

Health and Wellbeing Board

Wednesday 15 May 2024

Minutes

Attendance

Committee Members

Councillor Margaret Bell (Chair)
Councillor Sue Markham
Councillor Penny-Anne O'Donnell
Councillor Sandra Smith
Councillor Jim Sinnott

Dr Shade Agboola, Director of Public Health
Nigel Minns, Executive Director for Children and Young People
Pete Sidgwick, Director of Social Care & Support

Provider Trusts

Jerry Gould (University Hospitals Coventry & Warwickshire (UHCW))
Dianne Whitfield (Vice Chair of CWPT)
Danielle Oum (Coventry and Warwickshire Integrated Care System)
Ryan Coffey (George Eliot Hospital NHS Trust)
Emma Daniells, Deputy Police and Crime Commissioner

Healthwatch Warwickshire

Chris Bain

Borough/District Councillors

Tom Kittendorf, Rugby Borough Council
Chris Elliot, Chief Executive, Warwick District Council

Others Present

Adam Carson (Co-Chair of the South Place)

Officers

Helen Barnsley, Senior Democratic Services Officer
Becky Hale, Executive Director for Social Care and Health
Jane Coates, Head of Inequalities
Rachel Briden, Programme Manager - Warwickshire Better Together
Emily Fernandez, Commissioning and Performance Lead for Population and Place
Kelly Hayward, Technical Specialist - Public Health
Jo Southan, Technical Specialist -- Wellbeing / Health Protection
Michael Maddocks, Programme Manager (JSNA)
Councillor Jo Barker, Warwickshire County Council
Councillor John Holland, Warwickshire County Council

1. General

The Chair welcomed everyone to the meeting.

(1) Apologies

Apologies for absence were received from Councillor Jerry Roodhouse, Sue Noyes from UHCW, Elizabeth Hancock from Healthwatch Warwickshire, Russell Hardy from SWFT, Catherine Free and Jenni Northcote of GEH NHS Trust, Mannie Ketley, Chief Executive of Rugby Borough Council and Gemma McKinnon from WCC.

Adam Carson attended on behalf of SWFT and Ryan Coffey attended from GEH NHS Trust. Jerry Gould attended on behalf of UHCW. Jo Southam attended in place of Gemma McKinnon from WCC.

(2) Members' Disclosures of Pecuniary and Non-Pecuniary Interests

There were none.

(3) Minutes of the Meeting of the Warwickshire Health and Wellbeing Board on 10 January 2024 and Matters Arising

The minutes of the Health and Wellbeing Board held on 10 January 2024 were agreed and signed as a correct record.

Councillor Jim Sinnott to be added to the record of attendance.

Matters arising

The Board received an update from Danielle Oum, Coventry and Warwickshire Integrated Care Board in relation to the patient voice/working group. It was confirmed that there is a task a finish group in place to look at the system wide gap analysis of community activity. It was confirmed that the ICB had outlined scope and that a citizen advice working group will finalise the project outline.

The Chair confirmed that the national action plan for GP's had been circulated as requested.

In relation to the requested update on the incontinence service, it was confirmed that an update had been received at the Adults OSC so the information will now be circulated to this board.

(4) Chair's Announcements

Councillor Bell invited provider representatives to deliver updates where necessary.

Justine Richards, Chief Strategy Officer University Hospital Coventry and Warwickshire confirmed that the service is very pressurised in terms of emergency flow across the hospital.

The service is ready for the electronic patient records (EPR) launch on 15th June 2024 which

is a significant moved for the organisation.

Diane Whitfield, Vice Chair, Coventry and Warwickshire Partnership NHS Trust (CWPT) confirmed that there is a huge challenge for the service and demand is increasing across the board. In particular, the demand for children's mental health services is extremely high with a focus on emergency and urgent pathways.

Ryan Coffey, Programme Manager Gorge Eliot Hospital NHS Trust confirmed that a new ward was recently opened at Gorge Eliot. It was further confirmed that there is an extremely high level of demand, higher than winter across the Trust which has caused a significant challenge with flow and ongoing management of patients. It was noted that there have been high levels of out of area patients, primarily from Worcestershire and Birmingham. Work is underway to look at why this support for other trusts is needed. It was noted that the hospital is currently undergoing an unplanned CQC inspection of general medicine.

Pete Sidgwick, Director of Social Care and Support confirmed that the team is in preparation for CQC assurance. Work is also underway in developing a social care strategy as well as supporting acute trusts to manage flow. Work continues to support people within the community.

Dr Shade Agboola, Director of Public Health confirmed that the service is busy. It was noted that the team is working with the UK Health Security Agency in relation to the increase in cases of whopping cough and to support the communities impacted.

Following a question in relation to the impact of the support from the council in managing that flow, it was confirmed that the help is a co-ordinated effort from many places, and it is helping across the area.

Emma Daniells, Deputy Police and Crime Commissioner confirmed that the increase in crime has been slight, but that burglary of dwelling is one area of concern. It was noted that the calls to 101 have increased over the last couple of months especially last week when the weather improved. There are new processes in place with new high-tech investments that support the triage service. This has meant that the performance level has remained static despite the increase in calls. It was confirmed that the HRMC inspection is expected later in the year. It was further confirmed that morale of the force is good, and that recruitment is good; with many positions now filled and training underway.

Right call right person – ICB – four sections. Primarily to support people suffering with a mental health crisis reach the right person and the right time. Police lady to provide a briefing note to members of the board with all the information.

Chris Elliot, Chief Executive, Warwick district council confirmed to the Board that his teams are working on supporting preventative work and keeping people well. In addition, work with the country parks, and making sure that the infrastructures are in place is also underway. One key area of concern is the rise in homelessness across the county which is currently an area of focus for the council.

2. Place-based HWBB Partnership Plans

The Chair welcomed Steve Maxey, Chief Executive, North Warwickshire Borough Council and Ryan Coffey, Chair of Warwickshire North Place who highlighted the following points to the Board.

1. Play area refurbishment. Timed well with the change in the weather and the ongoing concern of childhood obesity.
2. One current key focus is integration to maximise capacity in each area and improve service delivery.
3. A review is underway in relation to the actions from 23/24 action plan and to confirm those for 24/25. The general consensus was that the programme is on the right event.
4. The North Place Programme highlights the priorities identified and it was confirmed to include access to mental health support and support for healthy lifestyle choices. It is a live programme so will be updated as programmes start and finish.
5. The Clinical Strategy is due to be renewed towards the end of 2024/early 2025.
6. The Kings Fund Population Health model is being used to help identify Warwickshire North priorities.
7. Current achievements of the North Place Partnership include – Cardio vascular disease checklist which was shared with the Board. It helps to identify and the engage with people with a risk of cardio disease who aren't already on a programme of care. It was confirmed that just over 1000 checks have been carried out so far with 260 being then referred onto a primary care pathway. The full impact of this project will be shared at a future meeting.
8. The Board received a monthly snapshot shared via a presentation in relation to volunteering and learnt that over 750 hours of volunteer intervention time has been given to patients. Including over 50 hours of volunteer time getting medicine delivered during March 2024.

The Board noted that there are still issues and that it is important to remember that there are still challenges. There is a need to monitor how place projects are carried forward. One area of concern is capacity; fewer people are able to attend meetings and that has to be noted.

The Chair welcomed Chris Elliot and Adam Carson (co-chairs of the South Place) who presented the following highlights –

1. Over the last 12 months there has been a review of governance and place plan priorities in line with the establishment of the ICB. The revised place structure is now in place.
2. New priorities have been put in place including the cost of living and the impact it has across all communities; other priorities include climate change and the impact on respiratory health; and mental health.
3. Work has started on collecting £20k from each of the organisations but there is now a pot of money in place; this allows the pooling resources. Discussions are underway on the best way to use the money to support the priorities identified.

4. Lillington in Leamington has a collection of projects currently underway, including the new health hubs. UKSPF money has been used to support some of these local projects including a new GP's surgery. Health and equalities funding has been used to introduce a work programme to support a community hotspot for respiratory issues. Progress will be tracked to monitor if these interventions are achieving what they were set up to achieve.
5. There is now a forum to discuss how agencies can all work together That is one of the real positives of place work

The Chair welcomed Justine Richards, co-chair of Rugby Health and Wellbeing Partnership who highlighted the following points to the Board –

1. Following a review of the priorities, one challenge was identified and that is the population growth. However, there has been a good increase in partnership working but coupled with that is a stretch of all resources.
2. A community event within Rugby in 2023 highlighted many concerns of the residents. This led to the development of a Health in the Highstreet plan working with other agencies and partners. Further work will include a review of the barriers currently faced within the area.
3. Having a role in the Care Collaborative has been crucial to the place partnership, making sure that we have a voice, and that the voice is heard – identified as a key concern to ensure that the needs of the rugby population are met.
4. The next 12 months look exciting after the resetting exercise of the last year. Recruitment is an area of focus and will help move things forward. Building on the Healthwatch event, there is no a task and finish group looking at emergency responses and being able to show the plans moving forward and also, what is in place in Rugby.
5. Town centre regeneration underway and Rugby Place Partnership will be involved heavily in this moving forward. This collaboration shows that everything interlinks and that not everything is on one level.
6. The programme for 2024 includes securing carers trust funding which will be done in partnership with CAVA. In addition, work to link in with the borough's youths service will also be included.

Chris Bain – Healthwatch Warwickshire confirmed that Healthwatch has been working with all three places. However, it was noted that there is still a need to improve communication; especially the use of plain English where possible and make sure that each plan's place does what they said they would do, and when they said they will do it. It was noted that communication is vital and those involved must make sure that the true feelings of those residents involved are included.

Following a question in relation to data and evaluation, it was confirmed that it is often dependent on the type of programme as to when an evaluation is done and what kind of evaluation is needed. After evaluation, officers can then look at how effective a programme has been. The best way is to develop an evaluation plan at the very start of each project.

The Chair thanked all the Place Partnership representatives noting that it had been really good for the Board to see all the work being done in each of the places. Each place is hard working and vocal about what they want to do and when. The Chair stated that she would say to each of the plan places – keep going! It is so important to hear firsthand how each plan is going.

Resolved

That the Health and Wellbeing Board notes and comments on the verbal updates provided by representatives from the place-based HWBB Partnerships.

3. Health and Wellbeing Board Executive Group

Becky Hale Executive Director for Social Care and Health, drew the Board's attention to the following points –

1. The group met in January 2024 to review the proposed plan and ensure that everything that need to ne included was included.
3. The creation of effective links and the citizen voice were areas that were considered key.
4. The report includes updated information in relation to the delivery plan.
5. The group is proposing a focus on the best start in life (BSiL). There is a lot to connect across agencies to ensure this is a priority across Warwickshire. Consideration is needed with regards to the relationship between the executive and where decisions are being made.

The Chair thanked Becky Hale for the overview and welcomed the recommendation included in the report. It was noted that there is a real distinction between identifying a situation/concern and then creating a real delivery programme that can be closely monitored. There must be a focus on getting a concrete plan in place. It was put forward that the group could learn from the Place Partners and create real outcomes that can be measured. The Chair thanked the executive group for all their work and the update given at the meeting.

Resolved

That the Health and Wellbeing Board

1. Notes and comments on the outcome of the Health and Wellbeing Board Executive Group meeting from the 18th of January 2024;
2. Approves the amended Health and Wellbeing Board Strategy Delivery Plan 2024-25 attached at Appendix 1; and the proposal to develop a more comprehensive and robust Warwickshire Health and Wellbeing Board Delivery Plan, with a view to bringing a completed product to September Health and Wellbeing Board for approval;
3. Agrees to utilise a future Health and Wellbeing Board meeting to focus on Priority 1 of the HWBB Strategy – helping children and young people to have the best start in life (BSiL); and

4. Approves the amended Health and Wellbeing Board Executive Group governance arrangements.

4. Delivering the Warwickshire Public Health Offer

Shade Agboola, Director for Public Health Warwickshire provided an update on the new structure of the Public Health service and the range of activities being undertaken to deliver on the service's responsibilities. The following points were highlighted to the Board.

1. There is a 2 year pilot in place where directorates within Warwickshire County Council have been split into two. The two new Directorates are Social Care and Health and Children and Young People.
4. Work in relation to Inequalities & Public Health Commissioning is being led by Jane Coates. Paula Jackson is leading on work in relation to mental health. There is currently one vacancy for a post working on Health Protection & Health Care but recruitment is currently underway,
5. With regards to the list of prescribed and non-prescribed functions of the service, it was noted that more clarity needed; in particular in relation to the prescribed functions that must be delivered and have grant conditions attached to them. The Board noted that there is not a budget to be able to invest in every area that we would like to.
6. In relation to the agenda for change payments, the Board noted that this is a very tricky area to achieve a shared understanding of. The Public Health grant doesn't cover what may need to be paid out in contracts. Added complexity came from the redesign of contracts to make the system more consistent and therefore reduce administration.

Following a question from the Chair, it was confirmed that performance targets for the service are both national, and against neighbouring authorities.

Following a question in relation to the funding of wellbeing coaches that go to GP surgeries, and if it is value for money, it was agreed that this would be looked into after the meeting and details circulated to the Board.

After a further question in relation to which services are most at risk from de-funding. It was agreed that Dr Agboola would seek confirmation of the details and then be able to share the information with the Board. It was confirmed that value for money is a key area for review across all non-prescribed projects; and then realigned where needed. Part of the review will be to consider the impact on residents and if a change in service provision would have a negative impact further down the line.

A follow up question was asked as to who decides of prescribed/non prescribed projects with a concern that drug and alcohol services seem to be non-prescribed. It was confirmed that grants received come with conditions relating to prescribed/non prescribed projects. The terminology seems to have change recently and the service is asking more questions. Drugs and Alcohol is described as non-prescribed, but we have been told, that alongside receiving an additional grant, this service must be provided; it cannot be defunded. It is not always clear.

Resolved

That the Health and Wellbeing Board

- 1) Notes and comments on the new structure of the Public Health service within Warwickshire County Council, and
- 2) Notes and comments on the range of activity Public Health is undertaking in 2024/25 and the commitments made to deliver duties and responsibilities.

5. Better Care Fund 2023/25 overview and progress update

Rachel Briden, Integration Partnership Manager provided a summary of the report included in the agenda packs, along with a copy of the presentation. The report provided an overview of what the Better Care Fund (BCF) is, how it works, how it is funded, areas of focus and current work.

The following points were highlighted to the Board.

1. A better care plan will agree on how the mandatory funding from the ICB is spent with some going to the local authority.
5. A 2-year plan for the BCF is in place after being agreed and signed this off by the Health and Wellbeing Board.
6. An 28th March 2024 an addendum to the Better Care Fund was agreed and this year's plan will include an uplift in the finance. The original plan included indicative financial planning. There are still agreements to be finalised at this point but will be presented to the board when appropriate.
7. The Board was asked to note that National Policy Framework only applies to the pooled budget but includes, £17.2 million helps to fund the out of hospital collaborative, £9.2 million towards domiciliary care costs and £6.9 million community equipment contract.
6. Significant blocks of money fund core services through the BCF and have been in place since 2015.
7. 61% of the budget goes towards supporting core services that may have been affected by defunding through the NHS
8. It was confirmed that the reablement service is up to 6 weeks for patients. There is a very high success rate for this, and the number of people still requiring long term support after 6 weeks is minimal with the average length of the support is 5.5 weeks.

Resolved

That the Health and Wellbeing Board:

1. Note the update on the overview and impact of the Better Care Fund outlined in the presentation, Appendix A;
2. Note performance against the national Better Care Fund metrics;
3. Note the requirements and changes outlined in the Addendum to the Better Care Fund for 2024/25 published on 28 March 2024, submission deadline and assurance process; and
4. Agree to arrange a Sub-Committee of the Health and Wellbeing Board to approve the final version of the Better Care Fund Plan for 2024/25, in line with the recommendation and delegation of the Health and Wellbeing Board on 23 September 2015.

6. The Empowering Futures: Growing Up Well in Warwickshire JSNA

Michael Maddocks, Programme Manager (JSNA) and Kelly Hayward, Public Health Service Manager presented the report to the Board and confirmed that there is a live dashboard that members can access which will be continually developed to build interactive and up to date information. The live dashboard will be regularly updated with new content continually added to it.

The menu on the dashboard will take you to the high impact areas. Each area's page has an introduction page and highlights the key messages for each area. Information is also available on how they data is collected and used. Information also includes a set of principles and a much more manageable number of high level recommendations. It will also allow partners to respond to child health needs.

It was noted that there is a sub-group monitoring the progress of the JSNA and driving the system approach of supporting the commissioned services.

Recognising the impact and value of the health surveillance and making sure that every contact count course; officers will ensure this is used as a tool across the service.

It was confirmed that the creation of the live dashboard was done with the engagement with range of different colleagues to create the most effective dashboard possible.

The Chair made a request that the Board receives regular feedback from this service and that the Children and Young People's Partnership Board also monitor the progress.

Resolved

That the Health and Wellbeing Board:

1) Approves the Empowering Futures: Growing Up Well in Warwickshire Joint Strategic Needs Assessment (JSNA) and particularly notes and approves the recommendation that the Children & Young People's Partnership will nominate an appropriate group to own and drive the future development of the dashboard;

2) Approves the publication of the Empowering Futures: Growing Up Well in Warwickshire JSNA and supports its dissemination within member organisations; and

3) Encourages all member organisations to make use of the Empowering Futures: Growing Up Well in Warwickshire JSNA, including in the planning and commissioning of relevant services.

7. Menopause Services Task and Finish Review

The Board was updated that the task and finish group for the Menopause Services has recently presented the report to the Adults Health and Social Care Overview and Scrutiny Committee. The Board thanked those involved in the review and noted that Warwickshire is now a leading authority in this area.

The Chair thanked all the members and officers who were involved in the project. The ICB has been asked to formally respond to this; they have responded that they are meeting the NICE guidelines, but it is likely that the guidelines aren't right.

It was further confirmed that Healthwatch Warwickshire are now working with a group of men because of the work done by the task and finish group.

It was agreed that the adults overview and scrutiny committee will continue to monitor the recommendations made.

Resolved

That the Health and Wellbeing Board considers and comments on the report of the Menopause Services Task and Finish Review, endorsing the recommendations it contains for the Integrated Care System.

8. Coventry and Warwickshire Joint Health and Wellbeing Board Update

The Board received and noted the report which provided an update following the joint development session held on 8 January 2024.

Resolved

That the Health and Wellbeing Board

- 1) Notes and comments on the dissolution of the Coventry and Warwickshire Joint Health and Wellbeing Board development sessions;
- 2) Supports the proposal for two cross-organisational working groups to be established to: a) Agree how the Integrated Care Partnership (ICP) should respond to the feedback from the Joint Health and Wellbeing Board development session; and b) Develop a shared set of principles across the Integrated Care System (ICS) that outline how we will effectively involve communities within our work.
- 3) Endorses the proposed governance and reporting arrangements between the Integrated Care Partnership and the Health and Wellbeing Board.

9. Children and Young People Partnership

Resolved

That the Health and Wellbeing Board:

- 1) Notes and comments on the update provided by the Children and Young People Partnership; and
- 2) Endorses the proposed approach to development of the Early Years Integrated Delivery Plan.

10. Warwickshire Safeguarding Annual Report 2022-2023

The Board received and noted the Warwickshire Safeguarding Annual Report 2022-2023.

11. Coventry and Warwickshire Living Well with Dementia Strategy 2024-2029

The Board received an update on the publication of the Coventry and Warwickshire Living Well with Dementia Strategy 2024-2029 and the progress made on the first year of delivery.

The Chair requested that the Board receives updates on the strategy and is given an opportunity to review the action and delivery plans.

Resolved

That the Health and Wellbeing Board:

- 1) Notes and comments on the publication of the Coventry and Warwickshire Living Well with Dementia Strategy 2024 – 2029 (the Strategy) following governance approval from Coventry and Warwickshire Integrated Care Board in January 2024 (approved by Cabinet on 16 June 2022); and
- 2) Notes and comments on the progress made on the first year of the delivery of the Strategy alongside actions outlined to be achieved moving into the second year of delivery which commenced in April 2024

12. Services delegated to the ICB: Dentistry, Optometry, Pharmacy and specified Prescribed Specialised Services

The Board received a report advising on the delegation of responsibility for Primary Pharmacy, Optometry & Primary and Secondary Dental Services from NHS England to the Coventry and Warwickshire ICB taking effect from on 1 April 2023.

It was agreed that it would be useful, when the ICB is ready, that the ICB is invited to the board to provide an update. It was acknowledged that having only just been given these services, so it is too early at this point. A review towards the end of the year was suggested.

Healthwatch Warwickshire asked that patient and public engagement is considered as part of the service delegation.

Resolved

That the Health and Wellbeing Board:

1. Notes and comments on the delegation of responsibility for Primary Pharmacy, Optometry & Primary and Secondary Dental Services from NHS England to the Coventry and Warwickshire ICB taking effect from on 1 st April 2023 and the processes outlined for the management and governance of these arrangements;
2. Notes and comments on the delegation of responsibility for a portfolio of Prescribed Specialised services from NHS England to Coventry and Warwickshire ICB taking effect from on 1st April 2024 and the processes outlined for the management and governance of these arrangements;
3. Notes and comments on the status of the services delegated as outlined in the services profile report; and
4. Notes and comments on the further portfolio of Prescribed Specialised services planned for further delegation in 2025/26.

13. Forward Plan

The Board considered the Health and Wellbeing Board Forward Plan for 2023/24 and noted the future items to be considered.

The meeting rose at 12:08



Chair