

Schools Forum

Thursday 23 March 2023

Minutes

1. Voting and Actions, 23 March 2023

This page is intentionally left blank

WARWICKSHIRE SCHOOLS FORUM

Voting and Actions of the meeting held on 23rd March 2023

Microsoft Teams meeting 14:00 – 16:00 pm

SCHOOL FORUM MEMBERS

Amy Woodward	North Leamington School (Academy)
Andy Mason	Stratford Upon Avon School (Academy)
Faye Padfield	Abbots Farm Infant School (Maintained Governor)
Michael Cowland	The Diocese of Coventry Multi Academy Trust
Nicci Burton	Atherstone and Bedworth Heath Nursery School (Maintained)
Nick Evans	Evergreen School (Special Maintained)
Paul Gillett	Representative from a Teacher's Union
Philip Johnson	Whitestone Infant School (Maintained Governor)
Rebecca Harrison	Park Hill Thorns Federation (Maintained)
Ricky Emms	The Priors School (Academy)
Siobhan Roberson	Harris Church of England School (Academy)
Sybil Hanson	Coventry Church of England Diocese Representative

OFFICERS/OBSERVERS

Andrew Felton	Assistant Director - Finance
Brian Smith	Education, Children and Families Technical Specialist
Councillor Kam Kaur	Portfolio Holder for Education
Dalbir Kaur	Accountant, Children & Education - Clerk to Schools Forum
Jane Carter	Education Delivery Lead
Purnima Sherwood	Service Manager for Finance
Ross Caws	Strategy and Commissioning Lead

1. Apologies

Apologies were received from the following members and Officers:

Alison Davies	The Avon Valley School (Maintained)
Carrie Clare	Park Lane Primary & Race Leys Junior (Academy)
Jane Burrows	Myton School (Academy)
Duane Chappell	Strategy & Commissioning Manager (SEND)
Kamaljit Kaur	Senior Accountant (Team Lead) Children & Education
Sarah Bromley	PVI - Castle Nursery
Joss Andrews	Dunchurch Infant School and Nursery (Maintained) apologies received after the meeting
Mary Anne Burrows	PVI-The Burrow Nursery & Pre-School (was waiting to join. Did not appear in Lobby)
Johnny Kyriacou	Assistant Director - Education Services

The following members and officers did not attend and did not give their apologies:

Alison Ramsay	Nicholas Chamberlaine School (Academy)
Catherine Crisp	Hillmorton Primary School Rugby (Maintained)
Chris Baird	Assistant Director - Education Services
Peter Husband	16-19 Partnership Sector
Rose Gunn	Arden Forest Infant School (Maintained)

2. Voting and Actions from the Last Meeting (Chair)

Agreed

No Action

3. Update on membership (Dalbir Kaur)

Faye Padfield – Governor at Abbots Farm Infant School. Faye Padfield's membership is ending on 31 March 2023. We would like to thank Faye for her support and commitment to the Schools Forum.

Stephanie Ferries – Business Manager at Bridgetown Primary School who has resigned end of Jan 2023 due to change of employment.

We would like to thank Stephanie for her contribution to Schools Forum and wish her all the best in her new role.

We have 4 vacant posts in the following sectors:

- 1 vacancy Primary Maintained Schools Headteachers or Representatives
- 2 Vacancy Secondary Academy Schools Headteachers or Representatives
- 1 Vacancy Special Academy Headteachers or Representatives and Governors

Actions: I will send email invite to these sectors to call for expression of Interest and conduct election if necessary. The nomination window will be opened for four weeks.

I will also send a short paragraph to Heads up (WCC weekly news) about these vacant posts. The outcome will be reported back to schools forum in next June meeting.

Matters for decision:

4. DSG 2023-24 Budget (Brian Smith) (Started 0:0:00, Ended 0:25:24)

Please note: the start and the end time is the recording time of the meeting.

Recommendation:

The Schools Forum members are asked to note:

- a) Note the DSG budget for 2023/24 for the Schools, High Needs and Early Years blocks.

The Schools Forum members are asked to approve:

- b) Approve the Central School Services block (CSSB) budget of the DSG budget for 2023/24.

Voting: 10 members agree

Action: Officers to consider the option of providing some background information of the reports to schools forum notably to the new members.

5. Section 48-Scheme for Financing Schools (Purnima Sherwood) (Started 0:25:25, Ended 0:32:28)

Recommendations:

The **maintained school representatives** are asked to note:

- a) The maintained school representatives of Schools Forum are asked to note the recommended changes to the Scheme for financing of schools.

The **maintained school representatives** are asked to approve:

- b) The maintained school representatives of Schools Forum are asked to approve the timetable for consultation on the changes with maintained schools.

Voting: 5 members agree

Action: Report to schools forum in June the outcome of the consultation.

6. Annual review of future meetings (Purnima Sherwood) (Started 0:32:32, Ended 0:37:21)

Recommendations:

The Schools Forum members are asked to decide if they want to have a face-to-face meeting in June 2023.

We have had a discussion at the previous meetings about whether we want to continue with having team meetings. The Teams meetings do encourage a better attendance. However, there was discussion to meet in June in person.

Unfortunately, we could not find a suitable venue at Council offices to cater for 40 people for June meeting. However, Michael Cowland has kindly offered a space to hold the meeting at Harris Church of England Academy in Rugby.

Philip Johnson (Chair) has agreed to hold face- to- face meeting at this venue.

Ricky Emms preferred Teams meeting and asked if there is chance of a hybrid meeting.

Michael Cowland to confirm if the space at Rugby school is still available. Clerk will email schools forum after hearing from Michael.

Action: Clerk to check if we can have hybrid option for 22 June 2023 meeting.

Also, Nick Evans from Evergreen school offered a space to schools forum members if they would like to have a networking session. This will provide an opportunity to have a conversation with students and have a catch up with members. Schools Forum members are very welcome at any time or we can set a date for networking session.

Please note we could not use this space for June meeting due to space capacity to accommodate 40 people.

Matters for Information/Comment:

7. DSG Monitoring Report 2022-23 (Brian Smith) (Started 0:37:21, Ended 0:58:31)

Recommendations:

The Schools Forum is recommended to:

- a) Note the DSG forecast financial outturn position for 2022/23, as at P10.
- b) Note the forecasted position of the DSG reserve at financial outturn position for 2022/23.

No Action

8. Update on Academisation of Schools (Dalbir Kaur) (Started 0:58:37, Ended 1:0:36)

Recommendations:

The Schools Forum members are asked to note:

- a) Since last update on Academisation of schools in September 2022 the following two schools have now converted to academy status:

Newbold And Tredington C.Of E. Primary School - November 2022

Moreton Morrell C.Of E Primary School - March 2023

There are 122 maintained schools as of 2 March 2023. This includes 6 Maintained Nursery schools, 113 Maintained Primary Schools, 1 Maintained Secondary School and 2 Maintained Special Schools.

- b) 15 more schools are planning to convert to academy status within the next two years.

Action: The next update on Academisation of schools in September 2023 schools forum.

9. Forward Plan (Dalbir Kaur) (Started 1:0:39, Ended 1:1:43)

If there is any item that school forum wants to add to the agenda or to the forward plan, please send it to schools funding email address with the relevant information.

Also, members can send an email to School funding if they want to have any specific information on reports or if they have any questions on reports.

10. Chairs Business (Philip Johnson) (Started 1:1:47, Ended 1:2:56)

Chair formally welcomed Johnny Kyriacou, our new Assistant Director of Education Services.

Chair thanked Chris Baird who has been doing the interim role and leaving at the end of March 2023.

Chair also, thanked Fay Padfield for her contributions to Schools Forum. Fay Padfield's membership is ending in March 2023.

Note: All voting took place via Hands up function on teams.

Meeting concludes at 15:25pm.

Next Meeting on Thursday 22nd June 2023, 2:00pm to 4:00 pm face-to-face (TBC)

If you would like to listen to the full meeting, please click [here](#)