

AGENDA MANAGEMENT SHEET

Name of Committee **Cabinet**

Date of Committee **2nd November 2006**

Report Title **Waste Strategy Implementation - Approval
of Method for Allocating Capital Support to
the District/Borough Councils**

Summary

Capital funding has already been allocated to implement aspects of Warwickshire's Municipal Waste Management Strategy. Out of the total budget, £1 million has been provisionally allocated to provide capital support for the district/borough councils to contribute to reaching the targets established in the Waste Strategy. This report seeks approval for allocating the £1 million and the method proposed for distributing funding to individual district authorities.

For further information please contact

Kalen Wood
Waste Management
Tel. 01926 418064
kalenwood@warwickshire.gov.uk

Would the recommended decision be contrary to the Budget and Policy Framework?

Yes/No

Background Papers None.

CONSULTATION ALREADY UNDERTAKEN:- *Details to be specified*

- Other Committees
- Local Member(s)
(With brief comments, if appropriate)
- Other Elected Members Councillor K Browne }
 Councillor Mrs E Goode } for information
 Councillor Mrs J Lea }

- Cabinet Member Councillor M Heatley - This is the best way
(Reports to The Cabinet, to be cleared with forward if we are to reach the targets set.
appropriate Cabinet Member)
- Chief Executive

- Legal T Maine – comments incorporated.
- Finance C Juckes – comments noted.
- Other Chief Officers
- District Councils
- Health Authority
- Police
- Other Bodies/Individuals Waste Strategy Implementation Project Board.

FINAL DECISION **YES/NO** (*If 'No' complete Suggested Next Steps*)

SUGGESTED NEXT STEPS :

Details to be specified

- Further consideration by this Committee
- To Council
- To Cabinet
- To an O & S Committee
- To an Area Committee
- Further Consultation

Cabinet - 2nd November 2006

Waste Strategy Implementation - Approval of Method for Allocating Capital Support to the District/Borough Councils

Report of the Strategic Director for Environment and Economy

Recommendation

That:-

1. £1 million is allocated to support district schemes that will contribute to the implementation of Warwickshire's Municipal Waste Management Strategy.
2. The Waste Strategy Implementation Project Board makes the decision on the allocation of funding to the districts in accordance with the objectives of Warwickshire's Municipal Waste Management Strategy and following the procedures proposed in this report.
3. In making allocation decisions the Waste Strategy Implementation Project Board shall follow a fully transparent and objective process with the primary aim of maximising the total amount of recycling and composting carried out in Warwickshire.

1. Waste Strategy Implementation

- 1.1 In Warwickshire's Municipal Waste Management Strategy, we have set ourselves the countywide target of recycling and composting 40-45% of our waste by 2009/10, however, this should be seen as a minimum target and we should strive to exceed this wherever possible.
- 1.2 Achieving the countywide target and our landfill diversion targets will require significant financial investment by the County Council and our district partners.
- 1.3 As part of the 2006/07 budget process, Council allocated £6,800,000 to contribute to the implementation of the Waste Strategy. Of this, £1 million has been provisionally allocated to support the district councils to develop schemes to contribute to the targets set in the Waste Strategy.

2. Method for Allocating Capital Support to the Districts

- 2.1 It is proposed that the districts complete a form to apply for capital support. The proposed application form is based on a Department for Food and Rural Affairs


(Defra) form used to apply for direct consultancy support through their Waste Implementation Programme see (**Appendix A** for a copy of the proposed form). The use of the Defra template was proposed by the Waste Strategy Implementation Project Board as the district councils are familiar with this format. With minimal modification it was considered suitable for this purpose of submitting bids for capital support.

- 2.2 The districts will be asked to provide details of their capital requirements and how the capital investment will contribute to meeting the targets in the Waste Strategy.
- 2.3 To ensure that the application process is as equitable as possible two rounds of applications are proposed. (£500,000 available per round).
Round 1 Deadline for applications 28/2/07 (for 2006/07).
Round 2 Deadline for applications 30/6/07 (for 2007/08).
- 2.4 It is proposed that the Project Board assess and make decisions on the bids. The multidisciplinary Board has been established specifically to implement aspects of the Waste Strategy and will be able to apply a multi-faceted approach to evaluating the bids (there are representatives from finance, legal, waste and a district officer on the project board). It is therefore considered that the Board is the appropriate body to evaluate the bids. Membership of the project board is as follows:-
Martin Stott – Environment and Economy – Project Executive.
Roy Burton – Environment and Economy.
Chris Jukes – Resources.
Tony Maione – Performance and Development.
Richard Dobbs – North Warwickshire Borough Council.
- 2.5 To ensure that the allocation of funding is transparent, Richard Dobbs (North Warwickshire Borough Council) will be excluded from the bid evaluation process.
- 2.6 Successful bids will need to demonstrate how the capital investment will contribute to reaching the targets in the Waste Strategy by increasing recycling/composting and diverting waste away from landfill. To ensure that the assessment remains objective a bid evaluation form will be used to ensure that all bids are equally assessed (see **Appendix B** for copy of evaluation form).
- 2.7 An evaluation period to determine the effect/success of the bid will be agreed as part of the bid approval process (essentially feedback at the end of an agreed period).
- 2.8 It is proposed that there are no limits on the number of applications that can be submitted by any one district but that bidding is phased to allow all districts the opportunity to bid and avoid a first-come-first served situation.

- 2.9 It is not proposed to allocate a proportion of funding to each district. Each application will be judged on its own merit and how it will contribute to reaching our targets.

JOHN DEEGAN
Strategic Director for Environment and Economy
Shire Hall
Warwick

18th October 2006

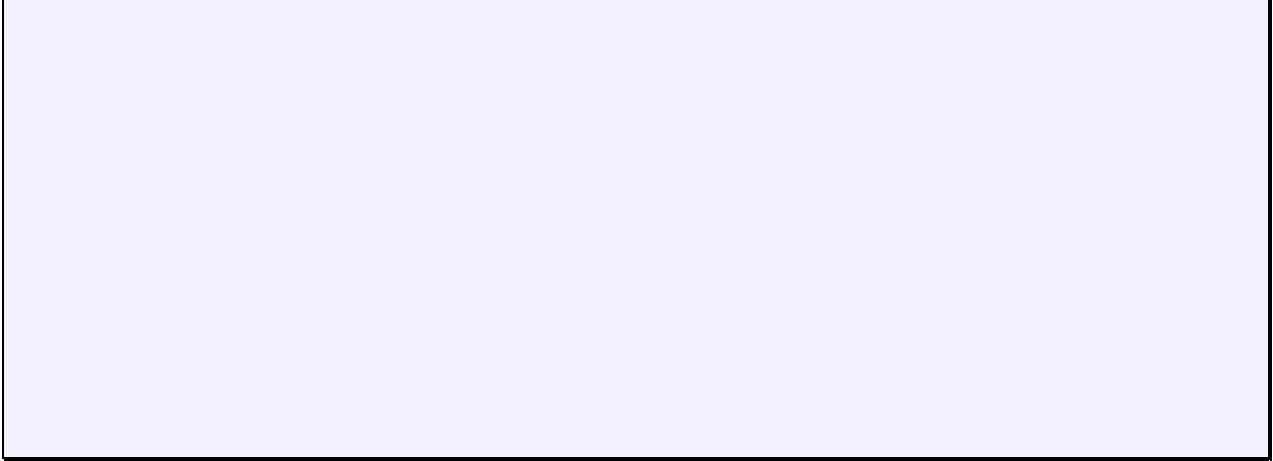
Waste Strategy Implementation Application for Capital Support		
Project/Scheme name:		
Project Officer:		Date:
Contact details:		
Total capital requested:		

The following application format has been derived from the Defra form for applying for Direct Consultancy Support. It has been developed to allow the Waste Strategy Implementation Project Board to evaluate requests for capital support to contribute to achieving the targets in Warwickshire's Municipal Waste Management Strategy.

Outline Project Proposal

Overview of the proposed scheme – a brief summary of the scheme outlining the key objectives (include details of proposed capital purchases).

Impacts – This should identify, the key positive impacts that will result from the scheme. e.g. Contribution to reaching the targets agreed in Warwickshire’s Municipal Waste Management Strategy, impact on Landfill Directive, BVPIs, etc.



Risks – This should identify, the main risks to the scheme and the measures put in place to mitigate them.



Timescales

Please provide indicative timescales for the proposed scheme. Please indicate whether your scheme is time critical, or if it can be carried out at any time during the next two years . If it is time critical please state why, and in what time frame it needs to be completed.

Costs/Budget


Please provide details of the capital funding required including details of what the capital support will be spent on.

Please return you completed form to:

Kalen Wood

Email: kalenwood@warwickshire.gov.uk

If you have any queries please contact Kalen Wood on 01926 – 418064 or email at the address above.

Waste Strategy Implementation Application for Capital Support Bid Evaluation Form		
Scheme name:		
District/Borough:		Date:
District Contact:		
Evaluating Officers:		
Total capital requested:		
Year capital required		

1. Does the bid clearly demonstrate how the investment will result in an increase in recycling/composting or both? How is this quantified?

Yes No

Recycling % increase in recycling _____

Composting % increase in composting _____

Both % increase in recycling & composting _____

Reduction in tonnage of residual waste collected _____

2. Will the bid result in a reduction in the amount of BMW sent to landfill?

Yes No quantify _____

3. Will other authorities benefit as a result of the bid?

Yes No quantify _____

4. What are the timescales involved? Is it considered feasible that the benefits of the investment will be delivered within the proposed timescales?

5. Have any key risks been identified?

Yes No

Details

6. Are suitable mitigation measures proposed?

Yes No

7. Do the Board consider that the overall cost benefits of the scheme justify the investment?

Yes No

BOARD RECOMMENDATIONS

Request further information	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Approval of the total sum requested	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Approval of a reduced sum	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Reason for allocation of reduced funding

Sum allocated = £

Refusal Yes No

Reason for Refusal