to be sent copies of decision notices/S106 agreements to monitor our effectiveness in the planning system (i.e. submit the result to DCMS)	<p>Sport England makes a contribution to conditions and legal agreements as part of the normal procedures for consultation on a planning application. Conditions will be added in accordance with Sport England's advice if this is considered appropriate and they will be a party to the legal agreements if the authority considers it necessary. All information relating to planning application consultations, decision notices, conditions and agreements are published on our website and updated regularly.</p> <p>No amendment has been made</p>
47/88	The Forestry Commission would expect to be included under the list of Government Departments/statutory consultees	See amendments: Table 7 and Appendix 3
	Be aware of the West Midlands Forestry Framework was launched in October 2004 and sets out the regional vision for forestry and is accompanied by an annual Delivery Plan.	<p>Comment noted and will be considered as part of the plan-making process.</p> <p>No amendment has been made</p>
49/228	Whilst it acknowledges in section 4 that all parties listed in appendix 2 will be consulted in the development plan process,	See amendment: Table 7

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	this section may benefit from a brief reference to Advantage West Midlands. This could highlight the Agency's statutory consultee status and the role the Agency can play in policy development and delivery. This statement could be accompanied with a brief reference to the Regional Economic Strategy.	
	Please amend the "description of development" section of Table 7. The entry for AWM should reflect the Agency's statutory consultee status for development which (i) involves or is likely to affect the provision of an existing or proposed strategic infrastructure project which is likely to have a significant impact upon a policy in the Regional Development Agency's Strategy; or (ii) is within an area which is likely to affect the implementation of a strategic regional investment or employment policy in the Regional Development Agency's Strategy (Town and Country (General Development Procedure) (England) (Amendment) Order 2003)	See amendment: Table 7
	It is encouraging to read that SCI is committed to engaging a wide range of communities and stakeholders.	Comment noted. No amendment has been made
50/49	The Period of Consultation does not take into account the time span of voluntary organisations. We would suggest a minimum of 12 weeks.	See amendment: Paragraph 7.6 The Governemnt is fully committed to the provision of a speedy, efficient and effective planning system in which planning authorities meet rigorous speed and efficiency targets. Warwickshire County Council is fully committed to meeting these targets and thus must strike a balance

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		<p>between the need to consult and involve stakeholders in the planning process and the need to determine planning applications quickly and efficiently. Circular 15/92 “Publicity for Planning Applications” approved by the Secretary of State gives 21 days as a reasonable time for consultees to respond to an application and it is important that consultees adhere to this timetable. The County Planning Authority will however accept and consider comments and representations received after the end of the consultation period, provided the application has not already been determined.</p>
	<p>The methods of consultation are no good for lay people to understand and should be more explicit.</p>	<p>See amendments: throughout document</p> <p>Amendments have been made to increase clarity and avoid confusion e.g. Figure 1; Table 1 etc.</p>
51/0	<p>There should be a clearer explanation of what the sustainability appraisal is. The first mention of the sustainability appraisal appears to be in para 3.8 with no mention of the earlier scoping stages. It would be worth explaining this stage (perhaps as part of the issues and options stage)</p>	<p>See amendment: Paragraph 3.4 and Glossary</p>