

## On rising of Council – 14 May 2024 Leader Decision Making Session

### Appendix to the Report:

### Appointment to Cabinet, Delegation of Executive Functions and Appointments to Bodies Report

Decisions Proposed by the Leader:

1. That Councillor Peter Butlin be appointed as Deputy Leader.
2. That the terms of reference of the Cabinet Portfolios (and Cabinet Support as applicable) and the appointments to them be as set out below:

<b>Portfolio</b>	<b>Appointee</b>
<b>Leader</b> The Leader will lead the work of the Council and Cabinet and in particular reserves to herself responsibility for the Council's external relations and overall strategic partnerships. This includes the making of commitments in partnership settings provided those commitments fall within the Council's governance arrangements, particularly its budget and policy framework. The Leader will also retain oversight of any emerging Devolution Deal and the approach to Levelling Up.	<b>Cllr Izzi Seccombe</b>
<b>Deputy Leader (Finance &amp; Property)</b> Deputising for the Leader, finance, delivery of the revenue budget and the overall capital programme; procurement and contract management; property; smallholdings; facilities management; oversight of infrastructure delivery and the education capital programme.	<b>Cllr Peter Butlin</b>

<b>Portfolio</b>	<b>Appointee</b>
<p><b>Adult Social Care &amp; Health</b></p> <p>Social care services to adults including the delivery of social care and support to older people and people with disabilities; policies and services for safeguarding adults and adult mental health services. Health, including public health and the integration of health with the Council particularly adult and children's services. Oversight of the arrangements for commissioning adult social care services.</p>	<p><b>Cllr Margaret Bell</b></p>
<p><b>Children &amp; Families</b></p> <p>Overall responsibility for the co-ordination of children's services. Specific responsibility for child protection and safeguarding; Looked-after Children and Care Leavers, child exploitation; family support and social care for children with specific needs (disabilities). Child and adolescent mental health services. Youth Justice service and Children &amp; Family Centres.</p>	<p><b>Cllr Sue Markham</b></p>
<p><b>Education</b></p> <p>Education and learning services including children with special educational needs and disabilities and inclusion. Early Years Education. Schools, (organisation, sufficiency planning &amp; governance). Post 16 Education, Apprenticeships &amp; Training. Links with further and higher education. Adult and community education.</p>	<p><b>Cllr Kam Kaur</b></p>
<p><b>Economy</b></p> <p>Overall responsibility for economic development; inward investment; interface with the business community and Local Enterprise Partnership; roll-out of broadband and 5G. Tackling deprivation, economic inequalities and post-Covid economic recovery.</p>	<p><b>Cllr Martin Watson</b></p>

<b>Portfolio</b>	<b>Appointee</b>
<p><b>Customer &amp; Transformation</b></p> <p>Services relating to corporate planning; council transformation programme; customer services; libraries; HR and organisational development; communications; performance management; ICT services; legal, governance &amp; audit.</p>	<b>Cllr Yousef Dahmash</b>
<p><b>Environment, Climate &amp; Culture</b></p> <p>Services relating to the Environment and Climate Change; waste management; gypsies and travellers; country parks; tourism; heritage and culture services. Community-based place shaping; Localities and relationships with the voluntary and community sectors.</p>	<b>Cllr Heather Timms</b>
<p><b>Fire &amp; Rescue and Community Safety</b></p> <p>Services relating to community safety including Fire &amp; Rescue services; flood risk management; trading standards; emergency planning; crime and disorder reduction; drugs and alcohol; policing and criminal justice.</p>	<b>Cllr Andy Crump</b>
<p><b>Transport &amp; Planning</b></p> <p>Services relating to the provision and maintenance of transport and highways infrastructure, including Highways and Regeneration Capital Programme; Road Safety; the Local Transport Plan; transport strategy, parking strategy; HS2; rights of way; strategic and infrastructure planning and housing.</p>	<b>Cllr Jan Matecki</b>

The General Powers and the Specific Powers as set out in the Council's Constitution are confirmed by the Leader and will be delegated as she considers necessary to align with the Portfolio Holders and their Terms of Reference as listed above.

### Cabinet Support

<b>Portfolio</b>	<b>Appointee</b>
<b>Adult Social Care &amp; Health</b> To provide support to the Portfolio Holder with specific focus as agreed with the Portfolio Holder and Leader.	Cllr Penny-Anne O'Donnell
<b>Education &amp; Further Education</b> To provide support to the Portfolio Holder with specific focus as agreed with the Portfolio Holder and Leader.	Cllr Mandy Tromans
<b>Children &amp; Families (SEND)</b> To provide support to the Portfolio Holder with specific focus as agreed with the Portfolio Holder and Leader.	Cllr Brett Beetham
<b>Economy &amp; Skills</b> To provide support to the Portfolio Holder with specific focus as agreed with the Portfolio Holder and Leader.	Cllr Tim Sinclair
<b>Transport &amp; Planning</b> To provide support to the Portfolio Holder with specific focus as agreed with the Portfolio Holder and Leader.	Cllr Richard Baxter Payne

3. That the following are appointed to the bodies listed below:

<b>Body</b>	<b>Councillor</b>	<b>Councillor</b>
Joint Negotiating Body – Staff (2 Cabinet members)	Izzi Seccombe	Yousef Dahmash
Joint Negotiating Body – Teachers (2 Cabinet members)	Kam Kaur	Yousef Dahmash
Adoption Panel (1)	Marian Humphreys	
Fostering Panel (1)	Mandy Tromans	
ESPO Management Committee (2 – of which 1 to be a Cabinet member)	Peter Butlin	Richard Baxter-Payne

ESPO Finance and Audit Committee*	Peter Butlin	
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\* To be one of the members appointed to sit on the ESPO Management Committee

4. That the delegation of executive functions to members, officers and/or other bodies as set out in the Constitution are confirmed.
5. The current Portfolios and Terms of Reference are available [here](#)
6. The Portfolios and Terms of Reference for municipal year 2024/25 will be confirmed at the Leader Decision Making session of 14 May 2024.