

Minutes of Leader Decision Making Session held on 29 June 2010

Present: Councillor Alan Farnell (Decision maker)

Officer: Janet Purcell, Executive and Member Support Manager

1 General

(1) Members Declarations of Personal and Prejudicial Interests

None.

(2) Minutes of the meeting held on 25 June 2010

Resolved

That the minutes of the meeting held on 25 June be agreed as a correct record.

2. Tenders for Passenger Transport Services (Stratford Park and Ride)

Councillor Alan Farnell, Leader of the Council, considered a report of the Strategic Director for Environment and Economy that sought retrospective approval to the procurement process for tenders for two park and ride contracts serving Stratford Town. The report set out the passenger journeys per month since 2005 (which showed a growth in take up and increase in revenue) as well as the cost performance against expenditure which indicated a subsidy requirement for 2009/10 of £234,042 and projected subsidy for 2011/12 of £209,139.

The tender process was undertaken in accordance with Council's Standing Orders and procurement procedures. The arrangements separate responsibility for site management (to be with WCC at £66,480 per annum) from bus operations and will provide benefits including control over the site in preparation for Stratford Parkway Rail Station which will share the site. The total combined value of the contracts is £2.9m with cost savings achieved by integrating Justin's Avenue into the Stratford Park and Ride/Service 222 route, so removing the need for an additional vehicle to be provided during peak times.

The Leader, in making his decision, noted the exempt (confidential) information concerning the tender submissions issued as a supplementary report on 25 June and referred to at minute 4 below. The full resolutions are set out in the exempt minutes.

Resolved

- (1) That the Leader approves the granting of retrospective approval for the procurement process in relation to the tender of the following contracts:
 - (i) TO/11128/11/10: Trinity Mead- Stratford Town centre-West Green Drive; and
 - (ii) TO/11129/P&R/10: Stratford Park and Ride/Stratford Town Centre – Justin’s Avenue.
- (2) That the Leader grants approval to proceed with awarding contracts which have a combined total value of £2.9m to secure the continued operation of the Stratford Park and Ride service.

3. Report Containing Exempt Information

Resolved

That members of the public be excluded from the meeting for the item mentioned below on the grounds that their presence would involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

4. Supplementary Report - Tenders for Passenger Transport Services (Stratford Park and Ride).

The Leader considered a supplementary report that set out the details of the tenders submitted, before reaching the decision set out in the exempt minutes and summarised at minute 2 above.

5. Any other items

None.

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Leader

The meeting rose at 9:25 am