



Warwickshire  
County Council

**Warwickshire  
County  
Council  
Constitution**

March 2020



## **Constitution Overview**

We have agreed on a constitution which sets out:

- how we operate
- how we make decisions
- who makes decisions
- how residents, businesses and other organisations can participate
- procedures to follow to make sure we are efficient, transparent and accountable to local people.

### **1. Part 1 - Articles**

Gives a broad overview of the constitution and the way we organise the council.

<b>(1) The Constitution</b>	<b>5</b>
<b>(2) Members of the Council</b>	<b>6 - 7</b>
<b>(3) Citizens and the Council</b>	<b>8 - 9</b>
<b>(4) The Full Council</b>	<b>10 - 11</b>
<b>(5) The Leader, Cabinet and Other Bodies</b>	<b>12 - 13</b>
<b>(6) Joint Arrangements</b>	<b>14 - 15</b>
<b>(7) Officers</b>	<b>16 - 18</b>
<b>(8) Decision Making</b>	<b>19</b>
<b>(9) Finance, Contracts and Legal Matters</b>	<b>20</b>
<b>(10) Summary of Executive Arrangements</b>	<b>21</b>

### **2. Part 2 - Responsibility for Council Functions**

Sets out the responsibilities for council decisions

<b>(1) General Scheme of Delegation</b>	<b>22 - 23</b>
<b>(2) Responsibilities of Full Council</b>	<b>24 - 29</b>
<b>(3) Responsibility for Local Choice Functions</b>	<b>30 - 32</b>
<b>(4) Responsibility of the Leader, Cabinet and Portfolio Holder</b>	<b>33 - 39</b>
<b>(5) Responsibilities of Area Committees</b>	<b>40</b>

	<b>(6) Responsibilities of Staff and Pensions Committee and Regulatory Committee</b>	41 - 47
	<b>(7) Responsibilities of Audit and Standards Committee</b>	48 - 50
	<b>(8) Responsibilities of Overview and Scrutiny Committees</b>	51 - 54
	<b>(9) Responsibilities of other Committees, etc. and Joint Arrangements</b>	55 - 65
	<b>(10) Delegations to Officers</b>	66 - 94
	<b>(11) Membership of Council Bodies from May 2017</b>	95
	<b>(12) The Members of the County Council</b>	96
<b>3.</b>	<b>Part 3 - Standing Orders</b>	
	Sets out the standing orders of the council	
	<b>(1) Standing Orders</b>	97 - 133
	<b>(2) Officer Employment Standing Orders</b>	134 - 137
	<b>(3) Contract Standing Orders</b>	138 - 160
	<b>(4) Financial Regulations</b>	161 - 174
<b>4.</b>	<b>Part 4 - Codes of Conduct</b>	
	Sets out the rules which govern the conduct of the council's business and our decision-making process.	
	<b>(1) Member Role Profiles</b>	175 - 182
	<b>(2) Members' Code of Conduct</b>	183 - 185
	<b>(3) Planning Code of Practice</b>	186 - 197
	<b>(4) Protocols on Member and Officer Relations</b>	198 - 207
	<b>(5) Officers' Code of Conduct</b>	208 - 219
<b>5.</b>	<b>Part 5 - Member's Allowance Scheme</b>	
	Sets out the Members' Allowances Scheme	
	<b>(1) Members' Allowances Scheme</b>	220 - 224
<b>6.</b>	<b>Part 6 - Management Structure</b>	
	Describes our management structure	

