

Schools Forum

Thursday 29 September 2022

Minutes

1. Voting and Actions - 29 September 2022

This page is intentionally left blank

WARWICKSHIRE SCHOOLS FORUM**Voting and Actions of the meeting held on 29th September 2022****Microsoft Teams meeting 14:00 – 16:00 pm****SCHOOL FORUM MEMBERS**

Alison Davies	The Avon Valley School (Maintained)
Alison Ramsay	Nicholas Chamberlaine School (Academy)
Carrie Clare	Park Lane Primary & Race Leys Junior (Academy)
Faye Padfield	Abbots Farm Infant School (Maintained Governor)
Joss Andrews	Dunchurch Infant School and Nursery (Maintained)
Michael Cowland	The Diocese of Coventry Multi Academy Trust
Nicci Burton	Atherstone and Bedworth Heath Nursery School (Maintained)
Nick Evans	Evergreen School (Special Maintained)
Paul Gillett	Representative from a Teacher's Union
Peter Husband	16-19 Partnership Sector
Philip Johnson	Whitestone Infant School (Maintained Governor)
Rebecca Harrison	Park Hill Thorns Federation (Maintained)
Ricky Emms	The Priors School (Academy)
Sarah Bromley	PVI - Castle Nursery
Siobhan Roberson	Harris Church of England School
Stephanie Ferries	Bridgetown Primary School (Maintained)
Sybil Hanson	Coventry Church of England Diocese Representative

OFFICERS/OBSERVERS

Brian Smith	Education, Children and Families Technical Specialist
Dalbir Kaur	Accountant, Children & Education - Clerk to Schools Forum
Duane Chappell	Strategy & Commissioning Manager (SEND)
Kamaljit Kaur	Senior Accountant (Team Lead) Children & Education
Mandy Latham	Early Years Entitlement, Sufficiency and Business Lead Commissioner
Purnima Sherwood	Service Manager for Finance
Ross Caws	Lead Commissioner - Strategy and Commissioning

1. Apologies (Started 0:0:20, Ended 0:1:25)

Please note: the start and the end time is the recording time of the meeting.

Apologies were received from the following members:

Amy Woodward	North Leamington School (Academy)
Andy Mason	Stratford Upon Avon School (Academy)
Andrew Felton	Assistant Director - Finance
Catherine Crisp	Hillmorton Primary School Rugby (Maintained)
Colin Atkins	Shipston High School (Academy)
Chris Baird	Assistant Director - Education Services
Ian Budd	Assistant Director - Education Services
Jane Burrows	Myton School Maintained Nursery Schools
Councillor Kam Kaur	Portfolio Holder for Education
Mary Anne Burrows	PVI - Burrow Nursery
Rose Gunn	Arden Forest Infant School (Maintained)
Stephanie Phillips	Senior Accountant (Team Lead) - Children & Education

The following members did not attend and did not give their apologies:

Hilary Ward	Central England Academy Trust (Special Academy Governor)
-------------	--

The Chair informed schools forum that the Item 8 - Early Years & Childcare Place Sufficiency would be taken after item 3 due to other commitments of the presenting officer.

Matters for decision:

2. Voting and Actions from the Last Meeting (Chair) (Started 0:1:26, Ended 0:1:59)

Agreed as a true record

No Actions.

3. De-delegation 2023-24 (Kamaljit Kaur) (Started 0:2:00, Ended 0:11:21)

Recommendation:

Voting:

1. The representatives of maintained primary schools on the schools Forum are asked to decide whether to support the continued de-delegation of the following services in 2023-24:

- Free School Meal Eligibility – 7 voted in favour
- English as an Additional Language – 8 voted in favour
- Trade Union Facility Time Funding – 8 voted in favour
- School Improvement – 8 voted in favour
- Gypsy and Romany Travellers – 8 voted in favour
- Behaviour Support Services – 8 voted in favour
- Medical Referrals for Employees – 8 voted in favour

Although, all representatives from maintained schools voted in favour of de-delegation. There were 5 votes from maintained primary schools, 1 from maintained secondary school, 1 from maintained nursery school and 1 from maintained special school.

Therefore, 5 representatives from the maintained primary schools unanimously agreed to support de-delegation in 2023-24 by the votes above.

2. The representative of the maintained secondary school on the Schools Forum is asked to decide whether to support the continued de-delegation of the following services in 2023-24:

- Free School Meal eligibility
- English as an additional language
- Trade Union facility time funding

The representative from the one maintained secondary school agreed to support de-delegation in 2023-24 for all three services.

No Actions

Matters for Information/Comment

4. 2023-24 National Funding Formula (Brian Smith) (Started 0:24:58, Ended 0:31:27)

Recommendations:

- Note the timetable for agreeing allocations for DSG funded services for 2023-24 as set out in Appendix A.

Correction to Agenda: Item 4 was for Information/comment

Purnima Sherwood: If there are specific things that Schools Forum members would appreciate us bringing to the 10th November meeting please send them to school funding email address.

No Actions

5. DSG 2022-23 Forecast (Brian Smith) (Started 0:31:28, Ended 0:45:15)

Recommendations:

- Note the DSG forecast financial outturn position for 2022/23, as at Period 5.
- Note the forecasted position of the DSG reserve at financial outturn position for 2022/23.

No Actions

6. DSG Recovery Plan Update (Ross Caws) (Started 0:45:16, Ended 1:13:43)

Recommendations:

- That the Forum comments upon progress of the SEND & Inclusion Change Programme

No Actions

7. Academy Update (Dalbir Kaur) (Started 1:13:47, Ended 1:17:1)

Recommendations:

- Note the number of maintained schools, academy schools and new conversions

Corrections to Table 2 on this report: Kineton C.Of E. (Voluntary Aided) Primary School converted to Academy Status on 01/07/2022 not on 01/07/2023.

No Actions

8. Early Years & Childcare Place Sufficiency (Mandy Latham) (Started 0:11:22, Ended 0:24:57)

Recommendations:

- Note the Early Years & Childcare - 30 Hours Entitlements Place Sufficiency Update

Action: Sufficiency strategy will be shared with schools forum members once it is finalised and published.

9. Forward Plan (Dalbir Kaur) (Started 1:17:3, Ended 1:22:4)

Next Schools Forum is on 10 November on Microsoft teams with intention to have schools forum approval to transfer up to 0.5% of the Schools Block to the High Needs Block

Questions or comments received from members: Face- to-face Schools Forum meeting.

Action: June 2023 meeting to be arranged as a face-to-face meeting, to be confirmed closer to the time, but a meeting room booked in the meantime. The forward plan will be amended.

Michael Cowland and Nick Evans offered accommodation in their school for schools forum meeting.

10. Chair's Business (Phil Johnson) (Started 1:22:11, Ended 1:22:24)

There is no Chair's Business.

Phil Johnson: Thanked everybody for attending the meeting.

11. AOB – Cost of Energy Discussion (Stephanie Ferries)

School forum members discussed about increasing Energy cost. Members wants to explore working in collaboration option to deal with the increased costs. Members asked if there is an officer who they can approach to get some guidance. Duane Chappell is going to find out if there is an officer who can help on this matter.

Note: All voting took place via Hands up function on teams.

Meeting concludes at 15:22 and recording stopped after item 10.

Next Meeting on Thursday 10th November 2022, 2:00pm to 4:00 pm.

If you would like to listen to the full meeting, please click [here](#)