

# Warwickshire Fire and Rescue Local Pension Board of the Firefighters' Pension Scheme

13 September 2022

## Pensions Administration activity and performance update

### Recommendation(s)

That the Board notes and comments on the administration reports provided by West Yorkshire Pension Fund (WYPF), for the work they have undertaken to administer the Firefighter Pension Schemes for Warwickshire Fire and Rescue Service (WFRS)

### 1. Executive Summary

- 1.1 From 1<sup>st</sup> April 2022, WYPF have administered the Firefighter Pension Schemes for WFRS.
- 1.2 As part of this service a monthly report is provided by WYPF which gives details of the work undertaken, key performance indicators and other relevant information regarding work that has been completed.
- 1.3 Warwickshire County Council hold regular contract meetings with WYPF, where items of concern or interest from the monthly reports can be discussed.

### 2. Financial Implications

- 2.1 None

### 3. Environmental Implications

- 3.1 None

### 4. Supporting Information

4.1 Reports for June (Appendix 1) and July (Appendix 2) have been reviewed and discussed with WYPF at a recent client meeting.

4.2 There are no notable concerns with the work that is being undertaken by WYPF.

4.3 WYPF have picked up that there are a number of mismatches between Pensions Administration data and Pensioner Payroll data, which need to be investigated. Information for the records that do not match has been shared and work has started to look at the reasons for the differences and if it is likely that any over/underpayment have occurred. If this is the case WYPF will need to be provided with historical pay information so that they can work out the values. WYPF have indicated that they will not be able to pick up any work to correct payments until the autumn. At this stage it is not anticipated that there will be a significant number or value of under or overpayments, but this will be confirmed in due course.

4.4 Work has also been undertaken, between Warwickshire Payroll Team, Fire Service management team, WY client manager and WCC contract manager to establish a pathway for requests for information from scheme members, where they are retiring or requesting an estimate for potential retirement. There have been a few instances where delays have occurred due to the relay of information between WY and the payroll team. A pathway has been established to be shared with scheme members so that they have a realistic expectation of the timescales for requesting and receiving information.

## 5. Timescales associated with the decision and next steps

5.1 None

### Appendices

Appendix 1 – June administration report

Appendix 2 – July administration report

### Background Papers

None

	<b>Name</b>	<b>Contact Information</b>
Report Author	Lisa Eglesfield, Victoria Jenks	<a href="mailto:lisaeglesfield@warwickshire.gov.uk">lisaeglesfield@warwickshire.gov.uk</a> , <a href="mailto:vickyjenks@warwickshire.gov.uk">vickyjenks@warwickshire.gov.uk</a>
Assistant Director	Andrew Felton Assistant Director Finance	<a href="mailto:andyfelton@warwickshire.gov.uk">andyfelton@warwickshire.gov.uk</a>
Strategic Director	Rob Powell Strategic Director for Resources	<a href="mailto:Robpowell@warwickshire.gov.uk">Robpowell@warwickshire.gov.uk</a>
Portfolio Holder	Portfolio Holder for Finance and Property	<a href="mailto:peterbutlin@warwickshire.gov.uk">peterbutlin@warwickshire.gov.uk</a>

The report was circulated to the following members prior to publication:

Local Member(s): None

Other members: None