

Fire Fighter Pension Scheme Policies

Appendix A

Policy	Description	Target Date
Administration Strategy	This policy sets out the respective responsibilities of WFRS and the administrator in the delivery of the administration of the pension schemes. This statement seeks to promote good working relationships and ensure agreed standards of quality in the delivery of the pension administration service.	October / November 2021
Breaches Policy	This policy sets out the approach taken to reporting breaches of the law.	4 March 2021
Communications Policy	This policy sets out how the administrator communicates with stakeholders.	October / November 2021
Conflicts of Interest Policy	This policy ensures conflicts of interest are managed appropriately in respect of pension scheme affairs.	4 March 2021
Cyber Security Policy	This is a new requirement expected by The Pensions Regulator, required to provide assurance that the administrator is protecting members' records.	June / July 2021
Risk Register	The risk register is a tool used to effectively identify, prioritise, manage and monitor risks associated with the administration of firefighter pension schemes.	June / July 2021
Terms of Reference	This document sets out the Terms of Reference for the Board	4 March 2021
Knowledge and Skills Assessment	An assessment tool issued by The Pension Regulator	June / July 2021