

Audit and Standards Committee

6 November 2019

Constitution Review

Recommendation(s)

That the Committee endorses the scope of the review and the proposed key milestones as set out in the Appendix

1.0 Key Issues

1.1 Following a period of significant transformation and further embedding of the Council's new operating model, a review is being undertaken to ensure that the Council's constitutional documents, in particular financial regulations and contract standing orders, are up to date and that they accurately reflect the new operating arrangements.

1.2 The Committee is aware from discussion at its previous meeting of the existence of the review process and requested that information be brought back to the Committee setting out the scope and time frame for the review process.

2.0 Options and Proposal

2.1 The scope and key milestones for the review are set out in the Appendix attached to this report. The review will consider what amendments need to be made (if any) to ensure that the key constitutional documents are up to date and aligned. The review will also focus on simplifying the constitutional documents whilst respecting relevant legal requirements.

2.2 The Committee is invited to consider and endorse the proposed scope and key milestones.

3.0 Financial Implications

None

4.0 Environmental Implications

None

5.0 Timescales associated with the decision and next steps

As set out in the Appendix. A further report will be brought back to the Committee in March 2020 setting out the outcome of the review process

Background papers

Appendix – Scope and Milestones

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